

CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IOWA
(Subject to approval)

The Alburnett City Council held a Public Hearing and regular Council meeting on **Thursday November 10, 2011** at 7:00 PM at the Alburnett Fire Station office. Mayor Boesenberg called the meeting to order with council members Titler, Lawrence, Schantz and Trumm present. Others present were David Haugen, Tina Smith, Deputy LeMense and Deputy Ehlert.

Motion to approve the agenda was moved by Titler, second by Schantz. Motion carried.

Motion to open the public hearing for Housing Rehab was moved by Schantz at 7:01 PM, second by Lawrence. Motion carried. David Haugen, MSA Professionals, explained the Housing Rehab program. There were no comments or questions from the public. Lawrence moved to close the public hearing at 7:03 PM, second by Trumm. Motion carried.

Motion to award the grant writing for the Housing Rehab to MSA Professionals was moved by Schantz, second by Lawrence. Motion carried.

Motion to adopt Resolution 11-2011-1, City contribution, was moved by Trumm, second by Schantz. Ayes – Titler, Lawrence, Schantz, Trumm. Nay – 0, Motion carried.

Motion to open the regular council meeting was moved by Trumm, second by Titler. Motion carried.

Sheriff's Report – Deputy LeMense handed out the call for service log sheets. Required hours are 43.0 and there were 50.0 hours of service last month.

Fire Department Report – Steve Graham reported there were 5 calls last month. Two auto accidents, one medical, one fire prevention at the school and a football standby.

David Haugen, MSA Professionals, gave an update on the sewer lining project. Phase I is complete and Phase II will start the end of January or first of February. The lining has lowered the amount of infiltration into the sewer system. The engineer will provide cost estimates on new pumps and a larger generator for the lift station at the December meeting. The completed water and sewer projects will be updated on the GIS System.

Tina Smith gave an update on the 2012 Centennial Celebration.

The following corrections will be made on the October 13, 2011 minutes; the 1986 dump truck will read the 1985 dump truck and Councilman Schantz had also asked Fire

Chief Ron Hoover to review the current Volunteer Fire Department Ordinance for codification. Motion to approve the consent agenda with the corrections and addition of Visa invoice for \$413.32 was moved by Lawrence, second by Trumm. Motion carried.

EXPENSES 10/01/2011-10/31/2011

Vendor	References	\$Total
Alliant Energy	Utilities	\$ 1,602.13
Custom Concrete	Roosevelt Street	\$ 20,580.00
Hawkins	Rent on Cylinders	\$ 20.00
Bee Line Products	Barricades/Road Closed	\$ 630.00
City of Robins	September Inspection Fees	\$ 173.65
CJ Cooper & Associates	DOT Physical/Steve	\$ 55.00
Cretex Concrete	RCP Roosevelt Street	\$ 546.25
ECICOG	Codification	\$ 1,078.00
Gary Holsinger	October Rent	\$ 200.00
Data Technologies	Annual/Street Reports	\$ 541.28
Deluxe for Business	Deposit Slips	\$ 91.13
lpers	lpers	\$ 1,403.34
Keystone Labs, Inc.	Water/Wastewater Testing	\$ 10.50
Gator Grind	Grind Stumps Main Ave	\$ 40.00
Ia Dept Nat Resources	Annual Water Use Fee 2012	\$ 95.00
IMFOA	Fall IMFOA Conference	\$ 100.00
MSA Professionals	Sewer System Improvements	\$ 10,704.36
Linn Co-Op	Vehicle Operation	\$ 124.80
Wellmark BC/BS	Health Insurance	\$ 1,034.82
Treasurer State of Ia	Sales/State Tax	\$ 1,388.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phone	\$ 55.42
US Postmaster	Postage/Utility Bills	\$ 113.72
USA Communications	Telecommunications	\$ 244.34
Visa	League Conference/Fuel	\$ 855.07
Dept Treasury	Fed/FICA	\$ 1,300.77
Linn Co-Op	PVC/Intake Drainage	\$ 4,523.99
Linn County Sheriff	Quarterly Police Protection	\$ 3,640.00
Menards	No Parking Signs	\$ 126.71
Linn Area Newsletter	Minutes/Bills 9/8/11	\$ 83.16
Farmers State Bank	ACH September	\$ 8.20
Wendling Quarries	Road Stone Sewer Outlet	\$ 44.81
Midway Outdoor Eq	Filter/Oil/Clean	\$ 38.01
Discretionary Fund	Fire Department	\$ 4,757.12
IWMCA	Work Comp Adjustment	\$ 930.00
Municipal Pipe Tool	Pay App #2/Sewer Lining	\$ 45,331.15
Sharon Robertson	Mileage	\$ 20.40
Payroll		<u>\$ 4,586.32</u>
		\$ 107,152.45

REVENUE 10/01/2011-10/31-2011

General Fund	\$ 56,062.15
Road Use	\$ 2,935.98
Employee Benefit	\$ 5,141.74
Emergency Fund	\$ 1,694.82
Local Option Tax	\$ 7,802.91

TIF Total	\$ 40,941.34
Debt Service	\$ 17,066.39
Water Total	\$ 13,727.73
Sewer Total	\$ 6,371.04
Storm Sewer Total	<u>\$ 386.98</u>
	\$ 154,131.08

The City will be taking bids on the 1985 dump truck with snowplow and sander.

City Maintenance Report – DNR inspected the water treatment facilities on November 10. They will be sending a list of recommendations. The snowplow and sander are on the truck in preparation for snow. Steve Graham suggested we consider buying new snow fence and he will check into prices. Old Quaas Road is in need of a couple loads of rock. There are about a dozen new radio read water meters left to be installed. Appointments are being made for nights and weekends to accommodate utility customers. Steve Graham will be attending a Water/Wastewater Operators Workshop on November 15-17 in Des Moines.

The Board of Adjustments has two vacancies and the Planning and Zoning has a vacancy. Anyone interested can contact City Hall.

Motion to send clerk to the Budget Workshop on November 15 was moved by Schantz, second by Titler. Motion carried.

Motion to send clerk to Data Tech User Group Meeting on November 16 was moved by Titler, second by Trumm. Motion carried.

Motion to allow participation in the Great American Smoke Out on November 17 was moved by Schantz, second by Titler. Motion carried.

Motion to adjourn at 8:20 PM was moved by Titler, second by Schantz. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk