

## ALBURNETT CITY COUNCIL

### MINUTES OF THE MAY 14TH, 2020 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met electronically in regular session, **Thursday, May 14th, 2020**, at 7:00 pm via Zoom Meeting/Virtual Conference Software with Mayor Pro Tem Bethany Sarazin presiding. Those physically present in City Hall were limited to Public Works Director Guy Trimble, City Clerk Danielle Brecht and Council Member Chester Schantz. Due to the electronic nature of the meeting, the Pledge of Allegiance was waived. Roll call was taken, and the following council members were present on the call: Brian Mensen, Bethany Sarazin, Chester Schantz, Joe Trumm, and Dave Boesenberg. Also present on the call were Steve Graham (Fire Chief), Guy Trimble (Public Works Director), and Danielle Brecht (City Clerk).

**Approval of Agenda:** Mayor Pro Tem Sarazin called for a **MOTION** to approve the agenda as submitted; motion by Schantz (moved), seconded by Mensen. All voted aye (5), motion carried.

**Sheriff's Report:** Report was provided from Linn County Sheriff's Office with no deputy present due to the nature of the meeting. Mayor Pro Tem Sarazin read report totals for the record: required hours of 43, actual hours of 118 with 20 calls for service.

**Mayor Pro Tem's Report:** Sarazin thanked city staff for all they are doing in these unprecedented times.

**Council Reports:** **Mensen** – No report. **Sarazin** – No report. **Schantz** – Mentioned that we need to watch budget with Road Use Tax and LOST impact from pandemic. **Trumm** – No report. **Boesenberg** – No report.

**Citizen Comments - Agenda items:** None

**Citizen Comments - Non-Agenda items:** None

#### **Written Reports:**

- **Fire Department:** Chief Graham requested to purchase two air packs for \$13,966.46 and 5 sets of bunker gear for \$15,770.00. Discussion relating to budget and expenditures followed. Chief to provide equipment report next month. **MOTION** moved by Trumm to purchase air packs for \$13,966.46, seconded by Schantz. All voted aye (5), motion carried. Request for bunker gear tabled until solid numbers are received. Chief thanked Guy for driving a truck to a call as they were shorthanded. Also noted that department delivered a baby.
- **Public Works:** Public Works Director noted the hire Lee Sloan as part-time public works employee.
- **City Clerk:** City Clerk noted that HACAP boxes have been distributed by the City; mentioned change in distribution schedule. Discussed editing process of City Code.

**Consent Agenda:** Minutes from 04/09/2020 and 04/23/2020 council meetings, list of claims, Financials/Treasurer's Reports. Bills added to: Chicago Central & Pacific Railroad for \$680.00 for sewer piping lease; Blue Grass for \$6.38 for Nu Lawn mixture; Guy Trimble for \$58.65 for mileage reimbursement for water sample transportation. Mayor Pro Tem Sarazin called for a **MOTION** to approve the consent agenda with bills added; moved by Boesenberg; seconded by Mensen. All voted aye (5), motion carried.

#### **New Business:**

- **Water Tower Cleaning, Painting Quote:** Discussion of quote to clean and paint water tower; pictures of tower were reviewed, and budget impact was discussed. **MOTION** by Trumm to wash, spot treat, and repaint water tower and clean and inspect interior for quote of \$15,650.00; seconded by Schantz. All voted aye (5), motion carried.

- **Seasonal, Part-Time Employee Wage Rate:** Council reviewed pay scale to determine wage rate for part-time employee; discussion followed. Mayor Pro Tem Sarazin requested **MOTION** to approve grade 4, step 1 rate of \$12.10; moved by Boesenberg, seconded by Trumm. All voted aye (5), motion carried.
- **City Logo Apparel for Employees:** Discussion of purchasing city logo apparel for city employees followed. Tabled with employees to provide more specific expense details to be reviewed.

**Old Business:**

- **Fire Station Project - Update:** Discussion of current status of fire station project discussed; pictures reviewed. All is going well and on track. Bonding funds have been received.
- **Motion to adjourn:** Mayor Pro Tem Sarazin sought **MOTION** to adjourn, moved by Mensen, seconded by Trumm. All voted aye (5), motion carried. Meeting adjourned at 7:44 pm.

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Danielle Brecht, City Clerk

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Bethany Sarazin, Mayor Pro Tem