

**CITY OF ALBURNETT**  
**OFFICE OF CITY CLERK**  
**ALBURNETT, IOWA**  
(Subject to approval)

The Alburnett City Council met in regular session on **Thursday June 9, 2011** in the Alburnett Fire Station Office. Mayor Boesenberg called the meeting to order at 7:00 PM with Trumm, Lawrence and Schantz present. Titler arrived at 8:05 PM. Others present were Deb Bell, Dave Haugen and Bill Micheel.

Motion to open a Public Hearing on Sanitary Sewer Collections System Rehabilitation was moved by Trumm at 7:01 PM, second by Lawrence. Motion Carried. There were no questions, comments or discussion from the public.

Motion to close the Public Hearing was moved by Lawrence at 7:04 PM, second by Trumm. Motion carried.

MSA Professional Services recommended award of contract for sewer lining to Municipal Pipe Tool Co. LLC. Motion to approve Resolution 06-2011-1, awarding the contract for Alburnett Sanitary Sewer Collection System Rehabilitation to Municipal Pipe Tool Co. LLC with a bid of \$164,448.50 was moved by Schantz, second by Lawrence. Motion carried.

Motion to open a Public Hearing for the Alburnett Water Tower Painting was moved by Schantz at 7:08 PM, second by Lawrence. Motion carried. There were no questions, comments or discussion from the public.

Motion to close the Public Hearing for the Alburnett Water Tower Painting was moved by Trumm at 7:10 PM, second by Lawrence. Motion carried.

MSA Professional Services recommended award of contract to K & W Coating, LLC with a base bid of \$37,275.00 and Alternate Bid D5 for \$20,650.00. Motion to approve Resolution 06-2011-2, awarding the contract for the Alburnett Water Tower Painting to K & W Coating, LLC with a bid of \$37,275.00 was moved by Lawrence. Motion to amend the previous motion to include Alternate D5 was moved by Lawrence, second by Trumm. Motion carried.

Motion to open the regular council meeting was moved by Schantz, second by Lawrence. Motion carried.

Fire Department Report – Steve Graham reported there were 11 calls last month. There was a Fire Station Building Committee meeting June 2. The next Building Committee meeting will be July 7 at 7:00 PM at the Fire Station.

Bill Micheel, Linn Co. Dept. of Planning and Development spoke on the benefits of Alburnett participating in the multi-jurisdictional Hazard Mitigation Plan. Motion to approve Resolution 06-2011-5, Approving Participation in a Hazard Mitigation Grant Program Grant Application was moved by Trumm, second by Lawrence. Aye – Lawrence, Schantz, Trumm Nay – 0. Motion carried.

Deb Bell, Alburnett Community Diamond Club, spoke about changes to the annual Benefit Days. There will be no tractor pull but other activities are being planned. There will be a motorcycle show in the Methodist Church parking lot. The horseshoes and catch-a-chicken will be across the street in the vacant lot. Traffic will be detoured at 3<sup>rd</sup> Street during the day and then moved up to 2<sup>nd</sup> Street in the evening.

Sheriff's Report – Deputy Brady handed out the call for service log sheets. There were 52 calls and 65 hours of service last month. The Deputy was questioned about parking by fire hydrants. Deputy Brady stated there is NO PARKING 10' either direction of a fire hydrant.

Mike's of Alburnett will host a Bike Wash on Friday July 15 before the Jeremy E Henderson Memorial Ride. Motion to approve fencing Main Avenue from 1<sup>st</sup> Street to 2<sup>nd</sup> Street on July 15 from 2-8 PM was moved by Lawrence, second by Schantz. Motion carried.

Dave Haugen, MSA Professionals, will be sending the notices of Award of Bid to K & W Coatings, LLC and Municipal Pipe Tool, LLC. Pre-construction meetings will be set up. Rathje Construction will be coming back to grade and seed some areas, grind down the concrete on Main Avenue and 2<sup>nd</sup> Street and level the dirt at the future fire station site.

Motion to approve the consent agenda was moved by Schantz, second by Trumm. Motion carried.

