

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday February 11, 2016** at Alburnett City Hall. Mayor Pro Tem Wood called the meeting to order at 7:00 pm with councilmen Schantz, Gudenkauf, Mensen and McClintock present. Also present were Steve Graham, Susan Meyer, Matt Saur, Bethany Sarazin, Deputy Busynski, Joe Horaney, Alan Sperfslage and Guy Trimble.

Motion to approve the agenda was moved by Wood, second by Gudenkauf. Motion carried.

Sheriff's Report – Deputy Buzynski reported 23 calls of service totaling 86.90 hours versus 43.0 contracted.

Fire Department Report – Steve Graham reported there were twelve calls of service last month; three mutual aid fire in the township, five medical calls in the city, two fires in the township, one CO2 alarm and one medical stand by. Steve will get an estimate for the cost of some new bunker gear.

Matt Saur, MSA Professionals passed out preliminary construction estimates for the Moothart Street Reconstruction Project. After the survey has been completed the council will begin reviewing preliminary designs.

Joe Horaney, Linn County Solid Waste Agency explained the recycling fees the agency is assessing communities. The cost for the City of Alburnett would be \$1,205.01 per year. The City's options would be to pay the fee with income generated through taxes; discontinue curb side recycling or assess citizens on their sewer/water bill. This item was tabled.

Motion to accept the MSA Professionals Moothart Street Design Service Agreement for \$72,000.00 was moved by Schantz, second by McClintock. Ayes – McClintock, Mensen, Schantz, Gudenkauf, Wood. Nays – 0. Motion carried.

Motion to approve the consent agenda with an additional invoice from Future Line Truck Equipment for cutting edges was moved by Gudenkauf, second by Mensen. Motion carried.

| EXPENSES 01/01/2016-01/31/2016 | | |
|---------------------------------------|-----------------------------------|--------------|
| VENDOR | REFERENCES | TOTAL |
| Alliant Energy | Utilities | \$ 2,519.30 |
| Altorfer, Inc | Trouble Shoot Fire Dept Generator | \$ 600.52 |
| City of Robins | Building Inspections | \$ 177.45 |

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|----------------------------|----------------------------------|--------------------|
| CR/LC Solid Waste Agency | Garbage Fees | \$ 15.00 |
| Dave's Service | Battery/Lift Station | \$ 118.95 |
| Dept of Treasury | Fed/FICA Tax | \$ 2,134.85 |
| Farmers State Bank | ACH Billing | \$ 8.30 |
| Farmers State Bank | Safe Deposit Box Rental | \$ 25.00 |
| Future Line Truck Eq. | Bolt/Snow Plow | \$ 9.17 |
| Gary Holsinger | January City Hall Rent | \$ 616.00 |
| Hawkins, Inc. | Cylinder Rent Chlorine | \$ 20.00 |
| Ipers | Ipers | \$ 1,711.16 |
| Jeannie Neighbor | Xmas Decorations/Flower Pots | \$ 100.00 |
| Keystone Labs, Inc | Water/Wastewater Testing | \$ 69.00 |
| Linn Area Newsletter | Nov/Dec Minutes Published | \$ 186.32 |
| Master's Auto | #139/Honda Generator | \$ 555.68 |
| Midway Outdoor Equipment | Coil Assy/Fire Dept Generator | \$ 129.52 |
| MSA Professionals Services | Roosevelt Street Improvements | \$ 458.00 |
| Office Express | Toner/Calculator/Envelopes | \$ 286.28 |
| Rathje Construction | Storm Sewer Replace Laurie Drive | \$ 129,740.52 |
| Schantz Farm & Supply | Wire Poles Xmas Decorations | \$ 2,650.68 |
| Treasurer – State of Iowa | Sales/State Tax | \$ 1,493.00 |
| URLated Website | Web Maintenance | \$ 75.00 |
| US Cellular | Maintenance Cell Phones | \$ 151.48 |
| USA Communications | Telecommunications | \$ 233.14 |
| US Postmaster | Postage Utility Bills | \$ 89.95 |
| Visa | Fuel Fire/City Truck/Misc | \$ 520.46 |
| Webcare.Net LLC | Annual Computer Maintenance | \$ 180.00 |
| Wellmark BC/BS | Health Insurance | \$ 777.22 |
| Wendling Quarries, Inc | Streets/Snow Removal | \$ 264.60 |
| Payroll | | <u>\$ 5,849.96</u> |
| | | \$ 151,766.91 |

REVENUE 01/01/2016-01/31/2016

| | |
|-------------------|------------------|
| General Fund | \$ 3,281.15 |
| Road Use Tax | \$ 6,052.45 |
| Employee Benefit | \$ 127.92 |
| Local Option Tax | \$ 7,508.02 |
| Debt Service | \$ 608.98 |
| Water Total | \$ 15,038.18 |
| Sewer Total | \$ 6,795.38 |
| Storm Sewer Total | <u>\$ 401.09</u> |
| | \$ 39,813.17 |

City Maintenance Report – Guy Trimble reported that the city received notice that our handheld meter reader support is being discontinued. Neptune will offer a trade-in program for the old handheld. The Iowa Rural Water Conference starts February 22. Motion to allow the clerk to attend financial sessions at the conference with no registration fee was moved by

Schantz, second by Wood. Guy has been getting estimates on repairing manholes to reduce infiltration into the sanitary sewer system. The city has pothole patch on hand and will start repairing potholes when the weather warms up. Motion to terminate our service agreement with Iowa Pump Works was moved by Schantz, second by Mensen. Motion carried.

Motion to hold a public hearing on the F/Y 15/16 budget amendment on March 10, 2016 at 7:00 pm at Alburnett City Hall was moved by Gudenkauf, second by McClintock. Motion carried.

Motion to hold a public hearing on the F/Y 16/17 Budget on March 10, 2016 at 7:00 pm at Alburnett City Hall was moved by Wood, second by McClintock. Motion carried.

Motion to approve a Class E liquor license for Lefty's Convenience Store Inc. was moved by Gudenkauf, second by Schantz. Motion carried.

Motion to renew the Contract for Law Enforcement Service for F/Y 16/17 was moved by Wood, second by Mensen. Motion carried.

Motion to reimburse Alan Sperflage \$950.00 for driveway repair with the stipulation of a case by case basis was moved by McClintock, second by Mensen. Motion carried.

Motion to approve Resolution 02-206-1, Transfer employee benefit funds was moved by Gudenkauf, second by Mensen. Ayes- Mensen, Schantz, Wood, Gudenkauf, McClintock. Nays – 0. Motion carried.

Motion to approve Resoultion 02-2016-2, Transfer of general funds was moved by Gudenkauf, second by Mensen. Ayes – Mensen, Schantz, Wood, Gudenkauf, McClintock. Nays-0. Motion carried.

Council requested the clerk send out RFP for an attorney search for the city.

Motion to adjourn at 8:55 pm was moved by Gudenkauf, second by Schantz. Motion carried.

David Wood, Mayor Pro Tem

Sharon Robertson, City Clerk/Treas