

CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IOWA
(Subject to Approval)

The Alburnett City Council met in regular session on **Thursday December 8, 2011** at the Alburnett Fire Station Office. Mayor Boesenberg called the meeting to order at 7:02 PM with council members Lawrence, Schantz and Trumm present. Others present were Deb Bell, Jason Fagle, Tina Smith, and Dave Haugen.

Motion to approve the agenda was moved by Schantz, second by Trumm. Motion carried.

Sheriff's Report – There was no report.

Fire Department Report – Steve Graham reported there were three calls last month. There was one medical call in town, one medical call in the township and one car accident. The Fire Grill fund raiser is being planned for March.

Dave Haugen, MSA Professionals, reported that our housing grant was submitted on December 7th. Grants will be awarded in April. The second phase of the sewer lining project may begin in January.

Deb Bell, Alburnett Community Diamond Club, spoke on plans for the August 2012 Benefit Day.

Tina Smith, 2012 Centennial Committee, reported the committee is in the planning stage and will keep the council updated on the Centennial Celebration.

Motion to approve August 2-5 for the 2012 Centennial Celebration and Children's Benefit Day on August 4 was moved by Trumm, second by Lawrence. Ayes – Schantz, Trumm, Lawrence. Nay – 0. Motion carried.

Steve Graham presented the idea of having a community Christmas tree. The tree could be located in the area by the fire station. In the future we could have groups and organizations help decorate and possible fund raising activities.

Motion to approve the consent agenda was moved by Schantz, second by Trumm. Motion carried.

EXPENSES 11/01/2011-11/30/2011

VENDOR	REFERENCES	\$ TOTAL
Alliant Energy	Utilities	\$ 1,403.31
Allen,Vernon,Hoskins	Sept/Oct Attorney Fees	\$ 93.46
Hawkins	Rent on Cylinders	\$ 20.00
Green Valley Ag	Cutting Edge Snow Bucket	\$ 602.09
Area Equipment	Small Engine Repair/Fire Dept.	\$ 93.16
Hach Brothers	Chlorine Tablets	\$ 52.25
Kluesner Const	Seal Coat Roosevelt	\$ 20,917.80
ECICOG	Codification	\$ 1,058.00
Gary Holsinger	November Rent	\$ 200.00
Data Technologies	Annual License/Support Fee	\$ 3,289.89
Ia Dept Nat Resources	Permit Additional Work	\$ 105.79
lpers	lpers	\$ 1,457.19
Keystone Labs, Inc	Water/Wastewater Testing	\$ 10.50
Gator Grind	Grind Stump Moothart	\$ 100.00
Iowa One Call	Locates	\$ 26.20
Office Express	Toner/Copy Paper	\$ 100.09
MSA Professionals	Collection System Admin	\$ 6,327.13
Linn Co-Op	Vehicle Operation	\$ 151.88
Wellmark BC/BS	Health Insurance	\$ 1,043.88
Treasurer-State of Iowa	Sales/State Tax	\$ 1,437.00
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phone	\$ 55.53
US Postmaster	Postage/Utility Bills	\$ 69.44
USA Communications	Telecommunications	\$ 246.08
Visa	League Conference/Fuel	\$ 413.32
Department Treasury	Fed/FICA	\$ 1,405.20
Menards	Worklite/Cabinet	\$ 188.20
Northway Well	Repair Lift Station Pump	\$ 4,325.30
Quality Pump	Gasket	\$ 94.89
Linn Area Newsletter	Housing Fund Publications	\$ 105.73
Farmers State Bank	ACH October Fees	\$ 8.10
Sharon Robertson	Mileage IMFOA Conference	\$ 158.10
Payroll		<u>\$ 4,824.71</u>
		\$ 50,459.32

REVENUE 11/01/2011-11/30/2011

General Fund	\$ 13,219.17
Road Use Tax	\$ 5,522.83
Employee Benefit	\$ 1,158.09
Emergency Fund	\$ 381.70
Local Option Tax	\$ 7,802.93

TIF Total	\$ 1,937.88
Debt Service	\$ 3,344.19
Water Total	\$ 12,698.86
Sewer Total	\$ 5,412.61
Storm Sewer Total	\$ <u>360.87</u>
	\$ 51,839.13

City Maintenance Report – Council was given copies of the written report from the DNR Water inspection to review. Steps will be taken to correct the minor deficiencies noted by the DNR. Steve Graham reported that flow switches have been order for well #2. Documentation was provided to the DNR Office on the 200 foot no chemical zone for well #3. Steve has begun doing draw down readings for well #3.

Motion to accept the high bid of \$2,250.00 for the 1985 dump truck was moved by Schantz, second by Trumm. Motion carried.

Motion to accept the Contract for Law Enforcement Services for Fiscal Year 12/13 was moved by Lawrence, second by Schantz. Motion carried.

Motion to adopt Resolution 12-2011-1, Machacek Second Addition plat, was moved by Trumm, second by Lawrence. Motion carried.

Motion to have Steve Graham bring our radios up to narrow band frequency for 2014 was moved by Lawrence, second by Schantz. Motion carried.

Motion to adjourn at 8:16 PM was moved by Lawrence, second by Schantz. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk