

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IOWA
(Subject to approval)**

The Alburnett City council met in regular session on **Thursday August 11, 2011** in the Alburnett Fire Station Office. Mayor Pro Tem Dave Wood called the meeting to order at 7:02 PM with council members Lawrence, Schantz and Trumm present. Other present were Chad Sands, Jeremy Bartlett, David Haugen, Deputy LeMense and Deputy Kempin.

Motion to approve the agenda was moved by Schantz, second by Trumm. Motion carried.

Sheriff's Report—Deputy LeMense handed out the call for service log sheets. There were 50 calls and 51.5 hours of service last month.

Fire Department Report-Steve Graham reported there were 7 calls last month. Four medical calls in town, one medical call in the township, one accident in the township and one storm watch. The Alburnett Fire Department will be hosting a Fall Festival fund raiser on Saturday October 1, 2011 from 11:00 AM – 8:00 PM.

Dave Haugen, MSA Professionals, recommended payment of pay application #1 to Municipal Pipe Tool Co. in the amount of \$108,795.50 for work completed on lining of sewer pipes. Motion to pay Municipal Pipe Tool Co. \$108,795.50 was moved by Schantz, second by Trumm. Ayes- Trumm, Lawrence, Schantz, Wood. Nay-0. Motion carried. Municipal Pipe Tool Co. will return to Alburnett next week to install a manhole on Naylor Drive and complete the sewer lining project.

Chad Sands, East Central Iowa Council of Governments, explained the procedure for re-codification on the Alburnett ordinances. Motion to enter into an agreement with ECICOG for re-codification with a not to exceed price of \$5,111.00 was moved by Trumm, second by Schantz. Ayes- Trumm, Schantz, Lawrence, Wood. Nay-0. Motion carried.

Motion to approve the consent agenda with the addition of three invoices; Future Line Truck Equipment - \$1,125.00 – dump box liner, CJ Cooper-\$52.00-random drug test, MSA Professionals-\$3,850.00-fire station design work, was moved by Lawrence, second by Trumm. Motion carried.

<u>VENDOR</u>	<u>EXPENSES 7/1/2011-7/31/2011</u> <u>REFERENCES</u>	<u>\$ TOTAL</u>
Alliant Energy	Utilities	2,095.12
Allen, Vernon, Hoskins	May/June Attorney Fees	56.72
City of Robins	Bldg Inspection Fees	173.65
IMWCA	Work Comp Fees	3,041.00
Hawkins	Rent on Cylinders	20.00
Iowa League of Cities	Member Dues 2011/2012	459.00

Master's Auto	Vehicle Maintenance	503.65
Allied Insurance	Insurance	10,429.00
John Deere Credit	Quarterly Skid Steer Pmt	2,603.05
K & W Coatings LLC	Water Tower Painting	56,738.75
Irish Green Lawn Care	Weed Control/Fertilizer	263.80
Gary Holsinger	July Rent	200.00
Linn Co Sheriff's Office	Quarterly Police Protection Fee	3,640.00
Linn Co Treasurer	LOSST Election	418.00
IPERS	IPERS	1,541.97
Keystone Labs, Inc	Water/Wastewater Testing	149.50
Linn Area Newsletter	Publishing	243.34
Midway Outdoor Equipment	Repair Fire Dept Generator	166.35
Northern Waterworks	Atherton Meter	337.13
MSA Professionals	Sewer System Improvements	8,238.79
Linn Co-Op	Vehicle Operation	304.94
Wellmark BC/BS	Health Insurance	1,034.82
Treasurer-State of Iowa	Sales/State Tax	1,334.00
URLated Website	June Web Maintenance	75.00
US Cellular	Maintenance Cell Phone	55.48
US Postmaster	Postage/Utility Bills	202.28
USA Communications	Telecommunications	243.96
Visa	Truck Fuel	785.77
Department of Treasury	Fed/Fica	1,638.64
Neighbor Insurance	Fire Dept. Ins.7/1/11-7/1/12	7,873.00
Office Express	Supplies/Toilet Paper	354.94
Sandry Fire Supply, LLC	SCBA Testing	739.40
Schantz Farm Supply	Wire Compressor/Plugs;Element	750.59
Payroll		<u>5,497.49</u>
		\$112,209.13

REVENUE 7/1/2011-7/31/2011

General Fund	17,436.91
Road Use Tax	5,229.83
Employee Benefits	76.92
Emergency Fund	24.43
Local Option Tax	7,388.90
TIF Total	5,515.77
Debt Service	732.85
Water Total	11,752.72
Sewer Total	6,188.98
Storm Sewer Total	<u>377.09</u>
	\$54,724.40

Letters of awareness will be sent to violators of the Junk and Junk Vehicle Ordinance.

City Maintenance Report: Steve Graham reported that 4 loads of rock has been delivered to the lagoons to limit erosion. The brush pile has been ground for compost and rock spread in the compost area. The streets were swept before Benefit Days. Pot holes around town have been filled.

Motion to allow Longworth Avenue to be blocked off from Willow Street and Howard Street at 2:00 PM on August 27 was moved by Lawrence, second by Trumm. Motion carried.

Motion to send clerk to The League of Cities conference on September 22 was moved by Schantz, second by Trumm. Motion carried.

Motion to approve Resolution 08-2011-1, plat of BSR First Addition was moved by Schantz, second by Lawrence. Ayes – Trumm, Schantz, Lawrence, Wood. Nay – 0. Motion carried.

Motion to adjourn at 8:50 PM was moved by Lawrence, second by Schantz. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk