

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT,IA 52202**

The Alburnett City Council met in regular session on **Thursday May 14, 2015** at Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 pm with councilmen Gudenkauf, Titler, Schantz, Trumm and Wood present. Also present were Julie Towe, Steve Graham, Kevin Shoop, Roger Reed, Jeannie Neighbor, Bethany Sarazin and Deputy Steffens.

Motion to approve the agenda was moved by Gudenkauf, second by Titler. Motion carried.

Motion to open the public hearing on the budget amendment for 2014/2015 at 7:01 pm was moved by Wood, second by Schantz. Motion carried. There were no questions or comments from the public. Motion to close the public hearing at 7:02 pm was moved by Wood, second by Trumm. Motion carried .

. Motion to approve Resolution #05-2015-1, a resolution amending the 2014/2015 budget was moved by Schantz, second by Gudenkauf. Motion carried.

Motion to approve Resolution #05-2015-4, approving site plan for Naylor Estates lots 41 thru 60 was moved by Wood, second by Titler. Motion carried.

Motion to open public hearing on Development Agreement between the City and Naylor Estates at 7:05 pm was moved by Gudenkauf, second by Titler. There were no questions or comments from the public. Motion to close the public hearing at 7:06 pm was moved by Wood, second by Schantz. Motion carried.

Motion to approve Resolution #05-2015-2, Approving Development Agreement between the City and Naylor Estates was moved by Wood, second by Trumm. Motion carried.

Sheriff's Report - Deputy Steffens reported there were 85.8 hours of service last month, versus 43.0 contracted.

Fire Department Report - Steve Graham reported there were seven calls of service last month; five medical calls in the City, one auto accident in the City and one water main leak. The required workers compensation physicals were completed last month.

Jeannie Neighbor spoke on behalf of the Alburnett Garden Club. They have received enough in donations to purchase two large concrete flower pots and six smaller pots. These pots will be along Main Avenue in the Business District. Motion to help with purchasing of flowers and other needed items, not to exceed \$500.00 was moved by Schantz, second by Wood. Motion carried.

Matt Saur, MSA Professionals, presented the council with a memorandum for recommendations for future course of action on storm water management in the City. They plan on paving the streets in the Naylor Estates Third Addition next week.

Guy Trimble discussed areas on Donald Drive where the sidewalk and street are sinking. There may be a water leak that will be investigated.

Roger Reed requested a review of the City Ordinance Chapter #33 regarding Snowmobiles and ATV within City limits. The clerk will gather information from other cities on what is allowed and where they are permitted to travel.

Motion to approve the consent agenda was moved by Wood, second by Titler. Motion carried.

EXPENSES 04/01/2015-04/30/2015		
VENDOR	REFERENCES	\$TOTAL
Alliant Energy	Utilities	\$ 4,143.16
CITA	Training Library for Fire Dept	\$ 25.00
City of Robins	Inspection/Plan Review	\$ 351.10
Custom Hose	Sprayer Parts	\$ 81.80
Dept of Treasury	Fed/FICA Tax	\$ 1,558.15
Gary Holsinger	April City Hall Rent	\$ 560.00
Hawkins, Inc.	2-150# Tanks & Rent	\$ 613.64
Ia Fire Chief Assoc	15/16 Membership Dues	\$ 25.00
Ipers	Ipers	\$ 1,557.49
Irish Green Lawn	Fertilizer/Pre-Emergent	\$ 47.70
Kevin Shoop	Affidavit Operator	\$ 1,200.00
Keystone Labs, Inc	Water/Wastewater Testing	\$ 221.00
Linn Area Newsletter	Feb/March-Minutes/Bills	\$ 258.55
Menard's	Fittings for Water	\$ 18.97
MSA Professionals	Roosevelt Street Improvements	\$ 7,800.00
P & K Midwest	Cutting Edge/Screws	\$ 115.45
Sharon Robertson	Mileage/Auditors'	\$ 20.40
Sherwin-Williams	Paint Machine Parts	\$ 83.17
Treasurer-State of IA	Sales/State Tax	\$ 1,363.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phones	\$ 151.52
US Postmaster	Postage Utility Bills	\$ 83.98
USA Communication	Telecommunication	\$ 231.68
Visa	Fire Dept Parts	\$ 219.04
Well mark BC/BS	Health Insurance	\$ 887.31
Payroll	Payroll	\$ 4,660.00
		<hr style="width: 100%; border: 0.5px solid black;"/>
		\$ 26,360.11
REVENUE 04/01/2015-04/30/2015		
General Fund		\$ 67,893.60
Road Use Tax		\$ 4,835.77
Employee Benefit		\$ 5,761.36
Local Option		\$ 6,075.97
TIF		\$ 27,472.41
Debt Service		\$ 19,958.45
Water Total		\$ 12,372.53
Sewer Total		\$ 5,358.77
Storm Sewer Total		\$ 349.87
		<hr style="width: 100%; border: 0.5px solid black;"/>
		\$ 150,078.73

Motion to accept Scott Sarazin's resignation as Public Works Director was moved by Wood, second by Titler. Motion carried.

City Maintenance Report - Guy Trimble reported that everything appears normal with the water distribution and treatment systems. Lagoons 2 & 3 have been discharging since May 1. A second opinion on removing sludge from the lagoons recommended we take no action at this time. One of the valves that drains the lagoon 3 might need replaced. It was recommended we televise more of sewer lines in town to check for infiltration. The compost pile will need to be ground soon. Streets have been swept and prepared for painting the curbs.

The Machacek Plat was tabled until the City receives clarification on Lot A.

City Wide Clean Up will be held on Saturday May 30, 2015. Items will need to be on the curb by 7:00 am. Any items not picked up will need to be removed in 24 hours.

Motion to hire Guy Trimble as full time public works director with stipulations was moved by Schantz, second by Wood. Ayes – Gudenkauf, Trumm, Schantz, Wood, Titler. Nays – 0. Motion carried. Stipulations are: the starting wage will be \$19.00 an hour with no health insurance provided by the city, the hiring salary will be retroactive to May 1, s2015; certifications for sewer, water distribution and water treatment will be attain as soon as possible; Mr. Trimble will sign a contract to reimburse the city for the cost of training should he resign within three years of attaining the needed certifications; after 90 days there will be a review and raise if steps towards certification have been made; he will receive credit for one week of vacation for his two years of part-time employment.

Motion to send Guy Trimble to Rural Water Association Hands-On workshop May 20-21 was moved by Wood, second by Titler. Motion carried.

Motion to adjourn at 8:41 pm was moved by Wood, second by Titler. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas