

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday November 8, 2012** at Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 PM with council members Titler, Wood, Trumm, Schantz and Lawrence present. Others present were Dani Trimble, Josh Henriksen, Tracey Achenbach, Matt Sauer, Julie Lines, John Harris, Deputy Hughes and Steve Graham.

Motion to approve the agenda was moved by Schantz, second by Lawrence. Motion approved.

Tracey Achenbach, East Central Iowa Council of Governments, explained opportunities for grant and loan funding from Housing Fund for Linn County. The Housing Fund offers grant and loan funding to organizations and individuals who develop or improve affordable housing throughout Linn County.

The area west of the school is no longer used for parking but now as an area for parents to drive through to pick up students. Since there is no parking now allowed on Roosevelt Street Dani Trimble requested the council consider allowing several parking spots to be available from 2:45 to 3:45 PM to allow parents to park while picking up students after school.

Steve Graham spoke about the Alburnett Diamond Club Santa Day and Community Event on December 1. The fire department will be hosting a soup supper at the Alburnett School from 4-7 PM. The community tree lighting will be at 7:00 PM by the fire station.

Fire Department Report – Steve Graham reported that there seven calls for service last month. Two medical calls in town, one medical call in the township, one fire call in the township and three standby calls. The soup supper will be held December 1. All the fire trucks have been serviced.

Matt Sauer, MSA Professionals, discussed several possibilities for the curve on North Street. Rumble strips and a flashing light or additional signs could be installed to slow traffic coming into Alburnett. A guard rail would help to keep cars from going off the road. Matt will discuss ideas with the county engineer.

Sheriff's Report – Deputy Hughes reported there were 75.3 hours of service versus 43 hours contracted with 52 calls.

Motion to approve the consent agenda with two additional invoices; \$283.50 for fuel for the fire trucks to Linn Co-Op and \$360.00 damage deposit for City Hall to Gary Holsinger was moved by Titler, second by Trumm. Motion carried.

EXPENSES 10/01/2012-10/31-2012		
VENDOR	REFERENCE	\$ TOTAL
ALLIANT ENERGY	UTILITIES	\$ 1,414.08
APPARATUS TESTING	ANNUAL PUMP CERT-FIRE	\$ 550.00
CITY OF ROBINS	INSPECTIONS/PLAN REVIEW	\$ 212.94

CLIA LABORATORY PROGRAM	CERTIFICATE FEE – FIRE	\$ 150.00
FARMERS STATE BANK	ACH SEPTEMBER BILLING	\$ 8.30
DATA TECHNOLOGY	FALL USER GROUP MEETING	\$ 95.00
GARY HOLSINGER	OCTOBER RENT	\$ 200.00
IPERS	IPERS	\$ 1,552.52
KEYSTONE LABS, INC	WATER/WASTEWATER TESTING	\$ 239.50
KIRKWOOD COMMUNITY	CONT. EDUCATION- FIRE	\$ 85.00
IA DEPT NAT RESOURCES	2013 WATER USE FEE	\$ 66.00
IMFOA	FALL CONFERENCE	\$ 100.00
NEIGHBOR INSURANCE	FIRE DEPT ANNUAL PREMIUM	\$ 6,007.00
MASTER'S AUTO	BATTERIES FIRE TRUCK	\$ 628.67
MIDWAY OUTDOOR EQ.	SCAG BLADES	\$ 56.66
MENARDS	ANTIFREEZE/BULBS/GLOVES	\$ 55.40
WELLMARK BC/BS	HEALTH INSURANCE	\$ 1,129.68
TREASURER-STATE OF IOWA	SALES/STATE TAX	\$ 1,411.00
URLATED WEBSITE	WEB MAINTENANCE	\$ 75.00
US CELLULAR	MAINTENANCE CELL PHONE	\$ 145.15
US POSTMASTER	POSTAGE/UTILITY BILLS	\$ 81.60
USA COMMUNICATIONS	TELECOMMUNICATIONS	\$ 250.00
VISA	PRINTER/TRAINING/HOTELS	\$ 1,041.08
DEPARTMENT TREASURY	FED/FICA	\$ 1,456.44
OFFICE EXPRESS	TONER/INK CART/PAPER	\$ 317.70
T & W GRINDING	GRIND BRUSH PILE	\$ 1,200.00
P & K MIDWEST	MOWER BLADES	\$ 278.87
WENDLING QUARRIES	REPAIR STREET/WATER LEAK	\$ 46.38
HAWKINS	CYLINDER RENT	\$ 10.00
PAYROLL		<u>\$ 4,937.94</u>
		\$ 23,801.91

REVENUE 10/01/2012-10/31/2012

GENERAL FUND	\$ 52,919.03
ROAD USE TAX	\$ 5,199.02
EMPLOYEE BENEFIT	\$ 7,938.79
EMERGENCY FUND	\$ 1,591.88
LOCAL OPTION TAX	\$ 7,057.43
TIF TOTAL	\$ 30,074.90
DEBT SERVICE	\$ 13,552.96
WATER TOTAL	\$ 13,487.35
SEWER TOTAL	\$ 6,347.66
STORM SEWER TOTAL	<u>\$ 383.31</u>
	\$ 138,552.33

Verizon Communications will be given a copy of Ordinance #31 – “Communication Towers and Antennas” so they can meet the city guidelines for locating a cell phone tower within the city limits.

City Maintenance Report – Steve Graham reported that snow fence has been set up in preparation for winter. The coolant heater for the generator for well #1 had quit and a replacement was ordered. The water line on 3rd Avenue has been repaired. The water line on Howard Street will be dug up to repair a valve. Steve will be in Des Moines for class on November 13-15. Motion to buy paint with reflective beads from the DOT was moved by Wood, second by Schantz. Motion approved.

Motion to approve the TIF Annual Urban Renewal Report was moved by Wood, second by Schantz.
Motion carried.

No action was taken on having sheep at the lagoon. DNR did not recommend having sheep graze at the lagoon site.

The water shut-off at the school parking lot on Roosevelt Street will be lowered so it won't interfere with snow removal. The damaged sidewalk will be the property owner's responsibility.

Motion to send the clerk to a budget workshop in Cedar Rapids on November 29 was moved by Wood, second by Lawrence. Motion carried.

Motion to adjourn at 8:10 PM was moved by Lawrence, second by Wood. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk