

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IA 52202**

(Subject to approval)

The Alburnett City Council met in regular session on **Thursday March 10, 2011** at 7:00 PM in the Alburnett Fire Station Office. Mayor Boesenberg called the meeting to order with Council Members Titler, Lawrence, Schantz and Trumm present. Others present were Julie Towe, Craig Tobin, Deputy LeMense and Steve Graham.

Motion to approve the consent agenda was moved by Schantz, second by Lawrence. Motion carried.

Sheriff's Report – Deputy LeMense reported there were 71.0 hours of service last month versus 43.33 contracted hours.

Fire Department Report – Steve Graham reported nine calls last month; one standby at the school for a sectional wrestling meet, two medical calls in town, four medical calls in the township and two auto accidents. The Fire Grill on February 26 was a success. The Fire Department will hold a pancake breakfast on April 30th the day of City Wide Garage Sales. On Monday, March 14 there will be a committee meeting for discussion on the new fire station.

Dave Haugen, MSA Professionals, was not present but Steve Graham gave a report on a MSA project. Pictures were presented of a water flow problem on South Main Avenue. The mayor, engineer, contractor and Steve will meet and try to find a way to resolve the problem.

Julie Towe, Firehouse Cookbook Committee, gave a report on the progress of the cookbooks to be sold as a fundraiser for the Fire Department. The book will be submitted for publication March 14th and should be available in 5 – 6 weeks.

Motion to approve the consent agenda was moved by Lawrence, second by Schantz. The motion included payment to Banacom Sign, Invoice #133544 and withholding payment to Schantz Farm & Supply, Invoice # 6110, pending itemization. Motion carried.

EXPENSES 02/01/11-02/28/11		
VENDOR	REFERENCE	TOTAL
Alliant Energy	Utilities	\$ 2,614.01
Green Valley Ag	Snow blower	\$ 630.79

Hawkins	Rent on Cylinders/signs	\$ 66.83
Bockenstedt Excavating	Pay Application #7	\$ 27,591.17
Hawkeye Fire	Fire Department	\$ 67.50
Iowa One Call	Locates	\$ 29.70
Mahoney's	Janon-budget workshop	\$ 13.00
Linn Co-Op	Vehicle Operation	\$ 570.98
JD Gov't Sales	JD 4720 Tractor/loader	\$ 41,320.85
Master's Auto	Vehicle Operation	\$ 302.54
Gary Holsinger	February Rent	\$ 200.00
Barron Motor Supply	Batteries	\$ 98.70
Matt Parrott	Laser Checks	\$ 211.22
IPERS	Ipers	\$ 1,293.41
Keystone Labs	Water Testing	\$ 52.50
Petty Cash	Postage/Duct tape	\$ 65.67
Region I – Am. Water	Training/Manchester	\$ 15.00
MSA Professionals	Sewer System Imp.	\$ 1,710.00
Wellmark BC/BS	Insurance	\$ 1,107.83
Treasurer-State of Iowa	Sales/State Tax	\$ 1,232.00
URLated Website	2/1/11-2/28/11 Web maintenance	\$ 75.00
US Cellular	Maintenance Cell Phone	\$ 56.92
US Postmaster	Postage/utility bills	\$ 69.16
USA Communications	Telecommunications	\$ 171.96
Visa	Truck Fuel	\$ 637.76
Dept. of Treasury	Fed/Fica	\$ 1,404.61
Payroll		<u>\$ 5,024.87</u>
		\$ 86,633.98

REVENUE 02/01/11-02/28/11

General Fund	\$ 4,942.22
Road Use Tax	\$ 4,892.92
Employee Benefits	\$ 156.10
Emergency Fund	\$ 49.59
Local Option Tax	\$ 6,647.48
Debt Service	\$ 527.10
SRF Loan	\$ 27,591.17
Water Total	\$ 11,242.67
Sewer Total	\$ 6,456.32
Storm Sewer Total	<u>\$ 384.48</u>
	\$ 62,890.05

The Personnel Policy handbook is still being reviewed.

Motion to approve Ordinance 03-2011-1, connection charge fee for sewer hook up to reimburse Craig Tobin based on acreage, was moved by Titler, second by Trumm. Ayes – Schantz, Lawrence, Trumm, Titler. Nay – 0. Motion carried.

Motion to waive the second and third readings of Ordinance 03-2011-1 was moved by Schantz, second by Titler. Ayes – Lawrence, Schantz, Trumm, Titler. Nay – 0. Motion carried.

City Maintenance Report – Steve Graham is waiting for Green Valley Ag to install the proper valves on the tractor so the snow blower and blade will operate correctly. Pot holes on main Avenue were patched. Steve continues to install new water meters. There are 130 radio reads to be installed. There is a pothole problem developing on Roosevelt Street. Steve will contact the engineer and have him present ideas on a more permanent fix for the problem areas.

Motion to replace the walk-in door at the maintenance shop was moved by Trumm, second by Schantz. Motion carried.

City Wide Clean Up will be held May 7th. The Linn County Solid Waste Agency will provide a hazardous waste collection trailer at the bus garage lot. Other items will need to be placed at the curb by 7:00 AM.

Motion to send Steve Graham and Sharon Robertson to the Consumer Confidence Workshop on April 13 was moved by Titler, second by Lawrence. Motion carried.

Motion to allow Steve Graham and Sharon Robertson to participate in the John Deere Gold Key Tour March 23 was moved by Schantz, second by Trumm. Motion carried.

Motion to approve request from Peppy's to sell ice cream in Alburnett was moved by Lawrence, second by Schantz. Motion carried.

Motion to send clerk to ECICOG workshop in Hiawatha March 17 was moved by Titler, second by Lawrence. Motion carried.

The Cedar Valley Humane Society 28E Agreement was tabled waiting for review from the city attorney.

Motion to accept sealed bids on the 1981 GMC Fire truck with minimum bid of \$4,000.00, was moved by Trumm, second by Lawrence. Motion carried.

Motion to amend sealed bid motion to read that proceeds from sale of 1981 GMC be dedicated to the Fire Department building fund, was moved by Lawrence, second by Titler. Motion carried.

The clerk will contact Iowa Codification, Inc. to begin the process of codifying city codes.

Motion to approve Resolution 03-2011-1, approving loan agreement for the issuance of General Obligation Corporate Purpose and Refunding Bonds, was moved by Trumm, second by Titler. Ayes – Titler, Lawrence, Trumm, Schantz. Nays – 0. Motion carried.

Motion to adjourn at 8:29 PM was moved by Lawrence, second by Trumm. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk

