

**CITY OF ALBURNETT
OFFICE OF CITY CLERK
ALBURNETT, IA 52202**

The Alburnett City Council met in regular session on **Thursday September 8, 2016** at Alburnett City Hall. Mayor Boesenberg called the meeting to order at 7:00 pm with councilmen Schantz, Wood, McClintock, Gudenkauf and Mensen present. Also present were Bethany Sarazin, Steve Graham, Joe Trumm, Deputy Tindal and Guy Trimble.

Motion to approve the consent agenda with three additional invoices; Neighbor Insurance - \$22.00, Sandry Fire Supply - \$384.04, CLIA Laboratory Program - \$150.00 was moved by Wood, second by McClintock. Motion carried.

Linn County Sheriff Report – Deputy Tindal reported there were 86.90 hours of service with 30 calls vs. 43.0 hours contracted. Council asked the Deputy to monitor the incoming traffic on Roosevelt Street when students are driving to school in the mornings.

Fire Department Report – Steve Graham reported there were five calls of service last month; three medical in the City, one medical in the township and one PR – Benefit Day. The fire department plans on servicing all the fire trucks on September 18th. Truck #135 has been leaking anti-freeze and will be repaired.

Matt Saur, MSA Professionals, was unable to attend. The Moothart Street Project is almost ready to go to bid.

City Maintenance Report – Guy Trimble reported that the Neptune Representative will be here on Monday the 12th to install and do training on the new meter reader. Two curb stops have been repaired this month. The lagoon numbers are good and we will be doing fall discharge in October. The scag mower was back in the shop for electrical issues. The green space west of the City could be leveled this fall and be ready for spring seeding.

Motion to approve the Annual Urban Renewal Report was moved by Wood, second by Schantz. Motion carried.

Motion to accept Resolution #09-2016-1 – Occupancy approval for Lily Pad Daycare to operate a child care facility at Alburnett Community School was moved by Wood, second by Mensen. Motion carried.

Changes to the Event Application Permit tabled until the October meeting.

Motion to send clerk to the Iowa League of Cities Conference in Des Moines September 14-16 was moved by Schantz, second by Wood. Motion carried.

Alburnett will observe Trick-or-Treat on Monday October 31, 2016 from 5 -7 pm.

Motion to adjourn at 7:42 pm was moved by Wood, second by Schantz. Motion carried.

EXPENSES 8/01/2016- 8/31/2016

| VENDOR | REFERENCES | \$ TOTAL |
|---------------------------------|---------------------------------|-----------------|
| Alliant Energy | Utilities | \$ 1,741.36 |
| Banacom Signs LLC | Backing /NO Park Signs | \$ 120.00 |
| Brown Supply Co. | Manhole Frame/Trail | \$ 285.00 |
| Cedar Valley Humane Society | Stray Cat | \$ 130.00 |
| Dept of Treasury | Fed/FICA Tax | \$ 1,979.11 |
| Farmers State Bank | ACH Billing | \$ 8.70 |
| Ferguson Waterworks | Handheld/Software/Training | \$ 5,774.35 |
| Future Line Truck Eq. | Fix Tailgate/Flap Guards/Fluids | \$ 326.98 |
| Gary Holsinger | August City Hall Rent | \$ 616.00 |
| Hawkins, Inc. | Chlorine Cylinder Rent | \$ 20.00 |
| Heiman Fire Equipment, Inc. | New Gear Fire Department | \$ 395.00 |
| IA Dept. Natural Resources | 2017 Annual Fee | \$ 78.17 |
| International Code Council | 2017 Membership ICC | \$ 135.00 |
| Iowa Dept Nat. Resources | NPDES Annual Fee | \$ 210.00 |
| Iowa One Call | Locates | \$ 7.20 |
| IA Rural Water Association | Fall Conference | \$ 140.00 |
| Ipers | Ipers | \$ 1,773.94 |
| Key City Excavating, Inc. | Green Space Grading | \$ 1,500.00 |
| Keystone Labs, Inc. | Water/Wastewater Testing | \$ 12.00 |
| Linn Area Newsletter | Minutes/Loan Agreement/Bills | \$ 160.88 |
| Midway Outdoor Equipment | Skag Electrical Problems | \$ 97.78 |
| MSA Professional Services, Inc. | Moothart Street Design | \$ 14,400.00 |
| Neighbor Insurance | Commercial Pkg Renewal | \$ 12,022.00 |
| Office Express | Ink Cart/Paper/Pens | \$ 129.30 |
| Sharon Robertson | Mileage | \$ 19.44 |
| Sandry Fire Supply, LLC | Service/Fire Equipment | \$ 1,190.25 |
| Schimberg Co. | Valve Box Screw Top | \$ 37.95 |
| Sherwin-Williams Co. | Paint/Repair Paint Sprayer | \$ 395.28 |
| Treasurer-State of Iowa | Sales/State Tax | \$ 1,509.00 |
| URLated Website | Web Maintenance | \$ 70.16 |
| US Cellular | Maintenance Cell Phones | \$ 151.85 |
| USA Communications | Telecommunications | \$ 242.44 |
| US Postmaster | Postage Utility Bills | \$ 89.08 |
| Visa | Fuel/Misc | \$ 1,027.17 |

| | | |
|-------------------------|----------------------|--------------------|
| Wellmark BC/BS | Health Insurance | \$ 2,468.22 |
| Wendling Quarries, Inc. | Culvert on Roosevelt | \$ 971.27 |
| Payroll | | <u>\$ 5,589.03</u> |
| | | \$ 55,818.91 |

FUNDS

| | | |
|-------------------------|--|------------------|
| General | | \$ 17,319.06 |
| Road Use | | \$ 4,002.57 |
| Moothart Street Project | | \$ 14,400.00 |
| Water | | \$ 10,870.54 |
| Sewer | | \$ 8,303.35 |
| Storm Sewer | | <u>\$ 923.39</u> |
| | | \$ 55,818.91 |

REVENUE 8/1/2016-8/31/2016

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|-------------------|--|------------------|
| General Fund | | \$ 1,447.00 |
| Road Use Tax | | \$ 9,203.74 |
| Local Option Tax | | \$ 5,836.54 |
| Water Total | | \$ 15,310.71 |
| Sewer Total | | \$ 6,883.77 |
| Storm Sewer Total | | <u>\$ 663.60</u> |
| | | \$ 39,345.36 |

David Boesenberg, Mayor

Sharon Robertson, City Clerk/Treas