

ALBURNETT CITY COUNCIL

MINUTES OF THE FEBRUARY 10TH, 2022 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, February 10th, 2022**, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm. Following the Pledge of Allegiance, roll call was taken with the following council members present: Dave Boesenberg, Chris Myers, Chester Schantz, Joe Trumm, and TJ West. Also present were Steve Graham (Fire Chief), Guy Trimble (Public Works Director), Danielle Brecht (City Clerk). Guests/visitors present included Nate Graham, Justin Martin (ACDC), Tim Cutsforth (HR Green), Riggs Martin, Rebekah Peterson, Kaitlin Wink, and Morgan Schwarting.

Sheriff's Report: Following roll call, Sarazin recognized the Linn County deputy present who reported that required 43 hours had been met and listed 24 calls for service. Discussion followed.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda, as submitted; **MOTION** by Schantz, seconded by Boesenberg. All council members voted AYE (5); **motion carried.**

Public Hearing: Proposed FY23 Property Tax Levy: Mayor Sarazin opened the public hearing at 7:01 pm. Clerk stated that no written comments had been received. Sarazin opened the floor for citizen/public comments with none being given. Sarazin closed the public hearing at 7:03 pm.

Resolution #2022-01: Approving the FY23 Maximum Property Tax Dollars: Sarazin called for a motion to approve Resolution #2022-01. **MOTION** by Boesenberg, seconded by Trumm. Roll call vote: AYES: Boesenberg, Myers, Schantz, Trumm, West NAYS: none; **motion carried.**

Mayor's Report - Sarazin: thank you to city staff and officials for their work on the budget planning; Community Room at the new fire station is ready and available to rent; Sarazin, along with city officials and staff, will be continuing work on city and fire department procedures including things like ensuring resident compliance with snow removal on sidewalks; council will continue to discuss city's CIP Plan and reassign former councilor Mensen's tasks; Sarazin accepted Valentine's from students at the Alburnett Comm. School on behalf of the city; Second graders from the school will be visiting City Hall tomorrow to meet the Mayor.

Council Reports - Myers, West: no report; Schantz: Thank you city maintenance for work on water tower leak; Boesenberg: agreed with Schantz; Trumm: no report.

Citizen Comments - Agenda items: none

Citizen Comments - Non-Agenda items: none

Written Reports:

- **Fire Department** - Chief Graham: no additions to report; council thanked chief for additional details on calls, attendance, and training now being included on monthly report; Councilor Boesenberg to work with Chief on fire department inventory.
- **Public Works** – Trimble: water tower leak update; discussion of quote to repaint interior lining of entire water tower for \$48,600.00 before anticipated cost increase of more than 60% by next year; transfer switch purchase needed for generator; issue with new welder-generator, still under warranty; dump truck box replacement completed by Future Line, with Future Line adding new hoist without permission and city council approval not having authorized the expense; discussion followed.
- **City Clerk** – Brecht: no additions to report.

Consent Agenda: Minutes from 01/13/2022 council meeting, claims list (01/14/2022 – 02/10/2022) and additional received: Neva Crist for \$120.00 (approved cat colonization project expense), Future Line for \$12,265.73 (approved dump truck body replacement and labor, not including cost of hoist), Leaf for \$164.00 (new copier lease, one-time documentation fee), Hawkins for \$415.38 (chlorine tank for water system), Summit Fire Protection for \$21.00 (fire extinguisher inspection), Summit Fire Protection for \$203.00 (fire extinguisher inspections), Copyworks for \$24.00 (fire dept. patient forms), Nate Graham for \$154.73 (Missouri fire school travel expenses). January Financials/Treasurer's Reports. **MOTION** by Schantz to approve consent agenda and additional claims as presented; seconded by Boesenberg. All council members voted AYE (5); **motion carried.**

New Business:

