



ALBURNETT CITY COUNCIL
MINUTES OF THE JANUARY 11, 2018 MEETING

Mayor McClintock called the meeting to order at 7:00 pm in the Alburnett City Hall on **Thursday January 11, 2018**. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Bethany Sarazin, Chester Schantz and Joe Trumm present. Councilor Brian Mensen was absent. Also present were Fire Chief Steve Graham, Dave Boesenberg, Mike Givens, Jim Hill, Public Works Guy Trimble, City Clerk Sharon Robertson and Deputy Schmidt. Schantz moved to approve the agenda, Sarazin seconded and all voted aye.

Sheriff Report – Deputy Schmidt reported there were 21 calls and 75.80 hours of service last month.

Mayor McClintock reported he had met with Fire Chief Graham. He noted the need for a new fire station.

Citizens Comments – Jim Hill wondered if all the lot pins have been replaced on Moothart Street after the completion of the street project.

Written Reports – Public works reported there was a water main break on 2nd Street on December 20th. The water control project is underway. We will be needing more Snow-Go for the city streets. A complete written report is available at City Hall and on the city website.

Alburnett Fire Chief Steve Graham reported three calls of service last month; one mutual aid fire, one PR Christmas lighting and a gas odor in the City. A complete written report is available at City Hall and on the city website.

CONSENT AGENDA

Trumm moved to approve the consent agenda with the inclusion of the additional bills. Schantz seconded on the motion and all voted aye. Items approved were the minutes of the November 14, meeting; the Financial Report; the list of bills submitted and added to; water/wastewater Annual Certification pay; Resolution #01-2018-1, Annual TIF Transfer; Resolution #01-2018-4,

transfer from General to Debt Service and Resolution #-1-2018-5, transfer from Reserve to Debt Service.

NEW BUSINESS

Mike Givens gave a short demo on the website he is constructing for the City. There was discussion on future input and ideas. The email address was given out for all to test/preview.

Bethany Sarazin shared information she has gathered on a mass notification system. She will do further research on a share cost with neighboring cities or the Alert Iowa system.

Council decided to NOT renew the lawn care contracts with Emerald Green Lawncare.

Motion to approve Resolution #01-2018-1, Appointment of the Linn Newsletter as the City's Official Publication was moved by Schantz, Trumm seconded and all voted aye.

Motion to approve Resolution #01-2018-2 approval of Farmers State Bank as Official Depository of the City of Alburnett was moved by Trumm, Sarazin seconded and all voted aye.

Motion to appoint Sharon Robertson as City Clerk for a (2) two year term was moved by Schantz, Trumm seconded and all voted aye.

The new city council will make an appointment to the vacant council seat at the February 8, 2018 council meeting. Notice will be published by January 23, 2018.

Budget workshop will be held on Wednesday January 17, 2018 at 7:00 pm.

OLD BUSINESS

Motion to approve the Linn County 18/19 Law Enforcement Contract was moved by Sarazin, Schantz seconded and all voted aye.

Motion to adjourn at 7:50 pm was moved by Trumm, Sarazin seconded and all voted aye.

C. Charlie McClintock, Mayor

Sharon Robertson, City Clerk/Treas.

VENDOR	EXPENSES 12/01/2017-12/31/2017 REFERENCE	\$ TOTAL
Alliant Energy	Utilities	\$ 2,401.90
Altorfer, Inc.	Annual Generator Maintenance	\$ 1,312.00
Bankers Trust	GO Bond Interest/Sewer-Streets	\$ 21,426.96
Batteries Plus	Blood Monitor Batt/Fire Dept	\$ 6.95
Brian Mensen	Mileage/MLA Academy	\$ 20.87
City of Marion	Oxygen "D" Cylinders Fill	\$ 10.00
Department of Treasury	Fed/FICA Tax	\$ 2,083.41
Farmers State Bank	ACH Billing	\$ 9.10
Future Line Truck Eq.	Snow Plow Bolts	\$ 10.72
Gary Holsinger	December City Hall Rent	\$ 616.00
Hawkins, Inc.	Chlorine Cylinder Rent	\$ 25.00
Hydro Klean	Sewer Lining/2980'-8". 557'-10"	\$ 91,210.00
Iowa Finance Authority	SRF Loan Interest	\$ 9,855.00
Iowa Freedom of Information	Open Records Handbook	\$ 14.00
Iowa One Call	Locates	\$ 9.90
Ipers	Ipers	\$ 1,766.80
Joe Trumm	Mileage/MLA Academy	\$ 74.90
Keystone Labs, Inc	Water/Wastewater Testing	\$ 86.00
Leaf	Copier Monthly Rental	\$ 22.50
Linn Area Newsletter	Minutes/Amendment/Snow Ord.	\$ 228.90
Linn Co Sheriff's Office	Qrtly Police Protection	\$ 4,420.00
Matt Parrot & Sons	Utility Bills	\$ 313.70
Midway Outdoor Equipment	4 Hp. Engine/Fire Dept.	\$ 384.59
MSA Professional Services	RPR #5:CRS#7 Moothart St.	\$ 8,038.50
Office Express	Liners/Tissue/Towels/Pens	\$ 174.86
P & K Midwest	Tractor Repair	\$ 73.61
T & W Grinding	Grind & Screen Brush Pile	\$ 2,400.00
Treasurer-State of Iowa	Sales/State Tax	\$ 1,493.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phones	\$ 153.55
USA Communications	Telecommunications	\$ 253.77
US Postmaster	Postage Utility Bills	\$ 88.40
Visa	MLA Training/Fuel	\$ 535.52
Webcare.Net LLC	Install Office Suite/3 Computers	\$ 150.00
Wellmark BC/BS	Health Insurance/Family Plan	\$ 1,636.86
Payroll		<u>\$ 5,439.29</u>
		\$ 156,821.56

REVENUE 12/01/2017-12/31/2017

General Fund	\$ 29,900.79
Road Use Tax	\$ 6,740.62
Employee Benefits	\$ 619.07
Emergency Funds	\$ 315.75
Local Option Tax	\$ 7,152.63
TIF	\$ 535.43
Debt Service	\$ 2,320.64
Water Total	\$ 15,245.81
Sewer Total	\$ 6,908.47
Storm Sewer Total	<u>\$ 650.74</u>
	\$ 70,389.95