

**CITY OF ALBURNETT  
OFFICE OF CITY CLERK  
ALBURNETT, IOWA  
(Subject to approval)**

The Alburnett City Council met in regular session on **Thursday May 12, 2011** in the Alburnett Fire Station Office. Mayor Boesenberg called the meeting to order at 7:08 PM with Titler, Schantz and Trumm present. Graham arrived at 7:35 PM and Lawrence arrived at 7:40 PM. Others present were Chris Janson, Zach Melton and Deputy LeMense.

Motion to approve the consent agenda was moved by Schantz, second by Titler. Motion carried.

Zach Melton, Cedar Valley Humane Society, spoke to the council regarding a 28E agreement between the City of Alburnett and the CVHS. The agreement will allow CVHS to bill the city for picking up and sheltering animals in 2011. Motion to enter into a 28E agreement with Cedar Valley Humane Society for a year and then reevaluate was moved by Schantz, second by Titler. Aye – Schantz, Trumm, Titler. Nay – 0. Motion carried.

Deputy LeMense handed out the call for service log sheets. There were 37 calls and 84.10 hours of service last month.

Chris Janson, MSA Professionals, explained the process to complete a Comprehensive Plan that is compliant with the Iowa Smart Growth Planning Legislation. A series of meetings with the public, the steering committee, P & Z and the City Council will be required to create and adopt a new plan for the community to use through 2030.

Chris Janson, MSA Professionals, presented construction service agreements for the sewer lining project and the design services and engineering for the proposed fire station.

Fire Department Report – Steve Graham reported there were 3 calls last month. The pancake breakfast held on April 30 brought in close to \$1000.00.

Motion to approve the consent agenda was moved by Trumm, second by Lawrence. Motion carried. The motion included payment of \$68.07 to Master's Auto and payment of \$12,164.88 to Green Valley Ag & Turf for the Land Pride mower and blade. The motion also included the following correction to the March Minutes; Kluesner Construction bid for South Main Street from 1<sup>st</sup> to 2<sup>nd</sup> Street to read the street East of the railroad tracks from 1<sup>st</sup> to 2<sup>nd</sup> Street.

**EXPENSES 04/01/2011-04/30/2011**

| <b>Vendor</b>        | <b>References</b> | <b>\$Total</b> |
|----------------------|-------------------|----------------|
| Alliant Energy       | Utilities         | 2,094.79       |
| Cedar Rapids Library | Library Fees      | 2,000.00       |

|                         |                                |                 |
|-------------------------|--------------------------------|-----------------|
| Allen,Vernon,Hoskins    | Feb Attorney Fees              | 499.09          |
| Linn Co. Sheriff        | Quarterly Police Protection    | 3,510.00        |
| Banacom Signs           | Cover Up/Tractor               | 47.50           |
| Hawkins                 | Rent on Cylinders              | 20.00           |
| Bankers Trust           | General Obligation Bonds       | 200.00          |
| Data Technologies       | Budget Extract                 | 705.78          |
| City of Robins          | Building Inspection            | 248.43          |
| Jeremy Bartlett         | SCBA Maintenance               | 120.58          |
| G & R Publishing        | Cookbooks                      | 3,171.60        |
| Hawkeye Fire            | Fire Department                | 318.00          |
| Gary Holsinger          | April Rent                     | 200.00          |
| IA Dept Nat Resources   | DNR Permit/Sewer               | 100.00          |
| Irish Green             | Crab Grass Control             | 42.00           |
| IPERS                   | IPERS                          | 1,276.59        |
| Keystone Labs, Inc      | Water/Wastewater Testing       | 10.50           |
| Linn Area Newsletter    | Publishing                     | 281.37          |
| John Deere Credit       | Skid Steer Quarterly Pmt       | 2,603.05        |
| Junge Center Point      | 2011 Plow Truck F550           | 40,423.00       |
| Schantz Farm & Supply   | Snowblowing                    | 1,500.00        |
| Wellmark BC/BS          | Health Insurance               | 1,107.83        |
| Treasurer-State of Iowa | Sales/State Tax                | 1,241.00        |
| URLated Website         | 3/1/2011-3/31/2011 Maintenance | 75.00           |
| US Cellular             | Cell Phone                     | 56.66           |
| US Postmaster           | Postage/Utility Bills          | 157.16          |
| USA Communications      | Telecommunications             | 254.23          |
| Visa                    | Truck Fuel                     | 412.72          |
| Department Treasury     | Fed/FICA                       | 1,268.41        |
| Linn Co Secondary Road  | Bridge Inspection              | 180.00          |
| Midway Outdoor          | Chain Saw Chaps                | 112.16          |
| Ladco                   | Repair Street Sweeper          | 230.18          |
| Northern Water Works    | Meter, Pins, Gaskets           | 107.32          |
| Office Express          | Paper, Ink, Batteries          | 128.85          |
| Schimberg               | 5' Probe                       | 69.30           |
| Speer Financial         | Issuance of GO Bonds           | 6,127.59        |
| Payroll                 |                                | <u>4,495.65</u> |
|                         |                                | \$ 75,396.34    |

**REVENUE 04/01/2011-04/30/2011**

|                   |               |
|-------------------|---------------|
| General Fund      | 40,166.07     |
| Road Use Tax      | 4,373.98      |
| Employee Benefits | 3,166.14      |
| Emergency Fund    | 1,066.15      |
| Local Option Tax  | 6,328.60      |
| TIF Total         | 40,694.96     |
| Debt Service      | 14,159.53     |
| Water Total       | 10,918.21     |
| Sewer Total       | 5,613.38      |
| Storm Sewer Total | <u>364.98</u> |
|                   | \$ 126,792.00 |

The City Attorney will be sending additional information for the Personnel Policy Handbook.

Renewal rates for employee health insurance dropped 7.45%. Motion to renew the Wellmark BC/BS Insurance for another year was moved by Titler, second by Schantz. Motion carried.

Maintenance Report – The Alburnett School students did a community clean up on May 4. They picked up trash around town and mulched flower beds. Saturday May 7 was city wide clean up. The city hauled 7 tons of trash and 22 appliances to the landfill. The Hazardous Waste Material trailer was a new addition to clean up day this year. Steve Graham reported that he has been flushing fire hydrants to clean the water lines. There was a meeting with city officials and Rathje Construction on finishing the grading and seeding of yards in town. The work should be completed by the end of May.

Motion to have the City Clerk apply for a Notary Public was moved by Schantz, second by Trumm. Motion carried.

Motion to adjourn at 9:02 PM was moved by Lawrence, second by Schantz. Motion carried.

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David Boesenberg, Mayor

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Sharon Robertson, City Clerk