

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday September 12, 2013** at the Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 PM with council members Wood, Titler, Lawrence, Trumm and Schantz present. Others present were Matt Sauer, Liz Kemp, Rex Naylor, Jason Wenger, Deputy Steffens and Sgt. Omar.

Motion to approve the agenda was moved by Schantz, second by Titler. Motion carried.

Sheriff's Report - Deputy Steffens reported there were 63.0 hours of service versus 43.3 contracted. Sgt. Omar distributed information from the Department of Motor Vehicle on mopeds, scooters and motorized bicycles. Iowa Code section 321.382 states a motor vehicle must be able to proceed at a minimum speed of 20 mph up a 3% grade to be operated on Iowa's streets and roadways. The majority of electric or gas-powered scooters do not meet the Iowa Department of Transportation requirements for vehicle registration. This means they can not be legally operated on public streets.

Jason Wenger, Burrington Group, presented a preliminary plat for Naylor Estates Third Addition. The council will have a work session on Thursday September 19 at 7:00 PM to review the plat to determine if it conforms to the City's Subdivision Ordinance and 2013 Comprehensive Plan.

Liz Kemp, MSA Professionals, reviewed the procedure for applying for a Housing Fund Grant to the Iowa Economic Development Authority for funding of a CDBG Owner-occupied Housing Rehabilitation Program. The proposed program will provide financial assistance to income-qualifying homeowners with the rehabilitation of their homes.

Motion to open the Public Hearing on Housing Rehab at 7:50 PM was moved by Trumm, second by Wood. Motion carried.

There were no comments or questions from the public. The council discussed the amount the city would pledge towards the Housing Fund Grant.

Motion to close the Public Hearing at 7:52 PM was moved by Wood, second by Lawrence. Motion carried.

Motion to accept Resolution 09-2013-1, the City of Alburnett wishes to pledge \$7,000.00 as local effort toward the Housing Fund Grant, was moved by Wood, second by Trumm. Ayes- Wood, Titler, Lawrence, Trumm, Schantz. Nays - 0. Motion carried.

Motion to approve the consent agenda was moved by Trumm, second by Titler. Motion carried.

EXPENSES 08/01/2013-08/31/2013		
VENDOR	REFERENCE	\$ TOTAL
Allen, Vernon & Hoskins	June Attorney Fees	\$ 48.13
Alliant Energy	Utilities	\$ 1,868.31
CJ Cooper & Associates	Drug Test/Steve	\$ 52.00
Department of Treasury	Fed/Fica Tax	\$ 1,626.26
Farmers State Bank	July ACH Billing	\$ 8.00
Ferguson Waterworks	Neptune Annual Agreement	\$ 1,742.96
Gary Holsinger	August City Hall Rent	\$ 560.00
Hach Company	Testing Tablets	\$ 53.05
Hawkins, Inc.	Cylinder Rent	\$ 20.00
Ipers	Ipers	\$ 1,643.66
Keystone Labs	Water/Wastewater Testing	\$ 11.00
Linn Co-Op	Vehicle Operation	\$ 177.84
Menards	Cleaning Supplies/Chairs	\$ 255.09
Midway Outdoor Eq	Skag Mower Batteries/Blades	\$ 81.73
Sharon Robertson	Mileage/Meals Clerk School	\$ 198.80
Sandry Fire Supply, LLC	Equipment Testing	\$ 1,155.60
Treasurer-State of IA	Sales/State Tax	\$ 1,439.00
URLated Website	Web Maintenance	\$ 75.00
US Postmaster	Postage Utility Bills	\$ 84.81
USA Communications	Telecommunications	\$ 227.26
Visa	Fuel/Pick up	\$ 231.78
Wellmark BC/BS	Health Insurance	\$ 1,312.98
Payroll		\$ 5,037.09
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		\$17,910.35
 REVENUE 8/01/2013-8/31/2013		
General Fund		\$ 10,663.30
Road Use Total		\$ 6,525.75
Local Option Tax		\$ 6,908.87
Water		\$ 14,801.47
Sewer		\$ 7,026.03
Storm Sewer		\$ 385.78
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		\$ 46,311.20

The City was awarded a \$1,600.00 Branching Out Grant from Trees Forever and Alliant Energy. Trees will be planted west of the City Shop. Due to the hot dry weather the tree planting has been postponed until spring.

Motion to renew Mahoney's Inc. liquor permit was moved by Schantz, second by Wood. Motion carried.

Fire Department Report - Steve Graham reported there were four calls for service last month. One medical call in the city, one medical call in the township, one bicycle accident and one stand by. October 5 will be the

Fire Department Fall Festival. The application for special event permit and the severe weather plan were presented. The event will be held at the Martin Complex site with sand volleyball, horseshoes, carved pumpkin contest, chili cook-off, pulled pork sandwich lunch, silent auction and hayrack rides. The Fire Department Building Committee will meet on Thursday September 26 at 6:30 PM at the fire station. The Alburnett Fire Department earned the Life Safety Award for 2013. The mayor and council will be required to take the National Incident Management System training for preparedness for an emergency.

City Maintenance Report – Linn County Roads Department rocked the shoulders on Alburnett Road within City limits on Wednesday. The crosswalks in town have been painted and the yellow lines will be painted soon. The compost pile will be ground this month. There are dead trees on private property that could be hazardous. The city will notify the property owners of the need to remove the trees.

Motion to adjourn at 8:35 PM was moved by Lawrence, second by Wood. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas