

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IOWA 52202**

The Alburnett City Council met in regular session on **Thursday June 8, 2017** at Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 pm with councilmen Mensen, Wood, Schantz, McClintock and Gudenkauf present. Also present were Jim Hill, Bethany Sarazin, Mat Saur, Chester Casconi, Joe Horaney, Steve Graham, Joe Trumm and Guy Trimble.

Motion to approve the agenda was moved by Schantz, second by Mensen. Carried

Motion to open the Public Hearing on FY 2017 Budget Amendment at 7:01 pm was moved by Wood, second by Gudenkauf. The revenue/expenses amendments were due to the Moothart Street Reconstruction Project. There were no discussion, comments or questions from the public. Motion to close the Public Hearing at 7:03 pm was moved by Wood, second by Mensen. Carried.

Motion to approve the Resolution #05-2017-5, Approval of 2017 Budget Amendment was moved by McClintock, second by Schantz. Carried

Motion to approve the consent agenda, pending approval of additional invoices; Hawkins - \$25.00, Visa - \$611.71, MSA Professionals - \$31,485.70 and CR/LC Solid Waste - \$48.22 was moved by Wood, second by McClintock. Carried.

Linn County Sheriff – There were 66 hours of service with 16 calls last month vs. 43.0 hours required.

Fire Department Report – Steve Graham reported there were ten calls of service last month; three medical in the City, two medical in the twp., one mutual aid, one down power line, two storm watches and one Public Relations.

Joe Horaney, Communication Director for the CR/LC Solid Waste Agency explained services available at the Solid Waste Agency. The Home & Business Recycling Companion pamphlet is available at City Hall.

Chester Casconi, ACDC, presented paperwork for the annual Children’s Benefit Day to be held on August 5, 2017.

Mat Saur, MSA Professionals, gave an update on the Moothart Street Reconstruction Project. All of the water main, water services, storm sewer and subdrain tile have been completed. The contractor will start removal of the street pavement from Main Ave. to 3rd Ave. N. Moothart Street will be closed to traffic until paving is completed. Motion to install subdrain from

Moothart to Naylor's 1st Addition under scrutiny of the engineer was moved by Wood, second by Schantz. Carried. The engineer recommended approval of change order #2 and payment of pay application #3. Motion to approve change order #2 for \$6,683.60 to remove poor soils and replace with limestone screenings and Class A rock at the water main trench at 3rd Ave N, was moved by Wood, second by Gudenkauf. Carried. Motion to accept pay application #3 for \$93,211.31 was moved by Wood, second by Mensen. Carried.

Brian Mensen asked about revising Ordinance 3-34-44, forbidding operation of golf carts upon any City street. Council will review and discuss at the July council meeting.

Jim Hill, 147 Moothart Street, inquired if lot pins would be replaced when the street project is completed. All pins will be put back in place.

City Maintenance Report – Guy Trimble reported that the CCR Report is done and available at City Hall and posted on the City Website. The lift station generator passed maintenance inspection. Trees in the right-of-way on Willow Street, where the new sidewalk will be placed have been removed. Motion to sign the mutual aid agreement with IOWARN was moved by Wood, second by Schantz. Carried. Motion to have Marvin Schrock remove and replace the tin roof on the City pole shed for \$3,896.00 was moved by McClintock, second by Wood. Carried. Iowa DOT completed a bridge inspection on the Dry Creek Culvert on North Street. It was recommended that the City clean the inlet and outlet for better flow and use of the structure. Guy has rented an excavator for a week and is working on that project.

Recommendation was made by the Personnel Committee to give full time employees a 2 ½% wage increase. Motion to give Guy and Sharon a 2 ½% raise was moved by McClintock, second by Wood. Carried. Motion to give part time public works employee a \$1.00 an hour raise was moved by Gudenkauf, second by Wood. Carried. Motion that a minimum of 2 hours be paid when an employee performs the mandatory weekend water/wastewater testing was moved by Wood, second by Mensen. Carried.

Motion to allow Mike's to close 1st St E on July for a 10 yr. anniversary celebration, pending completion of events application, was moved by Gudenkauf, second by Schantz. Ayes – three, Nays – 2. Motion carried.

Motion to adjourn at 8:40 pm was moved by Gudenkauf, second by McClintock. Carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas.

EXPENSES 05/01/2017-05/31/2017

VENDOR	REFERENCES	\$ TOTAL
Alliant Energy	Utilities	\$ 2,090.04
Batteries Plus	Fire Dept. Batteries	\$ 57.55
Borst Bros. Construction	Moothart St Reconstruction	\$ 60,077.21
Dept. of Treasury	Fed/FICA Tax	\$ 2,149.12
Farmers State Bank	ACH Billing	\$ 8.90
Gary Holsinger	May City Hall Rent	\$ 616.00
Hawkins, Inc.	Chlorine Cylinder Rent	\$ 25.00
Iowa One Call	Locates	\$ 74.00
Ipers	Ipers	\$ 1,805.34
Irish Green Lawn Care	Fire Station Area	\$ 47.70
Keystone Labs, Inc.	Water/Wastewater Testing	\$ 72.50
Kluesner Construction Inc.	Sweep Street 4/10/17	\$ 1,134.00
Leaf	Copier Monthly Rental	\$ 22.50
Linn Area Newsletter	Meeting/Bills	\$ 83.26
Linn County Recorder	Recording Fees	\$ 24.00
MSA Professional Services	Moothart St. CRS #2	\$ 8,745.00
Office Express	Shredder;Ink;Paper;Switch	\$ 352.54
Sharon Robertson	Mileage to Auditor/IMFOA	\$ 192.60
Sandry Fire Supply, LLC	Rocker Lug Nut	\$ 65.63
Schimberg Co.	Water Line Repair Items	\$ 600.54
Simmons Perrine Moyer Berg	Legal FD/Easements	\$ 74.00
Treasurer-State of Iowa	Sales/State Tax	\$ 1,453.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phones	\$ 152.14
USA Communications	Telecommunications	\$ 243.15
US Postmaster	Postage Utility Bills	\$ 86.36
Utility Equipment Co.	2 Fire Hydrants/Moothart St	\$ 5,053.96
Visa	FD Appreciation Meal/Misc	\$ 1,234.63
Wellmark BC/BS	Health Insurance/Family Plan	\$ 1,628.72
Payroll		<u>\$ 5,619.74</u>
		\$ 93,864.13

REVENUE 05/01/2017-05/31/2017

GENERAL FUND	\$ 13,954.75
ROAD USE TAX	\$ 5,291.95
EMPLOYEE BENEFITS	\$ 484.33
EMERGENCY	\$ 284.66
TIF	\$ 1,251.10
DEBT SERVICE	\$ 2,307.32
WATER TOTAL	\$ 14,198.73
SEWER TOTAL	\$ 6,478.05
STORM WATER TOTAL	<u>\$ 655.38</u>
	\$ 44,906.27

