

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday January 10, 2013** at the Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 PM with council members Titler, Wood, Schantz, Trumm and Lawrence present. Other present were Ron Hoover, Deputy Steffens, Julie Hoover and Steve Graham.

Motion to approve the agenda was moved by Titler, second by Schantz. Motion carried.

Sheriff's Report – Deputy Steffens reported there was 76 hours of service versus 43.0 contracted with 39 calls. The tagged vehicle will be towed. The sheriffs department will continue to monitor the speed on Roosevelt Street.

Fire Department Report - Steve Graham reported there were two calls for service last month. One medical in the township and one public relations call. The new appointments for the fire department are: Jeremy Bartlett as Assistant Fire Chief, Chris Anderson as Fire Captain and Verna Kuehl as Medical Captain. The annual fire grill will be held on February 23, 2013.

Motion to approve the consent agenda with five additional invoices; \$75.27 for fuel for dump truck to Linn Co-Op, \$2.70 for locates to Iowa One Call, \$100.41 for first aid kits to Campbell Supply, \$40.00 for annual dues to IMFOA and \$945.00 for work completed on the comprehensive plan to ECICOG was made by Wood, second by Titler. Motion carried.

EXPENSES 12/01/2012-12/31/2012

VENDOR	REFERENCES	\$ TOTAL
Agvantage FS, Inc	Generator Fuel S Lift Station	\$ 586.10
Alliant Energy	Utilities	\$ 1,724.38
Banacom Signs, LLC	City Hall Sign & Frame	\$ 385.00
Bankers Trust	GO Bond Interest	\$ 13,642.50
Cedar Valley Humane Soc.	Stray Cat Dropped Off	\$ 130.00
Charles & Linda Naylor	December TIF Payment	\$ 8,500.00
City of Hopkinton	Fuel Cost Data Tech Training	\$ 19.23
Custom Concrete	Street Repair Per Quote	\$ 13,200.00
Data Technologies, Inc	General Training 9/13/12	\$ 680.82
Department of Treasury	FED/FICA Tax	\$ 1,515.06
ECICOG	Comprehensive Plan	\$ 1,260.00
Farmers State Bank	November ACH Billing	\$ 8.30
Gary Holsinger	December Rent	\$ 560.00
Hawkins, Inc	Cylinder Rent	\$ 20.00
Iowa Finance Authority	Interest Payment	\$ 10,477.01
Iowa One Call	Locates	\$ 24.30
Ipers	Ipers	\$ 1,515.55
John Deere Credit	Qrtly Skid Steer Pmt	\$ 2,603.05

Keystone Labs	Water/Wastewater Testing	\$ 10.50
Linn Area Newsletter	Minutes & Bills	\$ 103.70
Master's Auto	Vehicle Maintenance	\$ 971.64
Menards	Hang Sign	\$ 428.12
Office Express	Paper, Stapler, Staples, Recpt Book	\$ 83.27
P & K Midwest	Oil/Skid Steer	\$ 63.68
Rex & Bev Naylor	December TIF Payment	\$ 8,500.00
Schimberg Co.	207 Howard St Repair	\$ 188.40
Treasurer/State of Iowa	Sales/State Tax	\$ 1,421.00
URLated Website	Web Maintenance 11/01-11/30	\$ 75.00
US Cellular	Maintenance Cell Phone	\$ 145.59
US Postmaster	Postage Utility Bills	\$ 80.00
USA Communications	Telecommunications	\$ 216.18
Visa	Fuel	\$ 1,019.83
Wellmark BC/BS	Health Insurance	\$ 1,124.76
Payroll		<u>\$ 5,478.76</u>
		\$ 76,760.73

REVENUE 12/01/2012-12/31/2012

General Fund	\$ 3,948.75
Road Use Total	\$ 5,240.81
Employee Benefits	\$ 538.47
Emergency Fund	\$ 107.96
Local Option Tax	\$ 6,459.50
TIF Total	\$ 886.65
Debt Service	\$ 850.66
Water	\$ 13,060.82
Sewer	\$ 5,950.20
Storm Sewer	<u>\$ 358.98</u>
	\$ 37,402.80

The Alburnett City Council will meet on Thursday January 24 at 7:00 PM to review the 2012 International Building Codes.

City Maintenance Report – Steve Graham reported that the sand spreader broke down December 24. Future Line was able to repair it in a day. The city engineer, Matt Sauer, discussed ideas with Steve Gannon on how to slow down traffic coming into town on Burnett Station Road. The county engineer recommended putting up more retro-reflective signs and then if necessary some rumble strips. A guardrail or cables was discouraged. First aid kits were purchased for the city shop and truck. Motion to place ad in paper for a casual labor city maintenance worker was moved by Wood. Motion was amended to state, Post ad for a part time city maintenance worker. CDL required, was moved by Wood, second by Lawrence. Motion carried.

Motion to accept the Contract for Law Enforcement Service for fiscal 13/14 was moved by Schantz, second by Wood. Motion carried.

Motion to approve a haulers permit for ABC Disposal Systems, Inc. was moved by Wood, second by Titler. Motion carried.

There was discussion on allowing parking on the north side of Roosevelt Street for student pick-up. The superintendent will gather more information and bring it back to the council.

Motion to approve Resolution #01-2013-1, naming depository, was moved by Trumm, second by Titler. Ayes – Schantz, Trumm, Titler, Lawrence, Wood. Nay – 0. Motion carried.

Motion to approve Resolution #01-2013-2, naming the official publication, was moved by Wood, second by Lawrence. Ayes – Lawrence, Titler, Wood, Schantz, Trumm. Nay – 0. Motion carried.

Motion to approve Resolution #01-2013-3, destruction of old bank statements, was moved by Wood, second by Titler. Ayes – Wood, Trumm, Schantz, Lawrence, Titler. Nay – 0. Motion carried.

Motion to approve Resolution #01-2013-4, destruction of old utility records, was moved by Wood, second by Schantz. Ayes – Titler, Wood, Lawrence, Schantz, Trumm. Nay – 0. Motion carried.

There was discussion of snowmobiles violating the city ordinance by riding on sidewalks.

The Mayor expressed thanks to Scott Atherton for his Eagle Scout project. The project involved rebuilding and improving the City of Alburnett signs North and South of town.

Motion to adjourn at 8:00 PM was moved by Wood, second by Titler. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas