

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday March 10, 2016** at Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 pm with councilmen Gudenkauf, Wood, Schantz and Mensen present. McClintock was absent. Also present were Steve Graham, Bethany Sarazin, Craig Titler and Deputy Buszski.

Motion to approve the agenda was moved by Wood, second by Schantz. Motion carried.

Motion to open the public hearing on F/Y 16 Budget Amendment at 7:02 pm was moved by Wood, second by Gudenkauf. Motion carried.

There were no questions, comments or discussion from the public.

Motion to close the public hearing at 7:03 pm was moved by Wood, second by Schantz. Motion carried.

Resolution #03-2016-1 – Resolution approving the City of Alburnett Budget Amendment for F/Y 16. Motion to approve Resolution #03-2016-1 was moved by Wood, second by Schantz. Motion carried.

Motion to open the public hearing on F/Y 17 Budget at 7:04 pm was moved by Wood, second by Mensen. Motion carried.

There were no questions, comments or discussion from the public.

Motion to close the public hearing at 7:05 was moved by Gudenkauf, second by Schantz. Motion carried.

Resolution #03-2016-2 – Resolution approving the City of Alburnett Budget for F/Y 17. Motion to approve Resolution #03-2016-2 was moved by Wood, second by Schantz. Ayes – Schantz, Mensen, Wood, Gudenkauf. McClintock absent. Motion carried.

Sheriff's Report – Deputy Buzyski reported 73.5 hours of service with 27 calls versus 43.0 hours contracted. Council asked the Deputy to monitor the stop light at 1st Street and Main Avenue for violators.

Fire Department Report – Steve Graham reported there were five calls of service last month; four medical in the City and one fire alarm in the City. The fire department will hold their annual Easter Egg hunt on March 19 at 1:00 pm at the Martin Sports Complex. The annual Fire Grill will be held April 9 at the fire station from 4 – 7 pm. Motion to purchase the needed fire gear at a cost of \$12,998.78 was moved by Schantz, second by Wood. Motion carried. The light bar has been installed on truck #136.

Matt Saur, MSA Professionals was unable to make the meeting. Matt reported that the survey of Moothart Street has been completed and he will have maps available soon.

Motion to approve the consent agenda was moved by Wood, second by Schantz. Motion carried.

EXPENSES 02/01/2016-02/29/2016

VENDOR	REFERENCES	\$	TOTAL
Alan Sperfslage	Reimburse Driveway Repair	\$	950.00
Alliant Energy	Utilities	\$	2,715.74
Auditor of State	Periodic Exam Fee	\$	1,200.00
Campbell Supply Co.	Padlocks	\$	113.88
City of Cedar Rapids	6 Months Library Service Fee	\$	7,167.45
CR/LC Solid Waste Agency	Garbage Fees	\$	16.20
Data Technologies	End of Year Forms	\$	70.94
Dept of Treasury	Fed/FICA Tax	\$	2,054.48
Farmers State Bank	ACH Billing	\$	8.20
Future Line Truck Eq.	Cutting Edge/Curb Guards	\$	569.60
Gary Holsinger	Feb City Hall Rent	\$	616.00
Hawkins Inc.	Cylinder Rent Chlorine	\$	20.00
IAMU	16/17 Membership Dues	\$	486.77
Institute of Public Affairs	Policy Leaders Handbook	\$	204.00
IRWA	IRWA Annual Conference	\$	325.00
Ipers	Ipers	\$	1,800.32
Kevin Shoop	DNR Permit Renewal Assistance	\$	220.00
Keystone Labs, Inc	Water/Wastewater Testing	\$	85.00
Linn County Auditor	City Elections Nov 3, 2015	\$	1,584.55
Linn Co Sheriff's Office	Qtrly Police Protection Fee	\$	4,160.00
Matt Parrott & Sons	Laser Checks	\$	211.48
Quality Flow Systems	Quoted Repair of KSB Pump	\$	2,806.00
Sno-Go Inc.	Bulk Sno-Go #3184	\$	541.28
Treasurer-State of Iowa	Sales/State Tax	\$	1,438.00
URLated Website	Web Maintenance	\$	75.00
US Cellular	Maintenance Cell Phones	\$	151.94
USA Communications	Telecommunications	\$	238.14
US Postmaster	Postage Utility Bills	\$	88.55
Visa	Fuel Fire/City Truck; Misc	\$	1,396.00
Wellmark BC/BS	Health Insurance	\$	780.62
Payroll		\$	<u>5,859.84</u>
		\$	37,954.98

REVENUE 02/01/2016-02/29/2016

General Fund	\$	10,897.85
Road Use Tax	\$	6,956.15
Employee Benefit	\$	37.19
Local Option Tax	\$	7,508.04
TIF Total	\$	78.70
Debt Service	\$	182.88
Water Total	\$	13,336.18
Sewer Total	\$	6,976.65
Storm Sewer Total	\$	<u>369.59</u>
	\$	46,343.23

City Maintenance Report – Motion to send Guy and Sharon to the CCR Workshop in Independence on April 6 was moved by Schantz, second by Gudenkauf. Motion carried. Motion to allow Guy to tap the water main to repair the double meter issue was moved by Wood, second by Mensen. Motion carried. Guy has been checking on a new meter reader that would also have GPS capability and communicate with a locater. Linn County Secondary Roads rocked and graded the City portion of Old Quaas Road per our 28E Agreement. Motion to rock the trail around the lagoons was moved by Wood, second by Schantz. Motion carried. Motion to remove and replace concrete at the east end of Roosevelt Street from Main Ave to the saw cut was moved by Wood, second by Gudenkauf. Motion carried. Motion to accept Marty Boyse's bid, not to exceed \$5,857.52 with city help, to seed the North sides of Donald and Laurie Drive was moved by Wood, second by Schantz. Motion carried.

Motion to approve Resolution #03-2016-3, transfer of funds from Capital Projects to Donald/Laurie Storm Sewer project was moved by Wood, second by Mensen. Motion carried.

Motion to approve Resolution #03-2016-4, transfer of funds from Local Option Tax to Donald/Laurie Storm Sewer project, was moved by Gudenkauf, second by Mensen. Motion carried.

Motion to approve Resolution #03-2016-5, approving Kouba Plat, was moved by Wood, second by Schantz. Motion carried.

The council reviewed RFP from law firms and approved the proposal from Simmons Perrine Moyer Bergman PLC. The clerk will ask a representative from Simmons Perrine Moyer Bergman PLC to attend the April council meeting.

Motion to adjourn at 8:24 pm was moved by Wood, second by Mensen. Motion carried.

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas