**ALBURNETT CITY COUNCIL**

**MINUTES OF THE MARCH 8TH, 2021 REGULAR CITY COUNCIL MEETING**

The City Council of the City of Alburnett, Iowa met in regular session, **Monday, March 8th, 2021**, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present: Chester Schantz, Dave Boesenberg, Joe Trumm, and Brian Mensen. Also present were TJ West, Hilary West, Karla McMurrin, JP Boesenberg, Ryan Young, Steve Graham (Fire Chief), Guy Trimble (Public Works Director), and Danielle Brecht (City Clerk).

**Oath of Office – TJ West:** The Oath of Office was administered by Mayor Sarazin and taken by TJ West for his appointment onto city council.

**Approval of Agenda**: Mayor Sarazin called for a motion to approve the agenda; **MOTION** by Boesenberg (moved), seconded by Mensen. All voted AYE (5), motion carried.

**Sheriff’s Report:** No report was provided; will be sent to council when it is received.

**Public Hearing: Proposed Property Tax Levy, Fiscal Year July 1, 2021 – June 30, 2022** – Mayor Sarazin opened the public hearing at 7:04 pm. Discussion followed. No public comments or concerns were given. Clerk confirmed that no written comments or concerns had been received. Mayor Sarazin closed the public hearing at 7:05 pm.

**Resolution: #03-2021-01: Approval of FY22 Maximum Property Tax Dollars: MOTION** was moved by Schantz to approve Resolution #03-2021-01; seconded by Trumm. A roll call vote was taken with all council members voting aye (Boesenberg, Mensen, Schantz, Trumm, West)

**Mayor’s Report:** Mayor Sarazin gave a report; discussion followed.

**Council Reports:** no council reports were given.

**Citizen Comments - Agenda items:** none

**Citizen Comments - Non-Agenda items:** none

**Written Reports:**

* **Fire Department:** Chief Graham gave report; discussion followed. **MOTION** made by Trumm to approve request by Chief Graham to purchase a portable tank at a price of $1,255.00; seconded by Schantz. All voted aye (5), motion carried.
* **Public Works:** Guy Trimble gave report; discussion followed.
* **City Clerk:** Danielle Brecht gave report; discussion followed.

**Consent Agenda:** Minutes from 02/11/2021 council meeting and 02/22/2021 public forum, list of claims, bills added: Ferguson Waterworks – new water meters - $ 2,009.00; Future Line – salt and sand grate - $1,203.08; CJ Cooper – annual administrative fee - $85.00; Kirkwood Community College – training course for winter emergencies - $40.00. Financials/Treasurer’s Reports provided and discussed. **MOTION** by Boesenberg to approve the consent agenda including bills added; seconded by West. All voted AYE (5), motion carried.

**New Business:**

* **Fuller’s – Renewal of annual liquor license:** Discussion of Fuller’s liquor license renewal took place; **MOTION** by Schantz to approve renewal of license; seconded by Mensen. All voted aye (5), motion carried.
* **ACDC: Special Event Permit Requests – Alburnett Children’s Benefit Days/Parade:** Ryan Young of the ACDC was present to discuss plan for Alburnett Children’s Benefit Days, to be held on August 7th.Discussion followed. **MOTION** moved by Mensen to approve ACDC to continue planning of Benefit Days for the date of August 7th. Seconded by Boesenberg, all voted aye (5) – motion carried.
* **Fire Department Purchase Request: Thermal imaging camera -** Discussion was held regarding request by Chief Graham to purchase a thermal imaging camera from Sandry Fire Supply. **MOTION** by Schantz to approve purchase of thermal imaging camera for the fire department in the amount of $8,460.00; seconded by Boesenberg. All voted aye (5) – motion carried.
* **Board of Adjustments:** **Appointment to fill vacant seat** – Discussion was held about appointment to replace vacant seat on Board of Adjustments previously held by TJ West. Clerk expressed that Chris Myers had stated willingness to fill vacant seat. **MOTION** to appoint Chris Myers to vacant Board of Adjustment seat moved by Schantz, seconded by Trumm. All voted aye (5) – motion carried.
* **Mask Mandate**: Discission was held on current requirement of masks in City Hall. Item to be tabled and mask mandate to remain until further discussion at later date.

**Old Business:**

* **Library Service Contract**:Discussion was held regarding proposed contract for library service with Center Point Andersen Public Library. JP Boesenberg (214 Donald Drive) was present and spoke regarding this potential change. Karla McMurrin (3234 Whynot Drive) was present and made comments relating to potential change. **MOTION** by Trumm (moved) to continue pursuit of contract with Center Point Andersen Public Library; seconded by Schantz. 4 – ayes (Trumm, Schantz, Boesenberg, West); 1 – abstain due to conflict of interest regarding employer (Mensen); motion carried.
* **FY22 Budget: Motion to set public hearing**: **MOTION** to set public hearing for FY22 Budget on Monday, March 29th at 7:00 PM moved by Mensen, seconded by Boesenberg. All voted aye (5) – motion carried.
* **Roosevelt Street Overlay:** Discussion followed regarding quote from Kluesner to do an overlay and put in curb and gutter on Roosevelt Street, to the west of the intersection of 3rd Ave.
* **New Fire Station Project:**
	+ Update: Discussion followed regarding current progress and timeline.
	+ Security cameras: Discussion followed. **MOTION** moved by Boesenberg to approve contract for camera installation at the new fire station with Hawkeye Communication in the amount of $7,552.00; seconded by Schantz. All voted aye (5) – motion carried.
	+ Fire alarms & monitoring system: Discussion followed; item tabled.
	+ Dumpster service – quote/contract: Discussion followed. **MOTION** to approve contract with ABC Disposal for dumpster service at new fire station location moved by Boesenberg, seconded by West. All voted aye (5) – motion carried.
	+ Community room – rental policy, price, etc.: Discussion followed; item tabled.
	+ Open House: Discussion followed stating tentative date for Open House on Sat, May 8th.
	+ Signage, monument, pavers, etc.: Discussion followed.
* **ECICOG**: no update

**Final Comments**: none

**Motion to adjourn:** Mayor Sarazin sought **MOTION** to adjourn, moved by Mensen, seconded by Trumm. All voted aye (5), motion carried. **Meeting adjourned at 8:40 pm.**

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 Danielle Brecht, City Clerk Bethany Sarazin, Mayor