

**CITY OF ALBURNETT  
OFFICE OF CITY CLERK  
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday December 12, 2013** at the Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 PM with council members Trumm, Schantz and Titler present. Wood arrived at 7:05 PM and Lawrence arrived at 7:25 PM. Others present were Chris Anderson, Steve Gudenkauf, Julie Towe, Kent Wright, Guy Trimble and the Linn County Deputy.

Motion to approve the agenda was moved by Schantz, second by Titler. Motion carried.

Sheriff's Report – there were 60.40 hours of service versus 43.3 contracted.

Fire Department Report – Chris Anderson reported there were six calls of service last month: three medical calls in the City, two medical calls in the Township and one practice training fire with Monroe Township Fire Department.

Matt Sauer, MSA Professionals, will be contacting Linn County Secondary Roads regarding the spring construction work on Roosevelt Street.

Chris Anderson spoke on plans for a new fire department. There will a meeting on January 6 to review plans and procedures required for moving forward with construction of a fire station.

Motion to approve the consent agenda with two additional invoices; Master's Auto - \$51988 and US Cellular - \$146.33 was moved by Wood, second by Schantz. Motion carried.

**EXPENSES 11/1/13-11/30/13**

<b>VENDOR</b>	<b>REFERENCES</b>	<b>\$ TOTAL</b>
Alliant Energy	Utilities	\$ 1,696.56
Apparatus Testing	Pump Certification Testing	\$ 550.00
Barron Motor Supply	Oil & Filters	\$ 226.57
Data Technologies	Annual License/Support Fee	\$ 3,455.59
Department of Treasury	Fed/Fica Tax	\$ 1,416.26
Farmers State Bank	Oct ACH Billing	\$ 8.00
Gary Holsinger	November City Hall Rent	\$ 560.00
Hawkeye Fire & Safety	Test Oxygen Cylinder	\$ 25.00
Hawkins, Inc	Cylinder Rent	\$ 20.00
IAMU	Workshop	\$ 170.00
Iowa League of Cities	Budget Workshop	\$ 35.00
Iowa One Call	Locates	\$ 18.00
Ipers	Ipers	\$ 1,519.59

Junge	Dump Truck Alignment	\$ 138.80
Keystone Labs	Lead & Copper/Drinking Water	\$ 240.00
Linn Area Newsletter	Minutes/AFR Report	\$ 334.28
Linn Co Sheriff's Office	Police Protection Fee/Qtrly	\$ 3,900.00
Linn Co-Op	Vehicle Operation	\$ 78.75
Marion Fire Department	Oxygen Bottle Fills	\$ 30.00
Menard's	Trash Bags/Washer Solvent	\$ 56.38
P & K Midwest	Skid Loader Oil/Filter	\$ 41.16
Sharon Robertson	Mileage to Des Moines	\$ 139.74
T & W Grinding	Grind & Screen Brush Pile	\$ 1,950.00
Treasurer-State of Iowa	Sales/State Tax	\$ 1,413.00
United States Treasury	Form 941 end 9/20/13	\$ 38.74
URLated Website	Web Maintenance	\$ 75.00
US Cellular	Maintenance Cell Phones	\$ 146.33
US Postmaster	Postage Utility Bills	\$ 84.15
USA Communications	Telecommunications	\$ 229.82
Visa	Water Classes/Steve	\$ 634.27
Wellmark BC/BS	Health Insurance	\$ 1,312.99
Payroll		<u>\$ 4,446.87</u>

**REVENUE 11/01/13-11/30/13**

General Fund	\$ 20,988.48
Road Use Total	\$ 5,088.93
Employee Benefit	\$ 1,651.78
Emergency Fund	\$ 431.75
Local Option Tax	\$ 8,253.12
TIF	\$ 1,169.97
Debt Service	\$ 3,547.64
Water	\$ 13,944.56
Sewer	\$ 6,402.43
Storm Sewer	<u>\$ 381.59</u>
	\$ 61,860.25

City Maintenance Report – Guy Trimble reported that he has been busy plowing snow. There was a minor problem with the sander, but it has been repaired. The lagoons have been draining and will need to be closed by December 15.

Motion to accept the Public Works employee resignation was moved by Trumm, second by Wood. Ayes – Trumm, Schantz, Titler, Wood. Nays – 0. Motion carried.

A budget workshop will be held on January 16 at 7:00 PM at Alburnett City Hall.

The council will need to hire a certified affidavit operator to complete the required DNR reports. DNR has supplied a list of qualified operators.

Motion to increase Guy Trimble's pay to \$15.00 per hour retro-active December 7 was moved by Schantz, second by Wood. Motion carried.

Motion to appoint Kent Wright to fill in as temporary help, at \$10.00 per hour, while Guy is on vacation during December 22-31 was moved by Wood, second by Schantz. Motion carried.

Motion to approve the Contract for Law Enforcement Services with Linn County for Fiscal 2014/15 was moved by Trumm, second by Wood. Motion carried.

Motion to accept Resolution 12-2013-1, to transfer \$52,077.81 from Local Option Sales Tax to Equipment Reserve was moved by Wood, second by Schantz. Motion carried.

Motion to send Clerk to the International Institute of Municipal Clerks in Milwaukee, Wisconsin in May was moved by Wood, second by Trumm. Motion carried.

The corrected Annual Urban Renewal Report was reviewed. Motion to re-approve the Annual Urban Renewal Report was moved by Wood, second by Titler. Motion carried.

Motion to adjourn at 7:53 PM was moved by Wood, second by Lawrence. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas