

City of Alburnett
Office of City Clerk
Alburnett, Ia 52202
(subject to approval)

The regular meeting of the Alburnett City Council was held **Thursday March 4, 2010** at the Alburnett Fire Station office. Mayor Boesenberg called the meeting to order at 7:02 pm. Council members present: Dave Wood, Craig Titler, Chester Schantz, Joe Trumm and Sharon Robertson. Visitors present: Peg Hull, Tanner Hull, Kris Matus, Dave Reed, Julie Renberg and Deputy LeMense.

Wood moved to approve the agenda, seconded by Titler. Ayes – Wood, Titler, Schantz, Trumm, Robertson. Motion carried.

Wood moved to open public hearing on plans, specifications, form of contract & estimate cost for water system project. Seconded by Trumm. Ayes – Schantz, Titler, Wood, Trumm, Robertson. Motion carried.

Dave Haugen, MSA Professional Services, asked for questions regarding the water project. The new well and chlorination has been mandated by DNR.

Wood moved to close the public hearing. Seconded by Trumm. Ayes – Wood, Schantz, Titler, Robertson, Trumm. Motion carried.

Wood moved to open the regular council meeting. Seconded by Schantz. Ayes – Robertson, Titler, Wood, Schantz, Trumm. Motion carried.

Dave Haugen reviewed the bids received on the following: Contract A – water mains, Contract B – drilling a well and Contract C – well house and modifications to existing well house.

Wood moved to award Rathje Construction, Contract A, low bid of \$331,591.50, contingent on DNR approval. Seconded by Schantz. Ayes – Titler, Schantz, Trumm, Robertson, Wood. Motion carried.

Schantz moved to award Gingrich Well & Pump, Contract B, low bid of \$104,520.00, contingent on DNR approval. Seconded by Trumm. Ayes – Titler, Schantz, Trumm, Robertson, Wood. Motion carried.

Wood moved to award Bockenstedt Excavating, Contract C, low bid of \$373,100.00, contingent on DNR approval. Seconded by Trumm. Ayes – Trumm, Robertson, Wood, Titler, Schantz. Motion carried.

Linn County Sheriff's Report – Deputy LeMense distributed a list of calls for February. Required hours 43.33, actual hours 62.90.

Fire Department Report – We had 1 call since last council meeting.

Peg Hull expressed concerns about pot holes on Roosevelt Street. Pirc-Tobin Construction and Kluesner Construction have been consulted on this. We will continue filling the holes with rock, grading and posting signs until repairs can be made when the frost goes out.

Dave Reed had questions on his utility billings. Data Technologies has been working with us on correcting these issues.

Dave Haugen presented a preview of the GIS mapping of Alburnett. The map shows hydrants, valves, water mains, manholes, culverts, storm sewers and future growth possibilities for the community.

Wood moved to approve the minutes. Seconded by Schantz. Ayes – Titler, Schantz, Robertson, Wood, Trumm. Motion carried.

Kris Matus, from Neighbor Insurance, gave cost options for bonding the city clerk. Kris also brought our attention to the amount of insurance currently on the city maintenance shop.

Wood moved to raise insurance coverage on the shop to \$134,000.00. Seconded by Titler. Ayes – Wood, Trumm, Schantz, Robertson, Titler. Motion carried.

Wood moved to approve the bills for February. Seconded by Schantz. Ayes – Trumm, Robertson, Schantz, Titler, Wood. Motion carried.

Wood moved to accept Resolution #03-2010 allowing council member Chester Schantz to be an authorized signature on the Farmers State Bank account. Seconded by Robertson. Ayes – Titler, Wood, Trumm, Robertson. Abstain – Schantz. Motion carried.

Wood moved to give Central City Meals on Wheels program \$500.00 to help fund the service for our Alburnett participants. Seconded by Trumm. Ayes – Wood, Titler, Trumm, Schantz, Robertson. Motion carried.

City Maintenance Report – Steve Graham went to the Region One meeting and acquired great information on water meters. March 15-21 is Fix-a-Leak week. Steve will be patching rough areas on Main Ave. with cold mix. Rock and grading has been done on Roosevelt Street and he will continue to monitor the area. The blade on the back of the tractor will need to be replaced soon.

Schantz moved to purchase radio read attachments for the extra meters in the shop. Seconded by Wood. Schantz moved to amend the previous motion to state we will purchase 232 attachments, which allows 6 extra for repairs. Seconded by Titler. Ayes – Robertson, Trumm, Schantz, Wood, Titler. Motion carried.

Wood moved to adopt Ordinance #03-2010, an ordinance adopting amendments to Chapter 32 of the code of ordinances relating to flood hazard area regulations, the 2010 FEMA flood insurance study and the 2010 FEMA flood insurance rate map and providing penalties. Seconded by Titler. Ayes – Schantz, Trumm, Robertson, Wood, Titler. Motion carried. Wood moved to suspend 2nd & 3rd readings of FEMA flood ordinance. Seconded by Trumm. Ayes – Robertson, Trumm, Wood, Titler, Schantz. Motion carried. Ordinance #03-2010 passed.

Wood moved to enforce late charges on utility bills and notification of delinquency to be sent to both the tenant and the landlord. Seconded by Titler. Ayes – Wood, Titler, Schantz, Robertson, Trumm. Motion carried.

Trumm moved to pay MSA Professional Services, amendment #2 to project #4660704, (\$10,200.00)

for additional time spent on water project contract. Seconded by Titler. Ayes – Wood, Titler, Schantz, Trumm, Robertson. Motion carried.

The Alburnett Personnel Policy Handbook was reviewed.

Trumm moved to adjourn at 11:29 pm. Seconded by Wood. Ayes -Robertson, Schantz, Titler, Trumm, Wood. Motion carried.

Mayor David Boesenberg

Sharon Robertson
Council person