

City of Alburnett
Office of City Clerk
Alburnett, Iowa 52202
(subject to approval)

The Alburnett City Council met in regular session **Thursday October 14, 2010** at 7:00 PM in the Alburnett Fire Station Office. Mayor Boesenberg called the meeting to order with council members Lawrence, Schantz and Trumm present. Titler arrived at 7:05 PM. Others present were Don Hoskins, David Haugen, Jay Pearson, Ray Possehl, Gary Kapman, Joan McCalmant, Tina Smith, Deputy Brady and Sharon Gonzalez.

Motion to approve the agenda was moved by Schantz, second by Trumm. Motion carried.

Sheriff's Report – Deputy Brady presented the monthly call report. There were 72.54 hours of service last month.

Joan McCalmant, Linn County Recorder, introduced herself and asked if there were any questions or concerns.

Sharon Gonzalez, Deputy Treasurer, gave a history of her experience in office and why she is running for Linn County Treasurer.

Tina Smith has volunteered to organize a celebration for Alburnett's centennial in the year 2012. Tina was looking for ideas and support for the celebration.

Motion to open the public hearing for sanitary sewer improvements and rate structure was moved by Schantz, second by Trumm. Ayes – Titler, Lawrence, Trumm and Schantz. Nays – none

Dave Haugen, MSA Professional, explained the problems we have had with rain water infiltration into the sewer system. We have had to bypass several times in the last couple of years. This is costly and could result in penalties from the DNR. Sewer pipes have been televised and the most damaged pipes have been identified. The city is planning to line portions of the sanitary sewer with a plastic liner to reduce infiltration. The cost estimate for lining 3634 feet of sewer is \$450,000.00. We will be applying for a CDBG Grant and a SRF Loan to help finance this project. We will be get bids for the project in the spring. Motion to close the public hearing was moved by Schantz, second by Titler. Ayes – Trumm, Schantz, Lawrence, Titler. Nays – none

Motion to open regular council meeting was moved by Trumm, second by Titler. Motion carried.

Fire Department Report – There were 13 calls total for the month: 4 medical calls in the township, 3 medical calls in town, 1 fire in the township, 2 football standby, 1 motorcycle accident and 2 public relations.

Dave Haugen, MSA Projects, gave an update on the water projects. The computer controls will be installed in the new well house on Oct. 18th with chlorination beginning Oct. 19 or 20. The looping of the water main from North Street to Strong Drive will be completed this fall.

MSA recommended the City pay Rathje Construction \$13,399.20 for work completed on the water project. Motion to approve pay application #4 to Rathje Construction for \$13,399.20 was moved by Trumm, second by Schantz. Ayes – Lawrence, Titler, Trumm, Schantz. Nays – none

MSA recommended the City pay Bockenstedt Excavating \$94,857.50 for work completed on the water project. Motion to approve pay application #5 to Bockenstedt Excavating for \$94,857.50 was moved by Titler, second by Lawrence. Ayes – Trumm, Lawrence, Titler, Schantz. Nays – none

Motion to approve the consent agenda was moved by Lawrence, second by Trumm. Motion carried.

EXPENSES 9/1/10-9/30/10		
VENDOR	REFERENCE	TOTAL
Alliant Energy	utilities	\$ 1,623.34
Bockenstedt Excavating	pay application #3	\$ 64,600.00
Data Technologies	training	\$ 252.50
Farmers State Bank	fed/fica	\$ 1,366.62
Gary Holsinger	Sept. rent	\$ 200.00
Gazette Communications	fall sales	\$ 12.00
Iowa One Call	locates	\$ 19.00
lpers	lpers	\$ 1,277.36
Keystone Labs	water/wastewater testing	\$ 35.50
Klinger Paint	curb/crosswalk paint	\$ 122.84
Linn Area Newsletter	August minutes	\$ 98.84
Linn Co-Op	vehicle operation	\$ 68.63
Linn Co. Conservation	“CAT” grant	\$ 100.00
Menards	storm sewer fix	\$ 36.98
MSA Professionals	consulting/observation	\$ 8,799.50

Municipal Pipe Tool	jet clean sewers/lift station	\$ 1,882.50
Rathje Construction	pay application #2	\$157,310.48
Sherwin-Williams Co.	nozzles for paint sprayer	\$ 97.47
Treasurer-State of Iowa	withholding/sales tax	\$ 1,117.00
URLated Website	9/1-9/30 maintenance	\$ 75.00
US Cellular	cell phone	\$ 70.11
US Postmaster	utility bills/stamps	\$ 114.28
USA Communications	telecommunications	\$ 269.87
Visa	fuel, filters	\$ 251.25
Wellmark BC/BS	Sept/Oct health ins.	\$ 2,220.51
Payroll	payroll	<u>\$ 4,782.41</u>
		\$246,803.99

REVENUE 9/1/10-9/30-10

General Fund	\$ 8,453.39
Road Use Tax	\$ 5,374.95
Employee Benefits	\$ 654.19
Emergency Fund	\$ 207.88
Local Option Tax	\$ 6,225.97
TIF Total	\$ 8,844.32
Debt Service	\$ 2,965.38
2010 Water SRF Loan	\$237,964.48
Water Total	\$ 9,471.96
Sewer Total	\$ 5,719.20
Storm Sewer Total	<u>\$ 617.69</u>
	\$286,499.41

Motion to have a Public Hearing for CDBG Grant application on Oct. 28 at 7:00 PM was moved by Titler, second by Trumm. Motion carried

Final changes were discussed on the City Personnel Policy handbook. The book will be sent to the lawyer for final approval.

City Maintenance Report – Steve Graham had gotten a bid from Dan Sherman, Custom Concrete for repairing South Main by Second Street. Motion to have Custom Concrete repair South Main was moved by Trumm, second by Titler. Motion carried.

No parking signs were installed on Longworth Avenue and Howard Street. The 25 MPH speed limit on Roosevelt was extended to the west.

Steve Graham passed his water treatment exam on Sept. 24 and he has a grade 1 Treatment License.

Trees were pulled out of the ditch on Old Quaas Road, the broken valve box at the lift station was fixed and the triangle by the elevator was rocked.

Motion to have Bockenstedt Excavating clean the ditch north of the bus barn and the ditch at the west end of Roosevelt was moved by Schantz, second by Lawrence. Motion carried.

Steve will be attending the Annual Water and Wastewater Operator's Training Workshop November 16-18 in Des Moines. He will earn CEU's for his water and sewer license.

Aluminum Seamless Gutter Services gave a bid for installing gutters and downspouts for the open front shed and north side of the maintenance shop. Motion to accept the bid of \$563.14 was moved by Lawrence, second by Trumm. Motion carried.

Motion to approve Resolution #10-2010-1, Street Finance Report, was moved by Titler, second by Schantz. Ayes – Trumm, Titler, Lawrence, Schantz. Nays – none

Motion to send City Clerk to IMFOA Fall Conference and the 2010 Budget Workshop was moved by Schantz, second by Trumm. Motion carried.

Motion to accept Resolution 10-2010-2, wage increase for city clerk, was moved by Trumm, second by Schantz. Motion carried.

Motion to adjourn at 9:40 pm was moved by Titler, second by Trumm. Motion carried.