

ALBURNETT CITY COUNCIL

MINUTES OF THE May 10th, 2018 REGULAR MEETING

Mayor McClintock called the meeting to order at 7:00 pm in the Alburnett City Hall on **Thursday May 10th 2018**. After the Pledge of Allegiance to the Flag, roll call was taken with Councilors Brian Mensen, Bethany Sarazin, Chester Schantz, Joe Trumm and Josh Henricksen present. Motion to approve the agenda with the amendment of removing consideration of Mike's Liquor License renewal (not all items needed for renewal were available) was moved by Trumm, seconded by Sarazin. All voted aye. Also present were Steve Graham (Fire Chief), Ryan Hosch (MSA), Joe Elsinger (MSA), Jim Hill and Taylor Matteson (Housby Volvo).

Mayor's Report – Mayor McClintock started his report by thanking all the committees, councilors and Interim Clerk Trimble for their work. Also, Fire Chief Graham for his work in starting to develop plans for a fire station. He also recognized several community groups for their work in cleaning and beautifying the city over the last month. Councilor Sarazin was recognized for her efforts to provide content for the new city website. The Mayor gave each councilor an outline of a new structure to manage the different parts of the city. His proposal is to move away from committees and have each Councilor be in charge of the part of city government they are best suited to oversee. All councilors were urged to study the proposal and provide input so that the proposal could be on next month's agenda.

Council Reports – Councilor Mensen echoed the Mayor in thanking the Lions Club and groups of students from the school for their efforts in cleaning up the city. Councilor Sarazin gave an update on what has been done to prepare for the new website to go live on July 1st. Councilor Schantz also thanked the community groups for cleanup this spring. Councilor Henricksen informed the council that Brie Sperslage, who is a Junior at Alburnett Community School and has won a national award for her photography, is taking pictures for the website.

Sheriff's Report – Linn County Sheriff logged 85.4 hours last month. Almost double the required 43 hours. Interim Clerk Trimble asked the Deputy to warn cars that have been parking on E. 1st St overnight despite the no parking ordinance from 2am to 6am. Also, Trimble asked the deputy to watch for motorists running the stop signs at Main Ave. and E. 1st St. Fire Chief Graham also mentioned that he has seen children driving golf carts in town. The Council had no other questions or comments.

Citizen Comments – Joe Elsinger and Ryan Hosch from MSA introduced themselves and informed the council that Matt Saur has taken another job and will no longer be providing engineering for the city. Joe will be our new point of contact and is looking forward to working with the city on any upcoming projects including the fire station.

Public Works Report – Written. Trimble reported on options to make City Hall ADA accessible. Gary Holsinger, the building owner, is willing to make the improvements if the city shares the costs. Mayor McClintock and the council believe the cost should be Mr. Holsinger's to bear. The mayor and council instructed Interim Clerk Trimble to seek council from the City Attorney on the matter. Councilor Sarazin asked if hiring the City of Marion to sweep the streets was an option now that we have a 28 E agreement with them. Councilor Mensen works for the City of Marion and informed us that Marion is behind sweeping their own streets and it would not be an option.

Fire Department Report – Written. No questions.

CONSENT AGENDA

Henriksen moved to approve the consent agenda, Mensen seconded and all voted aye. Items approved were minutes of the April 12th regular meeting, the list of bills submitted with no additions, and the Financial Report.

NEW BUSINESS

Motion by Mensen, second by Sarazin and all voted aye to approve the renewal of Lefty's beer and wine permit.

Representatives from the Pirate Collaborative were not able to attend. Item tabled.

Bids for purchasing a new skid loader were discussed and tabled until next month. Councilor Mensen would like to see lease options before proceeding. Public Works Director Trimble recommended purchasing the Volvo from Housby Volvo but will request lease options from all dealers participating. Taylor Matteson from Housby Volvo was present to answer questions. Councilors Mensen and Sarazin expressed interest in selling the current skid loader outright rather than trading.

Motion by Trumm, second by Schantz to approve Resolution #05-2018-01, Notice of public hearing to amend the Alburnett Building Code, Electrical Code, Mechanical Code, Plumbing Code and Property Maintenance Code. All voted aye.

Discussed progress on hiring process for a new city clerk. Six interviews were conducted, and the hiring committee recommended hiring Traci Rozek pending testing, background check and drug test. Mayor McClintock is anticipating a June 4th start date. Councilor Schantz discussed training options for the new clerk.

Motion by Mensen, second by Henriksen and all voted aye to proceed with hiring Ms. Rozek.

Discussed employee reviews. Mayor McClintock recommended changing the review form to a more appropriate form that is electronic and easier to use. Councilor Sarazin recommended setting goals for employees to aid in the review process. Action will be taken at the June meeting.

Motion to Adjourn at 7:52pm by Mensen, seconded by Trumm and all voted aye.

Guy Trimble
Interim City Clerk

C. Charles McClintock
Mayor