**EXPENSES 05/01/2011-05/31/2011**

<b>VENDOR</b>	<b>REFERENCES</b>	<b>TOTAL</b>
Alliant Energy	Utilities	\$ 1,813.21
Alburnett FFA	Help with City Wide Clean Up	\$ 250.00
Allen, Vernon, Hoskins	March/April Attorney Fees	\$ 238.20
Dorsey & Whitney	GO Bond Refunding	\$ 5,170.48
Banacom Signs	Logo for Dump Truck	\$ 110.00
Barron Motors	Lube/Filters	\$ 14.00
Data Technologies	Spring User Group Meeting	\$ 95.00
Allied Insurance	Truck Insured	\$ 539.00
Future Line Truck Eq.	Box, Sander & Blade	\$ 29,470.00
Gazette Communication	Firetruck Ad	\$ 203.88
Ladco	Shims for Salt Box	\$ 477.49
Gary Holsinger	May Rent	\$ 200.00
John Bowers Trucking	2 Trucks City Clean Up	\$ 595.00
Green Valley Ag.	Mower & Blade	\$ 12,164.88
IPERS	IPERS	\$ 1,348.79
Keystone Labs, Inc.	Water/Wastewater Testing	\$ 10.50
Linn Area Newsletter	Publishing	\$ 96.53
Jeremy Bartlett	Fire Department	\$ 69.57
John Deere Gov't Sales	4720 Invoice Correction	\$ 59.95
Linn Coop	Vehicle Operation	\$ 636.35
MSA Professionals	Sewer System Improvements	\$ 6,131.90
Master's Auto	Vehicle Operation	\$ 68.07
Wellmark BC/BS	Health Insurance	\$ 1,107.83
Treasurer-State of Iowa	Sales/State Tax	\$ 1,260.00

URLated Website	April Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phone	\$ 57.04
US Postmaster	Postage/Utility Bills	\$ 69.72
USA Communications	Telecommunications	\$ 246.74
Visa	Truck Fuel	\$ 1,369.65
Department Treasury	Fed/FICA	\$ 1,471.87
Menards	Commercial Hose	\$ 360.45
Midway Outdoor	Scag Mower Parts	\$ 129.45
Sharon Robertson	IMFOA Conference	\$ 120.00
Secretary of State	Notary Application	\$ 30.00
Solum Lang Architects	Schematic Design	\$ 850.00
Tim Lange	Truck Use/Clean Up Day	\$ 50.00
Moving Props	City Logo Shirts	\$ 373.27
Farmers State Bank	ACH Payment	\$ 8.10
Payroll		<u>\$ 5,080.79</u>
		\$ 72,442.71

**REVENUE 05/01/2011-05/31/2011**

General Fund	\$ 22,432.95
Road Use Tax	\$ 5,191.31
Employee Benefits	\$ 1,916.83
Emergency Fund	\$ 609.13
Local Option Tax	\$ 6,328.62
TIF Total	\$ 6,332.53
Debt Service	\$ 7,015.65
Water Total	\$ 10,752.54
Sewer Total	\$ 5,548.17
Storm Sewer Total	<u>\$ 366.48</u>
	\$ 66,494.21

Changes proposed to the Personnel Policy Handbook will be emailed to Council members for review. When the changes have been approved they will be sent to the City Attorney for review.

Maintenance Report – Steve Graham has been installing water meters this month. There are only 36 left to do. There have been reports of rusty water in town. The city engineer suggested we flush hydrants more often to clean rust out of the lines that has broken loose with chlorination. Most of the larger tree branches from the storm on June 8 have been cleaned up. Motion to have Kluesner Construction sweep the streets to remove storm debris and sand was moved by Lawrence, second by Schantz. Motion carried.

Motion to pour concrete 90 feet from the edge of Roosevelt Street, pending funding and more concise bid from Custom Concrete was moved by Titler, second by Lawrence. Motion carried.

Motion to have Kluesner Construction lay 10' of asphalt past the new concrete on Roosevelt Street and then seal coat to the City limits, pending a rebid, was moved by Schantz, second by Titler. Motion carried.

Motion to approve Resolution 06-2011-3, to replat lot #4, #5 and A in Naylor 1<sup>st</sup> Addition was moved by Schantz, second by Lawrence. Motion carried.

Motion to accept the bid of \$4,100.00 for the 1980 GMC fire truck was moved by Trumm, second by Lawrence. Motion carried.

Motion to accept Resolution 06-2011-4, transfer of \$10,928.00 from General Fund to Fire/Community Center Fund was made by Lawrence, second by Trumm. Ayes –Schantz, Trumm, Lawrence, Titler. Nay – 0. Motion carried.

Motion to send clerk to the Iowa Municipal Professional Institute July 18-22 was moved by Schantz, second by Trumm. Motion carried.

Motion to adjourn at 9:15 PM was moved by Titler, second by Schantz. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk