

ALBURNETT CITY COUNCIL

MINUTES OF THE MAY 9TH, 2019 REGULAR MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, May 9th, 2019**, at 7:00 pm in City Hall with Council Member Chester Schantz presiding. Schantz called the meeting to order. Following the Pledge of Allegiance, roll call was taken with the following council members present: Brian Mensen, Chester Schantz, Joe Trumm and Josh Henriksen. Absent were Mayor McClintock and Council Member Sarazin. Also present were Brett Peckosh, Fire Chief Steve Graham, Public Works Director Guy Trimble and City Clerk Danielle Brecht.

Approval of Agenda: Motion to approve the agenda as presented was moved by Trumm, seconded by Mensen. All voted aye; motion carried.

Mayor's Report: n/a, Mayor absent

Council Reports: None

Citizen Comments - Agenda items: None

Citizen Comments - Non-Agenda items: None

Written Reports:

- **Fire Department:** Nothing to add. Councilor Trumm asked about who services trucks. Public Works Director stated that his intent is to have Dave Reed handle service of trucks; Public Works Director to handling scheduling service.
- **Public Works:** Public Works Director discussed request to purchase another city vehicle. Asked council to give thought to request.
- **City Clerk:** Clerk reminded council of special hearing for FY19 Budget Amendments on 5/28 at 6:30 pm. Clerk to send out reminder.

Consent Agenda: Bill added for D&D Auto, \$225.00 to repair tractor. Motion to approve agenda with addition of bill from D&D auto moved by Trumm, seconded by Henriksen. All voted aye. Motion carried. Clerk acknowledged that she forgot two additional bills which needed to be added as well; Bill for Keystone in the amount of \$146.00 and bill from the SRF Revolving Loan Payment Fund for \$53,780.00. Motion to accept two invoices as presented from Keystone and SRF by Henriksen; seconded by Mensen. All voted aye; motion carried.

New Business:

- **Resolution # 05-2019-01 to revise Resolution # 04-2019-01:** Motion to approve Resolution # 05-2019-01 to set public hearing for FY19 Budget Amendments moved by Mensen; seconded by Henriksen. All voted aye. Motion carried.
- **Discuss FY19 Budget Amendments:** Clerk discussed budget amendments needed from looking at FY19 Budget and where revenues, expenses are to-date. Discussion followed.
- **Discuss Alliant Franchise Fee:** Option to remove 1% LOST allocated on Alliant bills and implement franchise fee. Discussion followed. Tabled for next meeting.
- **Permit Renewals:** Motion to approve Fuller's Pub & Grub Liquor License moved by Henriksen, seconded by Trumm. All voted aye; motion carried. Motion to approve Lefty's Convenience Store Liquor License moved by Henriksen, seconded by Mensen. All voted aye; motion carried. Motion to approve Lefty's Convenience Store Cigarette/Tobacco/Vapor License moved by Henriksen, seconded by Trumm. All voted aye; motion carried.

Sheriff's Report: Personnel injury accident caused delay in arrival to meeting; 31 calls for service, 107 service hours, required hours of 43. Councilor Henriksen passed along the school's appreciation of the school resource officer.

*Request by Nancy Fuller to discuss update on event permit from last meeting: has said that she would only close the street if needed. Has learned that two bike rides will be in town and overlap for a short time. She will need to close the street and just wanted to let the council know. Councilor Henriksen noted that last meeting she had mentioned that she stated she may need to close the street.

Old Business:

- **Update: Part-Time Position:** Public Works Director introduced new part-time employee, Brett Peckosh; Public Works Director asked council for permission to allow two part-time employees until the end of July as he had verbally said he would hire a college student temporarily for the summer and then Brett Peckosh applied for the permanent, part-time position. Public Works Director has enough work to keep both busy for the summer. Discussion followed. Motion to approve hiring of Brett Peckosh as part-time city maintenance moved by Henriksen, seconded by Trumm. All voted aye; motion carried. Motion to hire Nate Lux as part-time city maintenance to end no later than July 31st, 2019 moved by Henriksen, seconded by Mensen. All voted aye; motion carried.
- **Update on Wellmark Grant Project, possible motion:** Wellmark grant funds received over a year ago for project to purchase portable ice-skating rink; due to fire station project, staking rink was not purchased. Discussion to reallocate grant funds for walking trail. Discussion followed. Addition information to be gathered regarding amount of sidewalk that could be purchased for amount of grant. Decision tabled until next meeting.
- **Update: Fire Station** – Discussion of preliminary design from architect.
- **Update: Nuisance Abatements** – Discussion of nuisance abatement process and current properties not in compliance with code. Hearings to be scheduled for those property owners who request within specified deadline. City is working with attorney on communication with property owners.
- **Update: Naylor Sewer Ext, Roosevelt Culvert Projects:** Discussion followed regarding project updates. Easement needed; attorney is processing.

Motion to adjourn moved by Trumm, seconded by Henriksen. All voted aye; motion carried. Meeting adjourned at 8:32 pm.

Danielle Brecht, City Clerk

Council Member, Chester Schantz

CITY OF ALBURNETT

CLAIMS REPORT: 04/12/2019 - 05/09/2019

ALLIANT ENGERY	UTITLIIES	\$ 2,594.08	10057638	5/9/2019
APPARATUS TESTING SERVICES	ANNUAL FIRE PUMP CERT	\$ 615.25	17308	5/9/2019
CITY OF MARION	MARCH INSPECTIONS	\$ 90.00	17321	5/9/2019
D&D AUTO	FIX TRACTOR	\$ 225.00		
DEPARTMENT OF TREASURY	FED/FICA TAX	\$ 1,956.88	10057636	5/1/2019
FERGUSON WATERWORKS #2516	WATER METERS	\$ 2,940.00	17309	5/9/2019
FIRE SERVICE TRAINING BUREAU	HM, FF1 - WOOD, LANDON	\$ 100.00	17310	5/9/2019
GARY HOLSINGER	MAY RENT	\$ 725.00	17307	5/2/2019
HANDLEY DIRT WORK	RE-ROCKING LAGOONS	\$ 4,618.75	17311	5/9/2019
IA FIRE CHIEFS ASSOC.	2019 ANNUAL RENEWAL	\$ 25.00	17312	5/9/2019
IOWA DEPARTMENT OF REVENUE	APRIL SALES TAX	\$ 29.00	10057641	5/9/2019
IOWA DEPARTMENT OF REVENUE	APRIL WATER EXCISE TAX	\$ 746.00	10057642	5/9/2019
IPERS	IPERS	\$ 1,458.34	10057633	5/1/2019
KEYSTONE	WATER TESTING	\$ 146.00		
KLUESNER CONSTRUCTION INC	CITY STREET SWEEPING	\$ 1,566.00	17313	5/9/2019
LEAF	COPIER LEASE - APR	\$ 22.50	10057637	5/9/2019
LINN AREA NEWSLETTER	PUBLICATIONS	\$ 250.87	17322	5/9/2019
MIDWAY OUTDOOR EQUIPMENT	STRING TRIMMER	\$ 447.27	17314	5/9/2019
NEIGHBOR INSURANCE	INS POLICY - ENDORSEMENT ADJ	\$ 19.00	17323	5/9/2019
NEIRL	2019 MEMBERSHIP DUES	\$ 10.00	17315	5/9/2019
REXCO EQUIPMENT INC	EQUIPMENT RENTAL-MINI EXCAV.	\$ 900.00	17316	5/9/2019
SRF	LOAN PAYMENT	\$ 53,780.00		
SIMMONS PERRINE MOYER BER	LEGAL FEES - NEW FIRE STATION	\$ 758.50	17317	5/9/2019
TREASURER - STATE OF IOWA	STATE TAX	\$ 311.00	10057634	5/1/2019
US CELLULAR	MAINTENANCE CELL PHONE	\$ 246.27	17318	5/9/2019
USA BLUEBOOK	FLAGS, STRIPING PAINT, LINER	\$ 173.66	17319	5/9/2019
USA COMMUNICATIONS	TELECOMMUNICATIONS	\$ 203.37	17320	5/9/2019
VISA	LOAD BINDER,RATCHET(STREETS)	\$ 190.08	10057643	5/9/2019
VISA	SPRING IMFOA CONF-HOTEL	\$ 530.49	10057644	5/9/2019
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 1,844.88	10057635	5/1/2019
WEX BANK	WEX EXP - APRIL 2019	\$ 464.44	10057645	5/9/2019
PAYROLL CHECKS ON 05/01/2019		\$ 6,423.39		
TOTAL:		\$ 84,411.02		

CITY OF ALBURNETT

TREASURER'S REPORT

CALENDAR: 4/2019; FISCAL: 10/2019

FUND	TITLE	LAST MONTH ON HAND	REVENUES	EXPENSES	CHANGE IN LIABILITY	ENDING BALANCE
001	GENERAL	\$ 200,290.39	\$ 83,368.97	\$ 20,901.24	\$ -	\$ 262,758.12
005	FIRE DEPARTMENT	\$ -	\$ -	\$ -	\$ -	\$ -
110	ROAD USE	\$ 144,936.88	\$ 6,509.18	\$ 5,066.01	\$ -	\$ 146,380.05
111	I-JOBS	\$ -	\$ -	\$ -	\$ -	\$ -
112	EMPLOYEE BENEFITS	\$ (5,877.50)	\$ 4,499.39	\$ 1,084.99	\$ -	\$ (2,463.10)
119	EMERGENCY FUND	\$ 11,918.83	\$ 2,397.76	\$ -	\$ -	\$ 14,316.59
121	LOCAL OPTION	\$ 230,415.05	\$ 3,662.76	\$ -	\$ -	\$ 234,077.81
125	TIF	\$ 105,000.34	\$ 15,661.51	\$ -	\$ -	\$ 120,661.85
200	DEBT SERVICE	\$ 50,770.59	\$ 17,018.21	\$ -	\$ -	\$ 67,788.80
301	CAPITAL PROJECTS	\$ -	\$ -	\$ -	\$ -	\$ -
302	FIRE/COMMUNITY CENTER	\$ 123,104.29	\$ -	\$ -	\$ -	\$ 123,104.29
303	SOUTH SEWER PROJECT	\$ -	\$ -	\$ -	\$ -	\$ -
304	STREET PROJECT	\$ -	\$ -	\$ -	\$ -	\$ -
306	2010 I-JOBS GRANT	\$ (0.06)	\$ -	\$ -	\$ -	\$ (0.06)
308	SEWER LINING	\$ -	\$ -	\$ -	\$ -	\$ -
310	EQUIPMENT RESERVE	\$ 399,910.00	\$ -	\$ -	\$ -	\$ 399,910.00
600	WATER	\$ 234,713.17	\$ 14,559.15	\$ 7,636.88	\$ -	\$ 241,635.44
610	SEWER	\$ 135,803.69	\$ 6,509.97	\$ 5,724.76	\$ -	\$ 136,588.90
740	STORM WATER	\$ 50,311.24	\$ 679.98	\$ 1,391.94	\$ -	\$ 49,599.28
REPORT TOTAL		\$ 1,681,296.91	\$ 154,866.88	\$ 41,805.82	\$ -	\$ 1,794,357.97