



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes Thursday Oct. 13th, 2022 @ 7:00 PM City Hall - 103 E 1st St

The City Council of the City of Alburnett, Iowa met in regular session, Thursday, Sept 8th, 2022, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present Joe Trumm, Chester Schantz, Chris Meyers. Council member TJ West and Dave Boesenberg were not present.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda. Moved by Shantz second by Trumm. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.

SHERIFF’S REPORT: 43 hrs. met 28 calls for service

MAYOR’S REPORT: Mayor Sarazin gave report. Codification reviewed and sent to Clerk for review.

Council comments: Nothing to report from Trumm, Schantz, or Meyers.

CITIZENS COMMENTS – Agenda related: No comments

None Non-Agenda related: No comments

WRITTEN REPORTS:

Fire Department – Chief Graham present. Trick or Treating at the fire station. Nothing else to add.

Public Works Department: Guy Trimble present. Added GIS information and demonstrated where we are at with the current sewer system. Non detectable pfos in the water.

Clerks Report: Chris Shelby present. Nothing to add.

CONSENT AGENDA: Approved minutes from previous agenda, list of bills Claims Report.

CITY OF ALBURNETT

CLAIMS REPORT: 09/8/2022- 10/13/22

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
A1 RENTAL	POWER RAKE WITH BAG	\$ 110.20
ABC	GARBAGE	\$ 65.78
ALLIANT ENGERY	UTILITIES	\$ 2,485.49
BLUE GRASS	SEED	\$ 165.25
CINTAS	FIRE DEPT - MEDICAL SUPPLIES	\$ 94.86
DAVES SERVICE	BOOM TRUCK RENTAL	\$ 300.00
CLIA LABS FD	TESTING CERT FEE	\$ 180.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 5,869.96



FERGUSON WATER WORKS	METER CHANGE	\$	497.34
GARY HOLSINGER	CITY HALL RENT	\$	785.00
GUY TRIMBLE	MILEAGE	\$	132.50
GWORKS	BANK RECO PROJECT	\$	1,216.25
HAWEYE ELECTRIC	LIFT STATION ELECTRIC WORK	\$	500.00
HAWKINS INC.	CLORINE	\$	60.00
MENARDS	MAINT SUPPLIES	\$	191.31
MARTIN GARNDER ARCHITCTURE	ENGINEERING	\$	450.00
HR GREEN	GIS MANAGEMENT STUDY	\$	10,459.75
IMWCA	WORK COMP	\$	1,184.00
IPERS	PAYROLL: IPERS	\$	1,718.05
KEYSTONE LABS, INC	WATER/WASTEWATER TESTING	\$	14.25
LINN COUNTY	SHOULDERING IN CITY LIMITS	\$	5,078.40
MICROBAC	WATER/WASTEWATER TESTING	\$	139.25
OFFICE EXPRESS	OFFICE SUPPLIES	\$	36.86
CENTER POINT LIBRARY	LIBRARY CONTRACT	\$	2,000.00
ROTO ROOTER	CAMERA CRAWL	\$	7,250.00
SCOTT WILSON DESIGN	TABLE TOP	\$	800.00
P&K	JOHN DEER TRACTOR PARTS	\$	127.22
PAYROLL	PAYROLL	\$	-
US CELLULAR	MAINTENANCE CELL PHONE	\$	244.01
USA COMMUNICATIONS	PHONE/INTERNET	\$	272.67
VISA - CC	CLERK EXPENSES/POSTAGE	\$	753.42
VISA - PW	PW EXPENSES	\$	822.15
WELLMARK BC/BS OF IOWA	HEALTH INS	\$	1,200.24
WET	WET	\$	-
WEX BANK	FUEL CARD MONTHLY	\$	308.95
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$	121.04
Accounts Payable Total		\$	45,634.20
PAYROLL: 8/1/2022 (July Wages)			\$11,210.50
***** REPORT TOTAL *****		\$	45,634.20

**all invoices and expense breakdowns are available for review upon request at City Hall (cityclerk@alburnettia.org or 319-842-2692)

Mayor Sarazin called for a motion to approve the claims. Moved by Shantz second by Meyers. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.



NEW BUSINESS:

- a.) Street Condition Report HR Green – Comprehensive of where the streets are at as a city. Full report is available at City Hall.
- b.) FD: Steve G. FC - IEMSA conference in downtown Des Moines for Brenda and Verna -- 9th through the 12th. Pull from training budget. Not to exceed \$1400 budget for reimbursement. Des Moines.

Moved by Myers second by Trumm. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.

- c.) Discuss Plat Parcel Split Request within two-mile range. Third addition Section 19, Township 85 North, Range 6 West NW1/4 NW ¼. Approved.

Moved by Shantz second by Trumm. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.

- d.) Set Date/Time for Trick-or Treating: 31st 5 to 7 pm

Moved by Trumm second by Myers. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.

OLD BUSINESS:

- a.) Set Public Hearing for ordinance updates:

- i. Housing Code – November 10th

- i. Moved by Trumm second by Meyers. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.

- ii. Property Maintenance Code – Nov 10th

- ii. Moved by Trumm second by Myers. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.

- b.) Update: City Hall Renovation and funding request – Guy

- c.) Discuss Holiday Committee budget max to be 15,000 for city engagement and beautification. Budget approved.

Moved by Meyers second by Shantz. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.



Capital Improvement Plan (CIP) – Review: Council reviewed CIP and determined we are on track and have completed most of the items set out to be accomplished.

FINAL COMMENTS/DISCUSSION: Meyers, Schantz, Trumm all saying nothing to add. Council member Boesenberg and West was not present.

MOTION TO ADJOURN:

Moved by Trumm second by Myers. Motion Approved. All Ayes. West and Boesenberg not present. (3) Motion Carried.

NOTICE CITY OF ALBURNETT, IOWA

Notice is hereby given that the City of Alburnett will hold a Public Hearing on November 10th, 2022 at 7:00 pm in City Hall for the purpose of the first reading of Ordinance # 2022-2 and of 2022-3, an ordinance amending the code of ordinances of the City of Alburnett, Iowa, by amending provisions pertaining to adopting the Linn County Property Maintenance and Housing codes, and Linn County Rental Inspection agreement.

Ordinance #2202-2 PROPERTY MAINTENANCE REGULATIONS

SECTION 1: PURPOSE. The purpose of this chapter is to establish rules and regulations for property maintenance in the City of Alburnett, Iowa.

SECTION 2: INTERNATIONAL PROPERTY MAINTENANCE CODE ADOPTED. The City of Alburnett hereby adopts International Property Maintenance Codes, edition currently adopted by the Linn County Iowa Code of Ordinances.

ORDINANCE #2202-3 BUILDING DEPARTMENT RENTAL INSPECTIONS

SECTION 1: PURPOSE: The purpose of this chapter is to establish rules and regulations for rental property in the City of Alburnett, Iowa established by the Linn County Property Maintenance and Housing Codes.

SECTION 2: Adoption of the Linn County building Department Rental Inspections for the City of Alburnett, Iowa.

First after public reading November 10, 2022 with option to suspend 2nd and 3rd readings determined by council. A complete copy of the proposed ordinances may be obtained at City Hall. The public is invited to make comments at the Public Hearing or send written comments to the City Clerk prior to the hearing.

10.21.22