

ALBURNETT CITY COUNCIL

MINUTES OF THE FEBRUARY 13TH, 2020 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, February 13th, 2020**, at 7:00 pm in City Hall with Mayor McClintock presiding. McClintock called the meeting to order and made a change in the order of the agenda to recognize the Linn County Sheriff for the Sheriff's report**. Following the report, the Pledge of Allegiance was given, followed by roll call. The following council member were present: Brian Mensen, Bethany Sarazin, Chester Schantz, Joe Trumm, and Dave Boesenberg. Also present was Steve Graham (Fire Chief), Danielle Brecht (City Clerk), Josh Henriksen (Alburnett Community School), Harley McBurney (Alburnett Community School), Ama Bartlett, Luke Maloney (Linn County Building Official), Brad Ketels (Linn County Engineer), Brent Olesen (Linn County Supervisor), Joel Miller (Linn County Auditor), Al Fuller and Nancy Fuller (Fuller's).

Approval of Agenda: McClintock requested motion to approve agenda as submitted. **MOTION** to approve the agenda moved by Sarazin, seconded by Mensen. All voted aye (5), motion carried.

****Sheriff's Report:** Deputy Schmid delivered report – Required hours of 43, actual hours of 100.3 with 34 calls for service.

Public Hearing for FY21 City of Alburnett Maximum Property Tax Levy: Mayor McClintock opened the public hearing at 7:03 pm. This being the time and place specified for discussion on the Maximum Property Tax Levy published and provided per Iowa Code 384.15A for FY21 for the City of Alburnett, the Clerk stated that no written comments had been received regarding the FY21 City of Alburnett Maximum Property Tax Levy. Whereupon, the Mayor called for any verbal comments from public and council, and there being none, the Mayor declared the public hearing closed at 7:04 pm.

Public Hearing for Ordinance Amending Chapter 28 – Building Code: Mayor McClintock opened the public hearing at 7:04 pm. This being the time and place specified for discussion on the ordinance amending Chapter 28 of the Code of Ordinances of the City of Alburnett, the Clerk stated that no written comments had been received regarding the amending of Chapter 28. Whereupon, the Mayor called for any verbal comments from public and council, and there being none, the Mayor declared the public hearing closed at 7:05 pm.

Mayor's Report: Mayor noted that February 20th is a pre-bid meeting and a bid opening on March 5th. Process is moving along nicely. Second graders from the Alburnett Community School will be visiting City Hall on Friday, February 21st.

Council Reports: Mensen – Comment for fire department; heard great things about a fire responded to recently from a firefighter from a different town that our responders knew what to do and were johnny on the spot; good job and it's nice to hear those things. Sarazin – Emergency Management putting together subcommittee to discuss sirens in county and how to handle with Duane Arnold closing. Schantz – no report; Trumm – City met with the Township about a week ago about 28-E agreement for fire service. Made some good communication and things are progressing well. Boesenberg - no report.

Citizen Comments - Agenda items: None

Citizen Comments - Non-Agenda items: None

Written Reports:

- **Fire Department:** Chief Graham noted that two coats received were damaged; working to get them replaced.
- **Public Works:** Public Works Director absent. Sarazin asked if radios are for city use during a disaster; clerk confirmed.
- **City Clerk:** Clerk mentioned the use of the TownCloud app; asked for feedback.

Consent Agenda: Minutes from 01/09/2020 council meeting, list of claims, Financials/Treasurer's Reports. No additions. **MOTION** to approve consent agenda as submitted moved by Schantz, seconded by Trumm. All voted aye (5), motion carried.

New Business:

