

## ALBURNETT CITY COUNCIL

### MINUTES OF THE MAY 13TH, 2021 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, May 13th, 2021**, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present: TJ West, Chester Schantz, Dave Boesenberg, and Joe Trumm. Absent was council member Brian Mensen. Also present was Karen Kurt (ECICOG), Ryan Young (ACDC), Kierra Young, Celia Smith, Ardith Smith, Chris Myers, Keith Swallow, Steve Graham (Fire Chief), Guy Trimble (Public Works Director), and Danielle Brecht (City Clerk).

**Approval of Agenda:** Mayor Sarazin called for a motion to approve the agenda; **MOTION** by Schantz (moved), seconded by Trumm. All council members present voted AYE (4), motion carried.

**Sheriff's Report:** Deputy Schmid gave report stating 43 required hours for service were met and included 32 calls for service.

**Public Hearing on proposal to enter into a General Obligation Refunding Loan Agreement:** Mayor Sarazin opened the public hearing at 7:02 pm. Sarazin recognized the clerk to ask if there have been any written objections placed on file; clerk stated that no objections had been filed. Sarazin recognized the public to ask if there are any objections and hearing none, closed the public hearing at 7:03 pm. Sarazin called for a motion to introduce Resolution # 05-2021-1, a resolution taking additional action to enter into a General Obligation Refunding Loan Agreement and move its adoption; **MOVED** by Boesenberg, seconded by Trumm. Roll call vote: Trumm – AYE, Boesenberg – AYE, Schantz – AYE, West – AYE; Mensen – absent. Motion passed and resolution adopted.

**Mayor's Report:** Mayor Sarazin gave a report; discussion followed.

**Council Reports:** Respective reports were given; discussion followed.

**Citizen Comments - Agenda items:** none

**Citizen Comments - Non-Agenda items:** none

#### Written Reports:

- **Fire Department:** Chief Graham gave report; discussion followed. **MOTION** to approve purchase request for 4 sets of bunker gear, moved by Boesenberg, seconded by Schantz. All council members present voted AYE (4), motion carried.
- **Public Works:** Guy Trimble gave report; discussion followed.
- **City Clerk:** No report provided; discussion followed.

**Consent Agenda:** Minutes from 04/08/2021 council meeting, list of claims, Financials/Treasurer's Reports provided and discussed. **MOTION** by Schantz to approve the consent agenda; seconded by West. All council members present voted AYE (4), motion carried.

#### New Business:

- **\*\*Board of Adjustment Report: Variance Request – 131 Roosevelt St:**
- **Urban Chickens:** Celia Smith (226 Main Ave) was present and spoke about request for city to allow urban chickens. Discussion followed.
- **Animals at Large:** Ardith Smith (249 N Main Ave) was present and spoke about issues regarding animals at large; discussion followed.
- **\*\*Board of Adjustment Report: Variance Request – 131 Roosevelt St:** Chris Myers was present on behalf of the City of Alburnett Board of Adjustments. Myers stated that the Board of Adjustment approved a variance request at 131

Roosevelt Street for a building height to exceed zoning ordinance of 35' at a height of 37',11" by a vote of 3 -2. Myers also stated that the Board of Adjustments made a decision by a vote of 4 – 1 to consider the lot line on the north side of the building being torn down and replaced a side yard as opposed to a rear yard. Myers stated that due to this decision, no further variance was needed for the current setback of 8" for the building being discussed.

- **Liquor License: ACDC** – tabled (waiting on DRAM).
- **Liquor License: Lefty's renewal** – Discussion about renewal of Lefty's liquor license; **MOTION** to approve annual liquor license for Lefty's moved by Boesenberg, seconded by West. All council members present voted AYE (4), motion carried.
- **Tobacco Permit: Lefty's renewal** – Discussion about renewal of Lefty's annual tobacco permit; **MOTION** to approve permit moved by Schantz, seconded by Trumm. All council members present voted AYE (4), motion carried.
- **Motion to set public hearing - Ordinance # 2021-1:** An Ordinance Amending the Code of Ordinances of the City of Alburnett, Iowa 2012 by amending Provisions Pertaining to Flood Plain Management. Discussion followed. **MOTION** by Trumm to set the public hearing for Ordinance #2021-1, seconded by Boesenberg. All present council members voted AYE (4); motion carried.
- **Public Works: Dump Truck Body Replacement** – Discussion followed.

#### Old Business:

- **ECICOG: Capital Improvement Plan (CIP)** – Karen Kurt was present and reviewed the Capital Improvement Plan (CIP) put together for the City of Alburnett. Discussion followed.
- **ACDC: Benefit Days** – Ryan Young from the ACDC was present and discussed the Special Event Permits for Benefit Days and the Benefit Day Parade. Discussion followed. **MOTION** to approve the ACDC Special Event Permit Applications for Benefit Days and parade moved by West; seconded by Boesenberg. Further discussion to request that ACDC follow-up on security measures. All council members present voted AYE (4), motion carried.
- **Motion to set public hearing date for FY21 Budget Amendments: 06/10/2021:** Discussion was held; **MOTION** moved by Trumm to set the public hearing for the FY21 Budget Amendments on June 10, 2021, seconded by Schantz. All present council members voted AYE (4); motion carried.
- **Fire Station - Community Room Rental Policy:** Discussion followed; to be discussed further at next meeting.
- **Mask Mandate – Policy Review:** Discussion followed, including note from Fire Chief Graham about public open house event on Saturday, May 8<sup>th</sup> from 11:00 am – 4:00 pm.
- **Mask Mandate Policy Review:** Discussion followed; **MOTION** by Schantz to cancel mask mandate in City Hall effective 6/1/2021; seconded by Boesenberg. All present council members voted AYE (4). Motion carried.
- **Sidewalk Payments:** Discussion regarding unpaid sidewalk balances. Mayor Sarazin called for a motion to approve the two proposed payment plans discussed with the contingency that any missed payments shall cause the remaining balance to be immediately submitted to taxes; **MOTION** moved by Trumm, seconded by Boesenberg. All present council members voted AYE (4); motion carried.
- **Nuisance Abatements:** Discussion followed regarding continued nuisance assessments and follow-up. Keith Swallow (235 N Main Ave) was present and discussed status of properties.

**Final Comments:** Discussion followed.

**Motion to adjourn:** Mayor Sarazin sought **MOTION** to adjourn, moved by Boesenberg, seconded by West. All council members present voted aye (4), motion carried. **Meeting adjourned at 8:15 pm.**

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Danielle Brecht, City Clerk

Bethany Sarazin, Mayor