

ALBURNETT CITY COUNCIL

MINUTES OF THE FEBRUARY 11TH, 2021 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, February 11th, 2021**, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present: Chester Schantz, Dave Boesenberg, Joe Trumm, and Brian Mensen. Also present were Chris Myers, TJ West, Hilary West, Karla McMurrin, Nancy Fuller, Steve Graham (Fire Chief), Guy Trimble (Public Works Director), and Danielle Brecht (City Clerk).

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda; **MOTION** by Schantz (moved), seconded by Boesenberg. All voted AYE (4), motion carried.

****Sheriff's Report: ** see below**

Appointment of Mayor Pro Tem: Mayor Sarazin noted that she has appointed Dave Boesenberg as Mayor Pro Tem.

Mayor's Report: Mayor Pro Tem Sarazin gave report; discussion followed.

Council Reports: Council members gave reports; discussion followed.

Citizen Comments - Agenda items: Karla McMurrin (3234 Whynot Drive, Alburnett, IA) was present and inquired as to agenda item 13.a. Library Service Contract. Discussion followed.

Citizen Comments - Non-Agenda items: None

Written Reports:

- **Fire Department:** Chief Graham gave report; discussion followed.
- **Public Works:** Guy Trimble gave report; discussion followed, including request for approval to purchase grates from Futureline for the top of the salt/sand spreader at a cost of \$1,273.43. **MOTION** by Boesenberg (moved) to approve purchase from Futureline for salt/sand grates for the amount requested of \$1,273.43; seconded by Mensen. All voted AYE (4), motion carried.
- **City Clerk:** Danielle Brecht gave report; ** discussion followed.
****Mayor Sarazin recognized Deputy Schmid with Linn County Sheriff's office, upon arrival.** Required hours of 42, actual hours of 150 with 17 calls for service.

Consent Agenda: Minutes from 01/12/2021 and 01/14/2021 budget workshop and council meeting, list of claims, Financials/Treasurer's Reports provided and discussed. **MOTION** by Schantz to approve the consent agenda as submitted; seconded by Boesenberg. All voted AYE (4), motion carried.

New Business:

- **Special Event Permit:** Nancy Fuller (3540 Otter Rd, Toddville, IA) was present to discuss a Special Event Permit for the 3rd Annual Alburnett Car Show, to be held on Saturday, June 19th, 2021; discussion followed. **MOTION** to approve special event permit application moved by Mensen; seconded by Trumm. All voted AYE (4), motion carried.
- **Appointment of Vacant Council Seat:** Mayor addressed open council seat vacancy and planned proceedings. Chris Myers (104 Donald Drive, Alburnett, IA) and TJ West (311 Willow St, Alburnett, IA) were present and spoke to council regarding submission of request to fill vacancy. Discussion followed. **MOTION** by Mensen (moved) to appoint TJ West to vacant council seat; seconded by Trumm. Roll call vote taken with the following votes: Mensen (aye), Schantz (aye), Boesenberg (aye), Trumm (aye). Motion carried.
- **Verbiage for COVID-19 Reimbursement:** Discussion was held regarding administrative request for amended/proposed update to city purchasing policy made by State of Iowa relating to COVID-19 relief funding.

- **Otter Creek Township 28-E:** Discussion of approval for direct payment of remaining FY21 levied funds in the amount of \$10,012.99 to be paid directly by Otter Creek Township to the City of Alburnett by the end of June 2021. **MOTION** by Schantz (moved) to approve direct payment from Otter Creek Township, as stated, seconded by Mensen. All voted aye (4); motion carried.
- **Webcare.net: Proposal** – Discussion of proposal in the amount of \$2,575.74 by WebCare.net for wireless network at new fire station. **MOTION** by Schantz (moved) to approve proposal and expenditure for network installation at the new fire station by WebCare.net in the amount of \$2,575.74; seconded by Trumm. All voted aye (4). Motion carried.
- **Webcare.net: Proposal** – Discussion of proposal in the amount of \$9,638.00 by WebCare.net for security cameras and installation at the new fire station; item tabled to allow for further research.
- **Purchase Request: Public Works – snowplow for UTV;** Discussion was held relating to request by public works to purchase snowplow for UTV in the amount of \$2,913.50. **MOTION** by Boesenberg (moved) to approve purchase of snowplow for UTV from Auto Tech in the amount of \$2,913.50; seconded by Schantz. All voted aye (4); motion carried.
- **Fire Alarms/Monitoring Services for New Fire Station:** Discussion was held regarding proposed fire alarm monitoring service and system; item tabled to allow for additional research.

Old Business:

- **Library Service Contract:** Discussion was held regarding current contract for library service with Metro Library Network and proposed contract for library service with Andersen Center Point Public Library. Mayor stated intent to allow for discussion and input and requested a time for public forum be held; **MOTION** by Trumm (moved) to hold Public Forum on February 22nd to discuss library contracts; seconded by Mensen. All voted AYE (4), motion carried.
- **FY22 Budget:** Discussion was held regarding timeline, publication requirements, meetings for FY22 budget. **MOTION** to change date of regular March city council meeting from Thursday, March 11th to Monday, March 8th moved by Boesenberg; seconded by Trumm. All voted aye (4); motion carried. **MOTION** to hold Special Council Meeting on Monday, March 29th moved by Schantz; seconded by Trumm. All voted AYE (4), motion carried.
- **FY22 Budget:** Discussion followed regarding proposed maximum property tax levy; **MOTION** to set Public Hearing for FY22 Max Property Tax Levy on Monday, March 8th moved by Mensen, seconded by Schantz. All voted AYE (4), motion carried.
- **ECICOG:** Discussion was held regarding ECICOG Capital Improvement Plan (CIP) – next steps in plan process.

Final Comments: Final discussion was held.

Motion to adjourn: Mayor Sarazin sought **MOTION** to adjourn, moved by Mensen, seconded by Trumm. All voted aye (4), motion carried. **Meeting adjourned at 8:38 pm.**

Danielle Brecht, City Clerk

Bethany Sarazin, Mayor