

**CITY OF ALBURNETT  
OFFICE OF CITY CLERK  
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday July 11, 2013** at the Alburnett City Hall. Mayor Pro-Tem Wood called the meeting to order at 7:00 PM with council members Trumm, Lawrence, and Schantz present. Mayor Boesenberg arrived at 7:05 PM. Others present were Deb Bell, Rex Naylor and Verna Kuehl.

Motion to approve the agenda was moved by Trumm, second by Schantz. Motion carried.

Linn County Sheriff was not present to give a report.

Fire Department Report – Dave Wood reported there were five calls of service last month. Four medical calls in the township and one storm watch. We will be contacting people to collect data for the CDBG grant income survey.

Deb Bell, Alburnett Community Diamond Club, spoke about the upcoming Benefit Days to be held on August 3. Deb presented the Benefit Day Special Event application, certificate of insurance, severe weather plan and confirmation of security and port-a-potties. The Diamond Club was granted four quad runner permits for August 3 only. Barricades will be placed at 3<sup>rd</sup> Street by the Methodist Church and Roosevelt Street by the bus barn. Bands will be playing from 5-11 PM. The beer garden fence will be taken down at midnight and the streets will be swept.

Rex Naylor presented the lot layout plan for Naylor Estates Third. There was discussion on drainage and green space. Motion to accept Lot Layout Plan for Naylor Estates Third was moved by Wood, second by Lawrence. Ayes – Schantz, Trumm, Lawrence, Wood. Nays – 0. Motion carried.

Motion to approve the consent agenda with the addition of an invoice from Iowa One Call for \$3.60 was moved by Schantz, second by Wood. Motion carried.

**EXPENSES 06/01/2013-06/30/2013**

<b>VENDOR</b>	<b>REFERENCES</b>	<b>\$ TOTAL</b>
Agvantage FS, Inc	Rent on 500 gal tank	\$ 50.00
Alliant Energy	Utilities	\$ 1,834.20
Bankers Trust	GO Bond Principal/Interest	\$ 58,742.50
Department of Treasury	Fed/Fica Tax	\$ 1,393.31
ECICOG	Comprehensive Plan	\$ 504.00
Farmers State Bank	May ACH Billing	\$ 8.10
Gary Holsinger	June Rent	\$ 560.00
Hawkins, Inc	Chlorine Cylinders/Rent	\$ 790.50
Iowa Finance Authority	SRF Principal/Interest	\$ 48,481.11

Iowa One Call	Locates	\$ 31.60
Ipers	Ipers	\$ 1,464.68
John Deere Credit	Qrtly Skid Steer Pmt	\$ 2,603.05
Keystone Labs	Water/Wastewater Testing	\$ 154.00
Linn Area Newsletter	Publications	\$ 326.63
Linn Co-Op	Vehicle Operations	\$ 157.03
Menards	Misc Supplies	\$ 83.68
Naylor, Charles/Linda	June TIF Payment	\$ 8,500.00
Naylor, Rex/Bev	June TIF Payment	\$ 8,500.00
Petty Cash	Petty Cash 12/13	\$ 41.59
Pirc Tobin Construction	Repair Water Service/Howard	\$ 562.00
Robertson, Sharon	Mileage	\$ 20.40
Schimberg Co.	Repair Well House Leak	\$ 7.64
Spray-Land USA	Nozzle for Sprayer	\$ 32.95
Treasurer-State of Iowa	Sales/State Tax	\$ 1,407.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phone	\$ 145.59
Us Postmaster	Postage Utility Bills	\$ 83.49
USA Communications	Telecommunications	\$ 228.06
Visa	Fuel	\$ 459.53
Wellmark BC/BS	Health Insurance	\$ 1,124.76
Wendling Quarries	Old Quaas Rd	\$ 927.08
Payroll		<u>\$ 4,390.64</u>
		\$ 143,690.12

**REVENUE 06/01/2013-06/30/2013**

General Fund	\$ 2,832.98
Road Use Total	\$ 5,176.04
Employee Benefits	\$ 348.36
Emergency Fund	\$ 69.85
Local Option Tax	\$ 6,908.86
Debt Service	\$ 516.19
Water	\$ 13,505.02
Sewer	\$ 5,944.25
Storm Sewer	<u>\$ 369.81</u>
	\$ 35,671.36

Old Business – An ordinance will be drawn up requiring all individuals or groups having a special event to apply for a permit from the City.

City Maintenance Report – Steve Graham will be off work for the next 2 weeks with a shoulder injury. Guy Trimble will be filling in and doing the water/sewer readings, lawn mowing, etc. We had to pump water at the lift station on June 24 due to the heavy rains. The new back up pump for the lift station has been delivered. The perimeter of the lagoons needs additional rock. The driveway at the new well house needs to be repaired after the last heavy rain.

The part time public works job description was approved. Next month, by resolution, it will be inserted into the City Personnel Policy Handbook.

Motion to send clerk to Municipal Professionals Institute in Ames July 22-24 was moved by Schantz, second by Trumm. Motion carried.

Motion to adjourn at 8:11 PM was moved by Wood, second by Lawrence. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas