



Notice of Public Meeting

City Council Meeting Minutes

Thursday, June 9th, 2022 @ 7:00 PM

City Hall - 103 E 1st St

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, June 9th, 2022**, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm. Following the Pledge of Allegiance, roll call was taken with the following council members present : Dave Boesenberg, Chris Myers, Chester Schantz, and TJ West. Also present were Steve Graham (Fire Chief), Guy Trimble (Public Works Director. Joe Trumm was not present.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda. Changes were as follows: 1.) 13F under new business. Strike. SRF payment was approved. 2.) Strike 14A as it is a duplicate. **MOTION** by Schantz to approve agenda, seconded by West. Council members present voted AYE (4); **motion carried.**

SHERIFF'S REPORT: No deputy present to give report. Sarazin noted required hours met and 9 calls for service. Sarazin noted increase in moped use and concerns. Mentioned speed sign is working to slow drivers down and would consider opting for an additional speed sign.

MAYOR'S REPORT: Mayor Sarazin gave report, noting the following items: Annual reminder to follow ordinance regarding Golf Carts. Thanking council for progress on special projects.

COUNCIL REPORTS: Boesenberg/Myers/West/Schantz – nothing to report.

DISCUSSION: Opened by Sarazin. **Proposed Ordinance Amendment Pertaining to increased Water Rates Chapter 6-56-32.** Determined during water rate analysis reading. Income coming in is not enough to cover current water expenses. Rates have not been increased since 2017. Notices are posted. Public has been made aware of meter changes. Rates are based on usage. Minimum Rate first 1000 gal is \$44. Usage over 1000 gallons per thousand \$6.00.

First Reading: Amendment to Water Rate Ordinance Chapter 6-56-32 read by Sarazin. Annual rate review gives council the authority to review rates and change up to but no more than 5% annually. With any ordinance change we can do up to 3 readings. Request for Aug rate to go into effect with two readings now and dismiss third reading. **MOTION** by Meyers, Second by Schantz. Council members present (4); **motion carried.**

CITIZEN COMMENTS – AGENDA ITEMS: No agenda items listed. Non-Agenda items: Discussion regarding water maintenance cost factored into new rates. Discussion about adding additional sign on road by new firehouse so road speed goes from 25 to 45.

Written Reports: Fire Department – Chief Graham present. Noting to add to report. Public Works Department: Guy Trimble present. Discussion on how to dispose of batteries. Graham to check into. Final notices to change water meters going out this week. Nothing else to add.

City Hall: Nothing to report.

Consent Agenda:

Minutes from 05/12/2022 Regular and 5/26/2022 Special Council Meetings.

List of Claims: Added bill for freon to be added to fire station air conditioning. Burgen was not available. Had to call Fosters. Fosters refilled and presented charges. Bergen came out later and found no leak.

Financials (Treasurer's Report): May 2022

MOTION to approve by Schantz, Second by West. Council members present (4); **motion carried.**

New Business:

City Clerk/Treasurer hiring approval: 6 interviews conducted by hiring committee. 1 candidate Christopher Shelby (present) to be hired. 23.25 rate. No insurance coverage currently. One exception of 60 hours of vacation requested. **MOTION** to approve by Meyers, Seconded by Boesenberg. Council members present (4); **motion carried.**

Resolution: FY 23 Employee Wages: Public Works: Guy Trimble and Jim Oliverio. Guy: \$25.61 current. Request to Grade 10 step 5. 2 step increase to \$27.12. Jim: Grade 7 step 3 \$17.89 request to increase to \$18.45. **MOTION** to approve by Schantz, Seconded by Meyers. Council members present (4); **motion carried.**

Extension of Storm Water Culvert @ 2nd St & S Main Ave: New business owner opening a repair shop. Storm ditch needs culvert sections to extend out to make area look nicer. Owner proposed \$3600.94 cost if they can use Public Works left over culvert sections. **MOTION** to approve by Boesenberg, Seconded by West. Council members present (4); **motion carried.**

Special Event Permit Requests for Mike Givens: July 16th and Aug 6th

July 16th 2022 - Request to give "Giveys" road closure from 3pm to 11pm for "Giveys" grand Opening. Owner is providing additional insurance and one day outdoor liquor license. August 6th 2022 – Children's Benefit day. Owner will provide porta-potties, securities, and additional business insurance. Fullers would like to participate. Closing request for 1st and 2nd street. **MOTION** to approve by Schantz, Seconded by Boesenberg. Council members present (4); **motion carried.**

Resolution to Name Official Depository: Resolution #012019-2. Farmers State Bank current bank. \$1.7 mil max deposit. \$1.9 mil current. Proposal to increase max deposit. \$2.25. **MOTION** to approve by Schantz, Seconded by Boesenberg. Council members present (4); **motion carried.**

Approve TIF Payment to Naylor Estates: June 1st and Dec 1st when payments are made. Payment number 2, \$12946.58 confirmed. **MOTION** to approve by Schantz, Seconded by West. Council members present (4); **motion carried.**

Discuss Ordinance Violation: 239 N Main Ave: Municipal infraction request. Request to seek legal counsel. Boesenberg Owner present. **MOTION** to approve by Meyers, Seconded by Boesenberg. Council members present (4); **motion carried.**

Renewal: Lefty's Tobacco Permit: Approval requested. **MOTION** to approve by Boesenberg, Seconded by Shantz. Council members present (4); **motion carried.**

Fire Department Equipment Request: Chief Graham requesting 8 /100 ft fire hoses cos \$7952.00. 10-week lead time to get product. Secondary mask and tank equipment requested Sandry supplies cost \$1020.98. Verified funds in budget to pay for in this fiscal year. Shantz requesting invoices. **MOTION** to approve by Boesenberg, Seconded by West. Council members present (4); **motion carried.**

Old Business:

Hearing: Ordinance Violation 410 S Main Ave. Owner present. Owner wants 120 days to demolish property. **MOTION** to approve **120 timelines from 6/9/2022** by Boesenberg, Seconded by Meyers. Council members present (4); **motion carried.**

Hearing: Ordinance Violation 226 N Main Ave: Owner present. Water going to garage has a toilet and sink with occupant living in second building garage not attached to house. Request to leave sink and toilet attached to primary house as is but with inspection to take place. No additions to room or plumbing are to be added. If infraction is found, then owner will need to replace per code and approved permit. **MOTION** to approve by Schantz, Seconded by West. Council members present (4); **motion carried.**

Final Comments/Discussion: Discussion: final comments were made.

Motion to adjourn: Mayor Sarazin called for a motion to adjourn. **MOTION** by Boesenberg, seconded by Myers. All council members voted AYE (5); **motion carried.** **Meeting adjourned at 8:35 pm.**

Please note: all agenda items listed are potentially actionable by the City Council (Code of Iowa, Sec. 21.4)

Next regular Alburnett City Council meeting: 7:00 pm on Thursday, July 14th, 2022 - City Hall (103 E 1st Street).

Bethany Sarazin, Mayor

Attest:

Chris Shelby, City Clerk