

CITY OF ALBURNETT  
OFFICE OF CITY CLERK  
ALBURNETT, IA 52202

The Alburnett City Council met in regular session **Thursday August 14, 2014** at Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 PM with councilmen Wood, Titler, Gudenkauf, Trumm and Schantz present. Also present were Cindy Mefford, Roberta Cameron, Lee Millard, Shirley Millard, Nancy Bahr, Esther Clemans, Nancy Wieland, Barb Hand, Kris Matus, Rex Naylor, Sandra Feldmann, Bethany Sarazin, Scott Sarazin, Julie Towe, Charlie McClintock, Jason Wenger, Matt Saur, Sonja Pfab, Betty Svoboda, Steve Graham, Aprill Graham, Roger Reed, Chris Umbdenstock, Jim Miller, Julie Miller, Guy Trimble, Kevin Shoop, Becky Shoop and Deputy Steffens.

Motion to approve the agenda was moved by Schantz, second by Titler. Motion carried.

Sheriff's Report – Deputy Steffens reported there were 66.30 hours of service versus 43.0 contracted.

Fire Department Report – Craig Titler reported there were three calls of service last month; one storm watch, one medical call in town and one mutual aid with Marion. Truck #135 has had the brakes repaired.

Charlie McClintock addressed the council regarding the Verizon Cell tower. Charlie presented a list of questions he would like the mayor, council and city clerk to provide answers to. Motion to table the issue until we could contact Curt Walter and do research on the questions was moved by Schantz, second by Trumm. Motion carried.

Kevin Shoop, affidavit operator, reported that our waste water lagoon levels were back to normal. The lagoons should have capacity until the scheduled draw down on November 15. Kevin suggested we have someone check the depth of sludge in cell#2 and #3 and he will provide a list of qualified companies that are capable of completing this work. The DNR will inspect the Alburnett wells on August 21.

Matt Saur, MSA Professionals, gave a brief explanation of the Flood Water Study that was completed for Roosevelt Street. Council decided to have a special meeting on Thursday August 21 at 7:00 PM to review the recommendations of the study dealing with culverts and future growth in that area.

Public Comment: Several citizens questioned the council if they were unsatisfied with the performance of the city clerk and commented they were very pleased with the clerk and her involvement in community activities. Several councilmen replied they are extremely pleased with how the clerk is performing her duties.

Steve Graham asked the city to move the compost pile off his family's property.

Nancy Wieland requested to block off Main Ave from 2<sup>nd</sup> Street to 1<sup>st</sup> Street on Sept. 13, 2014 from 9:45 – 11:15 AM. There will be a memorial benefit bike ride for Ben Kinkead. A map will be provided at the August 21<sup>st</sup> meeting for approval.

Rex Naylor requested a variance regarding 31 foot streets in the next phase of Naylor Estates. Rex was asked to present a request at the August 21<sup>st</sup> special meeting.

There was a motion to correct the minutes from the July 10, 2014. The motion stated the minutes should read, "Motion to increase City Clerk pay to \$18.00 was moved by Trumm, second by Schantz. Motion carried" followed by "Mayor left the meeting at 9:03 PM." Motion was moved by Titler, seconded by Gudenkauf. 4 Ayes – Wood abstain.

Motion to approve the consent agenda with corrected minutes was moved by Trumm, second by Schantz. 4 Ayes – Wood abstain.

**EXPENSES 07/01/2014-07/31/2014**

<b>VENDOR</b>	<b>REFERENCE</b>	<b>\$ TOTAL</b>
Alliant Energy	Utilities	\$ 1,735.85
Farmers State Bank	June ACH Billing	\$ 8.20
Gary Holsinger	July City Hall Rent	\$ 560.00
Hawkins, Inc	Cylinder Rent	\$ 25.00
Ia Dept of Natural Resources	2015 Annual Fee	\$ 78.68
IMWCA	Workers Comp Ins	\$ 6,275.00
IA League of Cities	14/15 Dues	\$ 549.00
Ipers	Ipers	\$ 660.78
Kevin Shoop	Affidavit Operator/July	\$ 1,200.00
Keystone Labs, Inc	Water/Wastewater Testing	\$ 11.00
Marion Fire Dept	Oxygen Bottle Fills	\$ 20.00
MSA Professionals	Roosevelt Street Design	\$ 970.00
Martin Boyse	Fill Pot Holes	\$ 565.50
Neighbor Insurance	Fire Dept Insurance	\$ 6,008.00
Treasurer-State of Iowa	Sales/State Tax	\$ 1,197.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phones	\$ 150.85
USA Communications	Telecommunications	\$ 231.60
Visa	Fire Dept Meal/Reimburse	\$ 162.51

Wellmark BC/BS	Health Insurance	<u>\$ 887.00</u>
		\$ 21,460.05

**REVENUE 07/01/2014-07/31/2014**

General Fund		\$ 10,099.02
Road Use Tax		\$ 5,192.44
Employee Benefit		\$ 311.91
Local Option Tax		\$ 6,945.81
Debt Service		\$ 655.04
Water Total		\$ 13,873.68
Sewer Total		\$ 6,482.89
Storm Sewer Total		<u>\$ 387.59</u>
		\$ 43,948.38

City Maintenance Report – Scott Sarazin reported he is becoming acquainted with the job. Scott has worked on equipment repairs and catching up with the mowing, fixed the driveway at well house #3 and will be painting the crosswalks before school starts.

Motion to accept ABC Disposal Haulers permit was moved by Schantz, second by Wood. Motion carried.

Mayor requested building permit information be included in council packets.

Motion to accept Resolution 08-2014-1, Street Finance Report, was moved by Wood, second by Trumm. Motion carried.

Motion to accept 28E Shared Road – Snow and Maintenance Agreement with Linn County Secondary Roads Department was moved by Titler, second by Schantz. Motion carried.

Motion to renew URLated Website contract was moved by Trumm, second by Wood. Motion carried.

Motion to adhere to Iowa Municipal Handbook Policy Leaders Handbook’s description of role of City Council/Mayor and follow a Code of Ethics and Conduct was moved by Schantz, second by Titler. Motion carried.

Motion to accept Resolution 08-2014-2, public works wages, was moved by Schantz, second by Gudenkauf. Motion carried

Motion to accept Resolution 08-2014-3, city clerk wages, was moved by Trumm, second by Wood. Motion carried.

Motion to pass first reading of Ordinance 6-59-4, Owners responsibility for sidewalk maintenance, was moved by Wood, second by Titler. This ordinance will be posted at three areas in town and on the city website for review by Alburnett citizens. A second reading will be at the September 11, 2014 regular city council meeting.

The City Clerk will be on vacation August 20 – 22.

Motion to adjourn at 8:30 PM was moved by Wood, second by Titler. Motion carried.

David Boesenberg, mayor

Sharon Robertson, City Clerk/Treas