

**CITY OF ALBURNETT  
OFFICE OF CITY CLERK  
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday February 12, 2015** at Alburnett City Hall. Mayor Pro-Tem Wood called the meeting to order at 7:01 pm with councilmen Titler, Gudenkauf and Trumm present. Schantz was absent. Mayor Boesenberg arrived at 7:03 pm and conducted the meeting. Also present were Julie Towe, Barb Hand, Jean Neighbor, Joe Horaney, Kevin Shoop, Chris Anderson, Bethany Sarazin, Scott Sarazin, Roberta Carver, Jim Carver, Steve Graham, Matt Saur and Deputy Steffens.

Motion to open public hearing on Amendment to the Urban Renewal Plan for the Alburnett Housing Urban Renewal Area at 7:01 was moved by Titler, second by Trumm. Motion carried. Jim Carver, chair for Planning & Zoning Committee stated that the urban renewal plan did comply with the City's comprehensive plan. The Planning & Zoning Committee recommends approval of the Urban Renewal Plan. There were no other questions or comments from the public. Motion to close the public hearing at 7:03 was moved by Wood, second by Titler. Motion carried.

Motion to approve the agenda was moved by Wood, second by Trumm. Motion carried.

Sheriff's Report – Deputy Steffens reported there were 85.20 hours of service last month, versus 43.0 hours contracted.

Fire Department Report – Steve Graham reported there were eight calls of service last month; four medical calls in town, one auto accident in the township, one medical call in the township, one fire alarm in town and one PR at the school. Saturday March 14 from 4 – 7 pm will be the Fire Grill Fundraiser at the Alburnett Fire Station.

Joe Horaney, Communications Director for the CR/LC Solid Waste Agency, explained services available at the Solid Waste Agency. They have a landfill and recycling facility at 1954 County Home Road, Marion and a compost, recycling and wood recovery facility at 2250 A Street SW, Cedar Rapids.

Jean Neighbor, The Alburnett Garden Club, asked council permission to beautify Main Street. They would like to place hanging baskets and flower pots on Main Street and ask businesses to "adopt" a pot. Motion to allow Jean Neighbor to pursue the beautification of Main Street was moved by Wood, second by Trumm. Motion carried.

Jim Carver approached the council about use of City right-of-way for a safe pathway from Alburnett to the Martin Sports Complex. The Alburnett Lions have received a grant from CN Railroad and are pursuing other funding. If approval is given for the use of the right-of-way the Lion's Club can start on a design for the trail. Motion to allow the Alburnett Lions Club to pursue a trail in City right-of-way and submit plans for the City engineer and Council approval before construction begins was moved by Wood, second by Titler.

Matt Saur, MSA Professionals, informed the council that the Roosevelt Culvert Project will be ready to go out for bid in the spring.

Motion to accept Resolution 02-2012-8, to Declare Necessity and Establish an Urban Renewal Area, pursuant to Section 403.4 for the Code of Iowa and approve Urban Renewal Plan and Project for the Alburnett Housing Urban Renewal Area was moved by Wood, second by Trumm. Ayes – Wood, Titler, Gudenkauf, Trumm. Nays – 0. Motion carried.

Motion to accept Ordinance #6-69-4, Providing for the Division of Taxes Levied on Taxable Property in the Alburnett Housing Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa was moved by Wood, second by Titler. Ayes – Titler, Wood, Gudenkauf, Trumm. Nays – 0. Motion carried.

Motion to suspend the rule requiring an ordinance be considered and voted on at two council meetings prior to passage was moved by Trumm, second by Gudenkauf. Ayes – Gudenkauf, Trumm, Titler, Wood. Nays – 0. Motion carried.

Motion that Ordinance #6-69-4 be put upon final consideration and adopted was moved by Titler, second by Trumm. Ayes – Titler, Wood, Trumm, Gudenkauf. Nays – 0. Motion carried.

Motion to accept Resolution #02-2015-9, Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with Naylor Estates, including Annual Appropriation Tax Increment Payments was moved by Trumm, second by Gudenkauf. Ayes – Titler, Wood, Gudenkauf, Trumm. Nays – 0. Motion carried.

Julie Towe spoke about the condition of the streets after the last snow storm.

Motion to approve the consent agenda was moved by Wood, second by Titler. Motion carried.

**EXPENSES 01/01/2015-01/31/2015**

<b>VENDOR</b>	<b>REFERENCES</b>	<b>\$ TOTAL</b>
Adams Door	Shop Overhead Door	\$ 35.00
Alliant Energy	Utilities	\$ 2,451.61
Anderson-Bogart	Sewer Easement Plat-Coop	\$ 500.00
Chris Umbdenstock	Refund Bldg Permit	\$ 1,537.00
Dept of Treasury	Fed/FICA Tax	\$ 1,484.81
Farmers State Bank	Safe Dep. Box Rental	\$ 25.00
Farmers State Bank	ACH Billing	\$ 8.10
Gary Holsinger	Jan City Hall Rent	\$ 560.00
Hawkins, Inc	Cylinder Rent	\$ 25.00
IMFOA	Annual Dues	\$ 40.00
Iowa One Call	Locates	\$ 5.40
Ipers	Ipers	\$ 1,525.01
Kevin Shoop	Affidavit Operator	\$ 1,200.00
Keystone Labs, Inc	Water/Wastewater Testing	\$ 82.50
Linn Area Newsletter	Nov/Dec Minutes/Ordinance	\$ 192.42

Master Auto	Vehicle Maintenance	\$ 685.20
MSA Professionals	Roosevelt Improv. 2015	\$ 3,900.00
Office Express	Paper/Ink/Ribbons	\$ 106.85
Treasurer-State of Iowa	Sales/State Tax	\$ 1,385.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phones	\$ 151.24
US Postmaster	Postage Utility Bills	\$ 85.34
USA Communications	Telecommunications	\$ 229.35
Visa	Fuel City Truck	\$ 271.36
Wellmark BC/BS	Health Insurance	\$ 883.44
Payroll		<u>\$ 4,457.81</u>
		\$ 21,902.44

**REVENUE 01/01/2015-01/31/2015**

General Fund	\$ 10,756.50
Road Use Tax	\$ 6,045.89
Employee Benefits	\$ 113.10
Local Option Tax	\$ 6,756.90
TIF Total	\$ 792.44
Debt Service	\$ 412.59
Water Total	\$ 13,573.38
Sewer Total	\$ 6,499.16
Storm Sewer Total	<u>\$ 369.75</u>
	\$ 45,319.71

City Maintenance Report – Scott Sarazin reported that he has been busy clearing streets of ice and snow. There were some sewer repairs completed in Naylor Estates. The sander undercarriage is about complete. Placement of erosion stone at the lagoon is about complete. Motion to purchase another 2500 pounds of salt/chloride mixture was moved by Wood, second by Titler. Motion carried.

Motion to set a civil penalty hearing on March 12, 2014 at 7:00 pm was moved by Wood, second by Titler. Motion carried.

Motion to set the Public Hearing for approval of F/Y 2015/2016 budget on March 9, 2015 at 7:00 pm was moved by Trumm, second by Gudenkauf. Motion carried.

Motion to accept Resolution #02-2015-1, transfer of funds from TIF to Debt Service was moved by Wood, second by Titler. Motion carried.

Motion to accept Resolution #02-2015-2, transfer of funds from Emergency Funds to General Funds was moved by Trumm, second by Gudenkauf. Motion carried.

Motion to accept Resolution #02-2015-3, transfer of funds from Employee Benefit to General Fund was moved by Trumm, second by Wood. Motion carried.

Motion to accept Resolution #02-2015-4, transfer of funds from Debt Service to Sewer Lining was moved by Wood, second by Titler. Motion carried.

Motion to accept Resolution #02-2015-5, transfer of funds from General Fund to Fire/Community Center was moved by Titler, second by Gudenkauf. Motion carried.

Motion to accept Resolution #02-2015-6, transfer of funds from Local Option Tax to Roosevelt Street was moved by Gudenkauf, second by Trumm. Motion carried.

Motion to accept Resolution #02-2015-7, transfer of funds from General Fund to Fire/Community Center was moved by Wood, second by Titler.

Motion to allow City Clerk to sign up for Webinar training on Bids, Quotes and Contracts for Public Improvement Projects was moved by Titler, second by Trumm. Motion carried.

Motion to adjourn at 9:00 pm was moved by Titler, second by Gudenkauf. Motion carried.

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David Boesenberg, Mayor

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Sharon Robertson, City Clerk/Treas CMC