

CITY OF ALBURNETT  
OFFICE OF CITY CLERK  
ALBURNETT, IA 52202

The Alburnett City Council met in regular session on **Thursday November 14, 2013** at the Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 PM with council members Titler, Trumm and Schantz present. Wood arrived at 7:12 PM. Others present were Liz Kemp, Chris Anderson, Matt Sauer, Brenda Leach, Deputy Smith, Steve Gudenkauf and Steve Graham.

Motion to approve the agenda was moved by Schantz, second by Trumm. Motion carried.

Motion to open the public hearing at 7:01 PM for discussion of Housing Rehabilitation Grant was moved by Trumm, second by Titler. Motion carried.

Liz Kemp, MSA Professionals spoke on the Housing Rehab Grant. The program will be funded through the use of Housing Funds (CDBG) and commitment of city funds. The application will be submitted on December 11, 2013. The program will provide eight (8) Low to Moderate Income homeowners with five-year forgivable loans to improve their homes. The grant will be awarded in April/May of 2014.

Motion to close the public hearing at 7:14 PM was moved by Schantz, second by Trumm. Motion carried.

Sheriff's Report – There were 64.4 hours of service versus 43.3 contracted.

Fire Department Report – Steve Graham reported there were fifteen calls of service last month; one fire alarm in the county, one storm watch, three medical calls in the township, four medical calls in the city, one mutual aid fire call in Marion and one mutual aid fire in Central City. The annual Fire Grill proceeds were around \$1,300.

Chris Anderson distributed a design for a new fire station. There will be a meeting with MSA Engineering regarding a finished set of plans to distribute for bidding.

Matt Sauer, MSA Professionals, discussed a 28E Agreement with Linn County for improvements on Roosevelt Street improvements. Linn County will design, let bids and construct improvements on the west half (637.5') of the shared portion of Roosevelt Street. The City of Alburnett will design, let bids and construct improvements to the east half (637.5') of the shared portion of Roosevelt Street. The city's share of the project is approximately \$350,000.

Motion to approve the consent agenda was moved by Titler, second by Schantz. Motion approved.

<b>VENDOR</b>	<b>REFERENCES</b>	<b>\$ TOTAL</b>
ABC Protection	Service Fire Extinguishers	\$ 262.75
Allen,Vernon & Hoskins	Sept Attorney Fees	\$ 161.12
Alliant Energy	Utilities	\$ 1,866.70
City of Robins	Inspection Fees	\$ 524.75
Data Technologies	User Group Meeting	\$ 95.00
Department of Treasury	Fed/Fica Tax	\$ 1,583.90
Farmers State Bank	Sept ACH Billing	\$ 8.00
Gary Holsinger	October City Hall Rent	\$ 560.00
H & H Fun Rides	Fall Festival Inflatable's	\$ 250.00
Hawkins, Inc	Cylinder Rent	\$ 20.00
IA Dept Natural Resources	Annual Water Use Fee	\$ 66.00
IPERS	Ipers	\$ 1,592.94
Keystone Labs	Water/Wastewater Testing	\$ 22.00
Linn Area Newsletter	Sept Publications	\$ 98.10
Linn Co Secondary Roads	Shoulder Rock	\$ 2,406.20
Matt Parrott & Sons	Envelopes	\$ 142.89
Municipal Pipe Tool Co	Jet Clean/Maintenance	\$ 2,124.70
P & K Midwest	Deductible/Loader Repair	\$ 250.00
Sharon Robertson	Mileage/League Conference	\$ 71.91
Roto Rooter	Televised Sewer/Roosevelt	\$ 280.00
Treasurer-State of Iowa	Sales/State Tax	\$ 1,404.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phones/3 Months	\$ 438.60
US Postmaster	Postage Utility Bills	\$ 84.81
USA Communications	Telecommunications	\$ 226.53
Visa	Water Classes/Steve	\$ 1,368.99
Wellmark BC/BS	Health Insurance	\$ 1,312.99
Payroll		<u>\$ 4,859.12</u>
		\$ 22,157.00

**REVENUE 10/01/2013-10/31/2013**

General Fund	\$ 67,265.52
Road Use Total	\$ 7,122.98
Employee Benefit	\$ 6,956.88
Emergency Fund	\$ 1,818.53
Local Option Tax	\$ 7,057.43
TIF	\$ 32,613.94
Debt Service	\$ 13,541.68
Water	\$ 13,541.68
Sewer	\$ 6,099.94
Storm Sewer	<u>\$ 366.37</u>
	\$159,650.82

Motion to purchase rock to spread around the lagoons was moved by Wood, second by Schantz.  
Motion carried.

City Maintenance Report – Steve Graham reported oil changes have been completed on all maintenance equipment. The salt and sand for winter have been delivered. There is a pipe leaking at Well House #1. Steve will be attending water, sewer and wastewater classes in Des Moines November 19-21

Motion to approve the Annual Finance Report was moved by Wood, second by Trumm. Ayes – Schantz, Trumm, Titler, Wood. Nays – 0. Motion carried.

Motion to approve the Annual Urban Renewal Report was moved by Wood, second by Schantz. Ayes- Wood, Schantz, Trumm, Titler. Nays – 0. Motion carried

Motion to approve a plat of Sloan Farm First Addition to Linn County, Resolution #11-2013-1 was moved by Wood, second by Schantz. Motion carried.

Motion to approve a plat of Hickman Farms Second Addition to Linn County, Resolution #11-2013-2, was moved by Wood, second by Titler. Motion carried.

Motion to approve a 28E Agreement between Linn County and the City of Alburnett for Roosevelt Street improvements was moved by Wood, second by Titler. Ayes – Trumm, Titler, Wood, Schantz. Motion carried.

Motion to approve the transfer of SRF Loan disbursements to Water Capital Reserves and General Fund for road use , Resolution #11-2013-3, was moved by Wood, second by Trumm. Ayes – Titler, Wood, Schantz, Trumm. Nays – 0. Motion carried.

Motion to send City Clerk to a Budget Workshop on December 3, 2013 was moved by Trumm, second by Wood. Motion carried.

Motion to approve a plat of Recker Estates First Addition to Linn County, Resolution #11-2013-4, was moved by Wood, second by Schantz. Motion carried.

Motion to adjourn at 8:42 PM was moved by Wood, second by Titler. Motion carried

David Boesenberg, Mayor

Sharon Robertson, City Clerk