- **Fuller's: Special Event Permit Application:** Nancy Fuller presented a Special Event Permit Application for the 2nd Annual Car Show on June 20th; requesting permission to block off streets. Schantz requested date to be reserved for June 20th for the car show.
- **Alburnett Community School: Bond Initiative Update/Communication:** Josh Henriksen, Harley McBurney and Ama Bartlett were present to discuss the school's upcoming bond initiative on March 3rd. They spoke on the why, the what and the how behind the school's request for funding. Discussion followed. Henriksen noted that if people vote, if they wish to support the measure, they need to say yes to both questions or their vote will not support the initiative. The Mayor stated that while the city is unable to officially endorse but noted that the school is the largest employer in the City and the School works in partnership with the City.
- **Linn County Board of Supervisors:** Brent Olesen from the Linn County Board of Supervisors was present to discuss their Popular Financial Report. Discussion followed. Olsen mentioned the County's plan to put in two roundabouts on County Home Road this summer that will complete close the intersections at Alburnett Road and County Home and C Ave and County Home. Bred Ketels, the Linn County Engineer, was present to further discuss these plans. Discussion continued.
- **RESOLUTION # 02-2020-1:** Approval of FY21 Maximum Property Tax Dollars – Mayor requested that the record reflect a super majority is present. This is a new requirement per legislation and public hearing was held previously during this meeting. **MOTION** to approval Resolution #02-2020-01 moved by Sarazin, seconded by Trumm. Roll call vote taken with all present council members voting aye. Motion to approve Resolution carried unanimously.
- **RESOLUTION # 02-2020-3:** Resolution providing for the levy of taxes to pay General Obligation Urban Renewal Bonds – Resolution to allow for a FY21 debt service levy for the \$900k Urban Renewal Bonds relating to the new Fire Station project. **MOTION** to approval Resolution #02-2020-03 moved by Trumm, seconded by Schantz. Roll call vote taken with all present council members voting aye. Motion carried unanimously.
- **Motion to set date for Public Hearing for City of Alburnett FY21 Annual Budget – MOTION** to set Public Hearing for March 12th at 7:00 pm moved by Schantz, seconded by Sarazin. All voted aye (5), motion carried.
- **Motion to set date for Public Hearing for FY20 Budget Amendments - MOTION** to set Public Hearing for March 12th at 7:00 pm moved by Boesenberg, seconded by Mensen. All voted aye (5), motion carried.
- **Motion to set date for Public Hearing for plans, specifications, estimated cost of construction and form of contract for the Alburnett Fire Station - MOTION** to set Public Hearing for March 12th at 7:00 pm moved by Sarazin, seconded by Trumm. All voted aye (5), motion carried.
- **RESOLUTION # 02-2020-2:** Resolution to Enter into a 28E Agreement with Linn County for Building Permits and Building Inspection Services – Held public hearing previously. **MOTION** for approval of Resolution # 02-2020-02 moved by Schantz, seconded by Sarazin. Roll call vote taken with all present council members voting aye; motion carried unanimously.
- **ORDINANCE # 2020-1: An Ordinance Amending the Code of Ordinances of the City of Alburnett, Iowa, 2012 By Amending Chapter 28 – Building Code** – Code to be replaced with new language which will directly reference Linn County's Building Code, following approval of Resolution #02-2020-2 as Linn County's Building Code will now code enforced in the City of Alburnett. Discussion followed. **MOTION** moved by Mensen to introduce and approve the first reading of Ordinance #2020-1: An Ordinance Amending the Code of Ordinances of the City of Alburnett, Iowa, 2012 By Amending Chapter 28 – Building Code, seconded by Sarazin. Roll call vote taken with all present council members voting aye (5); motion carried unanimously. **MOTION** moved by Sarazin to suspend the rule requiring that an ordinance be voted on for passage at two council meetings prior to the meeting at which it

is to be passed with respect to Ordinance # 2020-1. Seconded by Boesenberg. Roll call vote taken with all present council members voting aye (5); motion carried unanimously. **MOTION** moved by Mensen to approve final passage (third and final reading) and adoption with respect to Ordinance # 2020-1; seconded by Trumm. Roll call vote taken with all present council members voting aye (5); motion carried unanimously. **(copies of change available for review at City Hall)**

- **Iowa Codification Contract:** Review and discuss contract for services – To approve contract in the amount of \$4,500.00 plus additional printing expenses that will begin process of recodifying the Code of Ordinances for the City of Alburnett with no expenses to be paid until FY21. Discussion followed. **MOTION** moved by Trumm to sign contract with Iowa Codification, seconded by Schantz. Roll call vote taken with all present council members voting aye (5); motion carried unanimously

Old Business:

- **ORDINANCE # 2020-2: An Ordinance Amending the Code of Ordinances of the City of Alburnett, Iowa, 2012 by Amending Chapter 46 - Animals** Code to be replaced with new language previously reviewed and discussed to replace obsolete language in current code relating to Animals. Discussion followed. **MOTION** by Sarazin to move forward with updating the Ordinance; seconded by Trumm. **MOTION** moved by Boesenberg to introduce and approve the first reading of Ordinance #2020-2: An Ordinance Amending the Code of Ordinances of the City of Alburnett, Iowa, 2012 By Amending Chapter 46 – Animals, seconded by Sarazin. Roll call vote taken with all present council members voting aye (5); motion carried unanimously. **MOTION** by Mensen to suspend the rule requiring that an ordinance be voted on for passage at two council meetings prior to the meeting at which it is to be passed with respect to Ordinance # 2020-2. Seconded by Trumm. Roll call vote taken with all present council members voting aye (5); motion carried unanimously. **MOTION** moved by Sarazin to approve final passage (third and final reading) and adoption with respect to Ordinance # 2020-2; seconded by Mensen. Roll call vote taken with all present council members voting aye (5); motion carried unanimously. **(copies of change available for review at City Hall)**
- **Motion to adjourn:** **MOTION** to adjourn moved by Mensen, seconded by Boesenberg. All voted aye (5), motion carried. Meeting adjourned at 8:14 pm.

Danielle Brecht, City Clerk

C. Charles McClintock, Mayor