

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IOWA 52202
(subject to approval)**

The Alburnett City Council met in special session March 17, 2010 at Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:01 PM with council members Schantz, Titler, Trumm, and Robertson present. Wood was available by phone. Visitors present were Joe Joyal, Ray Possehl, Kay Possehl and Janon Douglas.

Titler moved to approve the agenda. Schantz seconded. Ayes – Titler, Schantz, Trumm, Robertson. Motion carried.

Joe Joyal presented the council with his plan to possibly locate Joyal's Family Tree Service in Alburnett. Ordinances and regulations were discussed. It was suggested he check with Ron Hoover on fire codes.

Robertson moved to approve the bills, but to table one for further information. Titler seconded. Ayes – Robertson, Schantz, Trumm, Titler. Motion carried.

Trumm moved to extend a job offer for the position of Clerk/Treasurer to Carrie Kirkhoff. Schantz seconded. Ayes – Trumm, Robertson, Schantz, Titler, and Wood by phone. Motion carried.

Mayor Boesenberg thanked the council members and Steve Graham for the extra time and effort put forth during the absence of a city clerk.

Titler moved to make the following adjustments to Steve Graham's payroll record for previous errors; pay past wages of \$76.48, adjust accumulated sick time to 200 hours and adjust accumulated paid vacation to 5 days. Robertson seconded. Ayes – Trumm, Schantz, Titler, Robertson. Motion carried.

Clerk Report – Janon Douglas, with Data Technologies, gave an update on the clerk's office. The city received an extension until May 1 from the state to turn in the annual budget. There will be a public hearing on the budget Thursday, April 29th. Delinquent notices will be sent out on unpaid utility bills this month. Janon will be back on March 29th to work on the budget and utility billing.

Trumm moved to pass Resolution 1-2010 to establish a petty cash fund of \$75.00. Robertson seconded. Ayes – Trumm, Titler, Schantz, Robertson. Motion carried.

Mayor Boesenberg made the following appointments to committees. Personnel: Sharon Robertson and Joe Trumm, Finance: Joe Trumm and Chester Schantz, Streets: Craig Titler and Dave Wood, Chester Schantz and Craig Titler.

Steve Graham has been monitoring Roosevelt Street and has been filling pot holes on Main Street.

Robertson moved to adjourn the meeting at 9:08 pm. Titler seconded. Ayes – Schantz, Trumm, Robertson, Titler. Motion carried.

Acting Clerk-Sharon Robertson

Mayor-Dave Bosenberg