

ALBURNETT CITY COUNCIL

MINUTES OF THE MARCH 12TH, 2020 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, March 12th, 2020**, at 7:00 pm in City Hall with Mayor McClintock presiding. Following the Pledge of Allegiance, roll call was taken and the following council members were present: Brian Mensen, Bethany Sarazin, Chester Schantz, Joe Trumm, and Dave Boesenberg. Also present were Steve Graham (Fire Chief), Guy Trimble (Public Works Director), Danielle Brecht (City Clerk), Ryan Hosch (MSA), Brian Stark (MGA), Jim Holz (MSA), Ron Hoover, Andrew Graham, and Joe Horaney (Linn Co. Solid Waste Agency).

Approval of Agenda: MOTION to approve the agenda as submitted moved by Sarazin, seconded by Mensen. All voted aye (5), motion carried.

***Sheriff's Report: arrived @ 7:47 pm;** Deputy Norman – Required hours of 43, actual hours of 100.7 with 24 calls for service.

Public Hearing for City of Alburnett FY21 Annual Budget: Mayor McClintock opened the public hearing at 7:01 pm. The clerk stated that no objections/petitions had been received for the FY21 Annual Budget. Whereupon, the Mayor called for any verbal comments from public and council, and there being none, the Mayor declared the public hearing closed at 7:02 pm.

Public Hearing for FY20 Budget Amendment: Mayor McClintock opened the public hearing at 7:02 pm. The clerk stated that no objections/petitions had been received for the FY20 Budget Amendments. Whereupon, the Mayor called for any verbal comments from public and council, and there being none, the Mayor declared the public hearing closed at 7:03 pm.

Public Hearing for plans, specifications, estimated cost of construction and form of contract for the Alburnett Fire Station: Mayor McClintock opened the public hearing at 7:03 pm. The clerk stated that no objections/petitions had been received for the plans, specifications, estimated cost of construction and form of contract for the Alburnett Fire Station. Whereupon, the Mayor called for any verbal comments from public and council, and there being none, the Mayor declared the public hearing closed at 7:03 pm.

Mayor's Report: April 4th – Pancake breakfast @ 7:00 am at Historical Society, Easter Egg Hunt @ 3:00 pm at Martin Complex and Fire Dept cookout from 4:00 – 7:00 pm at Fire Station

Council Reports: Boesenberg – No report. **Trumm** – Thanked those who have served on the fire station committee for their time and efforts. **Schantz** – No report. **Sarazin** – No report. **Mensen** – No report.

Citizen Comments - Agenda items: None

Citizen Comments - Non-Agenda items: Joe Horaney (Linn County Solid Waste Agency) was present and shared information relating to the landfill and recycling program. Discussion followed.

Written Reports:

- **Fire Department:** Chief Graham made brief statement relating to COVID-19. Graham requested purchase of gloves and hoods for fire dept (12 Innotex Gray Hoods @ \$92.00/ea. for a total of \$1,104.00; 24 HexArmor fire gloves @ \$65/ea. for a total of \$1,560.00). **MOTION** to approve purchase request for hoods and gloves for fire department moved by Sarazin, seconded by Mensen. All voted aye (5), motion carried.
- **Public Works:** Mentioned status of part-time public works employee; quote received to fix Roosevelt Street sometime after the fire station project. Noted ATV/UTV ordinance being discussed by Linn County and

requested council to start thinking about how city may approach this decision for Alburnett. Discussion followed.

- **City Clerk:** Report discussed - noted that property assessments for nuisance violations will start up again soon; addressed building permits currently being processed by the City of Robins will be addressed as the inspector for the City of Robins is no longer available. Discussion followed.

Consent Agenda: Minutes from 02/13/2020 council meeting, list of claims, Financials/Treasurer's Reports. Bills added to: TownCloud for \$50.00, Koch Office Group for \$102.72 and Martin Gardner Architecture for \$7,079.28. **MOTION** to approve consent agenda and bills added-to, moved by Schantz, seconded by Boesenberg. All voted aye (5), motion carried.

New Business:

- **Resolution #03-2020-02: Resolution Regarding Final Plans, Specification, Estimated Cost of Construction, Form of Contract and Accepting the Bid for the Alburnett Fire Station Project:** Brian Stark from MGA was present and discussed the bids received for this project. Stark made recommendation to accept the base bid from Huff Contracting of \$1,239,308.00. Ron Hoover was present on behalf of the Otter Creek Township to let city know the Township has approved providing an additional \$25,000.00 toward the acceptance of the base bid for this project. Discussion followed. **MOTION** to approve Resolution #03-2020-02 (to accept bid by Huff Contracting in the amount of \$1,239,308.00) moved by Sarazin to; seconded by Mensen. Discussion followed. Roll call vote taken will all council members voting aye; motion carried unanimously.
- **Resolution #03-2020-04: Resolution Authorizing the use of a Preliminary Official Statement in Connection with the Issuance of General Obligation Corporate Purpose Bonds, Series 2020 and Setting the Date for the Sale of the Bonds.** Clerk noted this is an administrative function in order to proceed with bonding for fire station project; previously council approved bonding in the amount of \$900,000 for 15 years, using \$35,000 of Local Option Sales Tax to assist in funding of bond payments. **MOTION** to approve Resolution #03-2020-04 moved by Trumm, seconded by Boesenberg. Roll call vote taken will all council members voting aye; motion carried unanimously.
- **MSA: Discuss proposed Housing Plan using Alliant Energy Community Growth Investment Program, partnering with Springville and Central City:** Ryan Hosch and Jim Holz from MSA were present to discuss a housing plan grant and possible collaboration with MSA to work with Springville and Central City. Discussion followed.
- **Resolution #03-2020-01: Resolution Approving City of Alburnett Annual Budget for Fiscal Year 2020-2021:** per Iowa Code Chapter 384, Section 16. **MOTION** to approve Resolution #03-2020-01 as presented moved by Schantz, seconded by Trumm. Roll call vote taken will all council members voting aye; motion carried unanimously.
- **Resolution #03-2020-05: Resolution Approving City of Alburnett Annual Budget Amendment for Fiscal Year 2019-2020.** Clerk provided detail of publication and discussion followed. **MOTION** to approve Resolution #03-2020-05 as presented moved by Sarazin, seconded by Trumm. Roll call vote taken will all council members voting aye; motion carried unanimously.
- **Resolution #03-2020-03: Resolution to Transfer Per FY20 Budget:** Clerk provided details of transfers per FY20 Budget. **MOTION** to approve Resolution #03-2020-03 moved by Boesenberg, seconded by Sarazin. Roll call vote taken will all council members voting aye; motion carried unanimously.
- **Public Works: Per diem pay for using employee's personal vehicle:** Discussion by Public Works Director of funding provided when employee uses personal vehicle in situation when City transportation is not available; discussion followed. Tabled until April.

Old Business:

None

Final comments: Discussion followed; questions from council to Jim Holz of MSA about funding of project presented.

- **Motion to adjourn: MOTION** to adjourn moved by Mensen, seconded by Sarazin. All voted aye (5), motion carried. Meeting adjourned at 8:13 pm.

Danielle Brecht, City Clerk

C. Charles McClintock, Mayor