

**CITY OF ALBURNETT**  
**OFFICE OF CITY CLERK**  
**ALBURNETT, IOWA**  
(Subject to approval)

The Alburnett City Council met in regular session on **Thursday February 10, 2011** at 7:00 PM in the Alburnett Fire Station Office. Mayor Boesenberg called the meeting to order with Wood, Lawrence, Schantz and Trumm present. Titler arrived at 7:10 PM. Others present were Maggie Burger, Shawn Obert, Chris Janson, Dave Haugen, Deputy LeMense and Lyle Anderson.

Motion to approve the consent agenda was moved by Wood, second by Trumm. Motion carried.

Motion to open the public hearing at 7:01 PM on General Obligation Corporate Purpose Loan Agreement was moved by Wood, second by Lawrence. Motion carried.

Maggie Burger, Speer Financial, explained the process for selling the General Obligation Bonds on February 23<sup>rd</sup>. There were no comments, discussion or questions from the public. Motion to close the public hearing at 7:06 PM was moved by Wood, second by Lawrence. Motion carried.

Motion to open regular council meeting was moved by Wood, second by Lawrence. Motion carried.

Sheriff's Report – Deputy LeMense reported there were 84.5 hours of service last month versus 43.33 contracted hours.

Fire Department Report – Steve Graham reported there were 12 calls last month: 4 medical calls in the township, 4 medical calls in town, 1 mutual aid fire and 1 public relations.

Shawn Obert, environmental specialist with Cedar Rapids/Linn County Solid Waste Agency gave a presentation on the history and services available at the land-fill.

Chris Janson, MSA Professionals, reported that there are not many grants now available for fire stations. MSA will be moving the GIS map to a new system in late spring and it will be available for use. Chris will start the process of updating the city's Comprehensive Plan. Public meetings will be held to hear suggestions and visions from Alburnett citizens. A comprehensive plan identifies goals, objectives and policies for the development of the city.

Dave Haugen, MSA Professionals, gave an update on the water project. Everything is complete and a final inspection of grading and seeding will be done in the spring. Dave

presented a MSA service contract for the water tower painting project. The contract is for developing specifications, letting bids and supervising the project.

Motion to accept the Professional Services Agreement with MSA for the water tower painting with sum fee of \$7,500.00 was moved by Trumm, second by Wood. Ayes – Schantz, Lawrence, Trumm, Titler and Wood. Nay – 0. Motion carried.

Motion to amend the February 10, 2011 agenda to add Dave Haugen, MSA Professionals, was moved by Wood, second by Lawrence. Motion carried.

Motion to approve the consent agenda was moved by Wood, second by Schantz. Motion carried.

**EXPENSES 01/01/11-01/31/11**

<b>VENDOR</b>	<b>REFERENCES</b>	<b>\$TOTAL</b>
Alliant Energy	Utilities	\$ 2,770.74
Allen,Vernon,Hoskins	Nov/Dec Attorney Fees	\$ 170.15
Allied Insurance	Increase Well House Ins	\$ 252.00
Green Valley Ag	Filters, Wiper Motor	\$ 585.15
Hawkins	Rent on Cylinders	\$ 20.00
IMFOA	Annual Dues	\$ 30.00
Iowa League of Cities	Clerk Handbook	\$ 40.00
Iowa One Call	Locates	\$ 25.20
Data Technologies	Year End Forms	\$ 55.35
Iowa Patch	High Performance Patch	\$ 395.50
John Deere Credit	Skidloader Quarterly Pmt	\$ 2,343.59
Master's Auto	Vehicle Operation	\$ 233.80
Gary Holsinger	January Rent	\$ 200.00
Mary Elliott	Refund Bldg Permit	\$ 30.00
Linn County Sheriff	Quarterly Police Protection	\$ 3,510.00
IPERS	IPERS	\$ 1,301.77
Keystone Labs	Water/Wastewater Testing	\$ 10.50
Linn Area Newsletter	Publishing	\$ 180.74
Wendling Quarries	Streets/Snow Removal	\$ 472.31
Rathje Construction	Pay Application #5	\$110,520.11
Office Express	Paper/Ink Cartridges	\$ 183.85
MSA Professionals	Sewer System Improvements	\$ 3,615.90
Titan Machinery	Tractor Rollover	\$ 1,219.44
T & W Grinding	Screen Compost Pile	\$ 1,000.00
Treasurer-State of Iowa	Sales/State Tax	\$ 1,114.00
URLated Website	12/1-12/21 Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phone	\$ 55.54
US Postmaster	Postage/Utility Bills	\$ 69.44
USA Communications	Telecommunications	\$ 270.42
Visa	Truck Fuel	\$ 969.18
Department Treasury	FED/FICA	\$ 1,311.10
Payroll		<u>\$ 4,543.93</u>
		\$137,574.71

**REVENUE 01/01/2011-01/31/2011**

General Fund	\$ 12,420.57
Road Use Tax	\$ 4,210.55
Employee Benefits	\$ 65.37
Emergency Fund	\$ 20.77
Local Option Tax	\$ 6,647.46
Debt Service	\$ 220.75
SRF Loan	\$ 7,469.15
I-Jobs Grant	\$ 112,372.61
Water Total	\$ 8,852.97
Sewer Total	\$ 5,215.93
Storm Sewer Total	<u>\$ 357.48</u>
	\$ 157,853.61

A Travel and Business Expense section was added to the Personnel Policy Handbook. All revisions have been completed and the handbook will be sent to the city attorney for review.

City Maintenance Report – Steve Graham reported that the snowplow truck was broken down during that last snow storm. The new truck should be here by mid April. There is a DNR workshop in Manchester on March 2 that Steve would like to attend. Motion to send Steve Graham to the DNR workshop was moved by Schantz, second by Wood. Motion carried.

Motion to upgrade the skid steer to a John Deere 326D was moved by Titler, second by Trumm. Ayes – Wood, Titler, Lawrence, Schantz, Trumm. Nay – 0. Motion carried

Motion to accept Resolution 02-2011-1, transfer of funds, was moved by Wood, second by Lawrence. Ayes- Wood, Titler, Lawrence, Schantz, Trumm. Nay- 0 Motion carried.

Motion to accept Resolution 02-2011-2, setting ballot language for local option sales tax vote, was moved by Schantz, second by Wood. Ayes- Trumm, Lawrence, Titler, Schantz, Wood. Nay- 0 Motion carried.

Motion to adjourn at 9:05 PM was moved by Wood, second by Schantz. Motion carried.

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David Boesenberg, Mayor

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Sharon Robertson, City Clerk