- **Special Event Permit Applications - ACDC:** Sarazin recognized Jason Martin, present on behalf of the Alburnett Community Diamond Club. Martin discussed applications for Benefit Days to be held on August 6th. Discussion followed with council expressing no concerns over event and proposed date but noted that city will need license and insurance copies prior to event permit approval.
- **Farmer's Market – Iowa Big:** Sarazin recognized Riggs Martin, Rebekah Peterson, and Kaitlin Wink from the Iowa Big program who presented information on a proposed Farmer's Market project in Alburnett; discussion followed. **MOTION** by Myers to approve holding Farmer's Market events the third Sunday of the month, from May until October, to take place from 11:00 am until 2:00 pm at the ACDC ball field; seconded by Trumm. All council members voted AYE (5); **motion carried.**
- **Fire Department Purchase Request – fire hose:** Sarazin recognized Graham who presented quote from Feld Fire in the amount of \$6,510.00 for five-inch supply hose to be expended under current FY22 budget; **MOTION** by Trumm to approve purchase request as presented; seconded by West. All council members voted AYE (5); **motion carried.**
- **Public Works Purchase Request – scag mower:** Discussion tabled
- **Central City Senior Dining Program funding request:** Discussion was held regarding recent letter from the City of Central City asking Alburnett to assist funding for their Senior Dining Program.
- **Sale of City Assets:** Sarazin recognized Trimble to discuss offer received in the amount of \$8,500.00 to purchase recently replaced city equipment: snowplow, dump truck bed and hoist, and salt/sand spreader; discussion followed. **MOTION** by Schantz to allow public works director to sell city assets as listed for an amount of \$8,500.00; seconded by Boesenberg. All council members voted AYE (5); **motion carried.**
- **FY23 Budget and Certification of City Taxes – Motion to set hearing:** Discussion of FY23 proposed budget and required public hearing; Sarazin called for a motion to set the public hearing for FY23 Budget on March 10th at 7:00 PM at City Hall; **MOTION** moved by Myers, seconded by Trumm. All council members voted AYE (5); **motion carried.**

Old Business:

- **Fire Department Training Request:** Sarazin recognized Nate Graham who requested training expense approval in the amount of \$385.00 for registration of classes at FDIC International conference in Indianapolis on Thursday, April 28th; discussion followed. **MOTION** by Schantz to approve expense as requested, seconded by West. All council members voted AYE (5); **motion carried.**
- **Water/Sewer Rate Analysis:** Sarazin recognized Brecht who provided analysis showing that expenses for water continue to exceed revenues, but that sewer revenues are sufficiently covering expenditures. Discussion followed; council requested that Brecht provide additional information next month on proposed water increase schedule.
- **Street Survey/Assessment:** Sarazin recognized Tim Cutsforth from HR Green to continue discussing Professional Services Agreement for Pavement Management Study; discussion followed. **MOTION** by West to approve the agreement with HR Green for an amount not to exceed \$16,500.00 as proposed and presented, seconded by Boesenberg. All council members voted AYE (5); **motion carried.**
- **Sewer/Water Main GIS Mapping Project:** Sarazin again recognized Cutsforth from HR Green to continue discussion of Professional Services Agreement for GIS Services; discussion followed. **MOTION** by Myers (moved) to approve the agreement with HR Green as presented, at a lump sum cost of \$20,000.00, plus an expense of \$850.00 for ArcGIS

registration, and future annual costs of \$2,850.00 thereafter to maintain ArcGIS registration and software system support; seconded by Trumm. All council members voted AYE (5); **motion carried.**

Final Comments: Discussion, final comments were made.

Motion to adjourn: Mayor Sarazin called for a motion to adjourn. **MOTION** by Boesenberg, seconded by Trumm. All council members voted AYE (5); **motion carried.** **Meeting adjourned at 8:50 pm.**

Next regular Alburnett City Council meeting: 7:00 pm on Thursday, March 10th, 2022 - City Hall (103 E 1st Street).

Bethany Sarazin, Mayor

Attest:

Danielle Brecht, City Clerk