



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes Thursday May 11th, 2023 @ 7:00 PM City Hall - 103 E 1st St

The City Council of the City of Alburnett, Iowa met in regular session, Thursday, May 11th, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present Joe Trumm, TJ West, Chester Schantz, Chris Myers, and Dave Boesenberg. All in Attendance.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda. No changes. Moved by Schantz, second by Meyers. Motion Approved. All Ayes. (5) Motion Carried.

Public hearing for the FY23 Budget Amendment

Proof of publication verified. Mayor Declared public hearing open.

No comments no questions from public to the Clerk. Comments from the public present. No further comments or discussion.

Mayor declared public hearing closed. SHERIFF'S REPORT: Sheriff not present. 43 hours met. 18 Total calls.

FIRE CHIEF REPORT: Chief Ron not present. Full report provided. 7 calls in April.

MAYOR'S REPORT: Mayor Sarazin – Wanted to congratulate Brianna Gage for being selected for the Iowa League of Cities "If I Were Mayor" writing contest". Thanked council for codification. Mowing season has started. Please do not mow grass clippings into the street as it clogs the sewers and is a bike/pedestrian hazard.

COUNCIL COMMENTS:

Trumm - No Comment.

Boesenberg - No Comment.

Schantz – Reminder to walk dogs on an appropriate leash length

Myers - No Comment.

West - No Comment.

CITIZENS COMMENTS –

Agenda related:

None Non-Agenda related:



Alan Rosen – Addressed council regarding lagoons. Mayor acknowledged. Public Works working on Lagoon drainage.

Karla McMurrin – Landlord inspections went well.

WRITTEN REPORTS:

- Fire Department – Chief Hoover not present. TJ West – speaking.
- Pump truck repaired. Medical truck has been purchased and is in the process of being retrofitted.
- Public Works – Chris Shelby present. Reported on status of Public Work projects.
- Clerks Report: Chris Shelby present. Nothing to add to the report.
- Treasurer’s Report: Chris Shelby present. No additions to report.

CONSENT AGENDA:

Previous minutes from 4/13/23 in packet with correction to 15a to read: “Roberta stated she was representing Lions Club and gave testimony to old sign and how names could be put on the sign in the past, highlighting members of the community and special achievements. Roberta requested a committee to be formed to determine whose names can go on the city owned digital sign and who could not.

Mayor explained policy currently in place was to only put nonprofit events happening in the community on the sign and no names. The council determined a tentative date to revisit a digital sign policy could tentatively take place in August, but added there were no guarantees given the current state of the City projects.”

List of Bills

CITY OF ALBURNETT		
CLAIMS REPORT: 4/14/2023- 5.11.23		
VENDOR	REFERENCE	AMOUNT
ALLIANT ENGERY	UTILITIES	\$ 2,518.70 ✓
BANACOM	MED TRUCK DECALS	\$ 2,110.00 ✓
BLUE GRASS	SEED/FERTILIZER	\$ 2,224.75 ✓
BURNS INC	REPLACEMENT PARTS HUSTLER	\$ 152.26 ✓
CHRIS SHELBY	MILEAGE	\$ 183.40 ✓
CINTAS	AED CONTRACT	\$ 404.46 ✓
DAN SHERMAN	LAWNMOWING CONTRACT 1QTR	\$ 5,750.00 ✓
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 2,214.74 ✓
EDGEWOOD OIL	OIL FOR HUSTLER	\$ 70.50 ✓
FERGUSON WATERWORKS	METER	\$ 557.90 ✓
FULLERS	PO AWARD CEREMONY	\$ 310.56 ✓
GARMAN BUILT LLC	NEW CITY HALL RENO	\$ 117,784.50 ✓
GARY HOLSINGER	CITY HALL RENT	\$ 805.00 ✓
HAWKINS	CHLORINE	\$ 20.00 ✓
IOWA DEPT OF REV	TAX	\$ 54.13 ✓
IPERS	PAYROLL: IPERS	\$ 1,481.90 ✓
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00 ✓
KLUESNER	STREET SWEEPING	\$ 1,518.00 ✓
LINN COUNTY SHERIFF	SHERIFF CONTRACT	\$ 5,024.75 ✓
MENDARDS	SHOP EQUIPMENT/PRUNER	\$ 91.20 ✓
MGA	CITY RENO PROJECT	\$ 1,806.18 ✓
PAYROLL	PAYROLL	\$ 9,789.10 ✓
SIMMONS PERRINE MOYER BERGMAN	LAWER FEE	\$ 18.50 ✓
SKYFORD CHRYSLER	TRUCK REPAIRS	\$ 1,401.24 ✓
STOREY KENWORTHY	ENVELOPES/UTILITY CARDS	\$ 265.35 ✓
US CELLULAR	PHONES/TABLET	\$ 278.97 ✓
VISA - CC	OFFICE/POSTAGE/GARBAGE/TELECOM	\$ 604.78 ✓
WELLMARK BC/BS OF IOWA	HEALTH INS (CREDIT -143.66)	\$
WET	WET	\$ 954.89 ✓
WEX BANK	FUEL CARD MONTHLY	\$ 457.29 ✓
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$ 285.02 ✓
Accounts Payable Total		\$ 161,138.08
***** REPORT TOTAL *****		\$ 161,138.08



Approval Lefty's Liquor License and tobacco Permit

Consent Agenda

Moved by Boesenberg, second by West Motion Approved. All Ayes. (5) Motion Carried.

New Business

Discuss moving printer services to Gordon Flech. Motion to accept printing service contract from Gordon Flesch for 5 years at \$127.13 a month.

Moved by Myers, second by Trumm. Motion Approved. All Ayes. (5) Motion Carried.

Discuss grade work quotes for New City Hall Project

Mayor tabled for further review of quotes.

Discuss quote to patch potholes.

Timeline needed to get business and school. Approval to complete pothole filling between Roosevelt and Railroad.

Moved by Boesenberg, second by Schantz. Motion Approved. All Ayes no Nays. (5) Motion Carried.

FY23 Budget Amendment.

Moved by Boesenberg second by West. Motion Approved. All Ayes no Nays. (5) Motion Carried.

Roll Call

Trumm - Aye

Boesenberg - Aye

Schantz - Aye

West - Aye

Myers - Aye

Discuss MSA Quote to repair sniffer modules. Module replacement and training.

Moved by Trumm second by Boesenberg. Motion Approved. All Ayes no Nays. (5) Motion Carried.

Discuss Encroachment Permit Request.

Moved by Schantz, second by Trumm. Motion Approved. All Ayes no Nays. (5) Motion Carried.



Resolution 2023-9 City of Alburnett Personnel Policy Handbook of 2023. Handbook discussed.

Moved by Trumm second by Schantz. Motion Approved. All Ayes no Nays. (5) Motion Carried.

Hiring Update – Initial interviews set up for Wednesday 5/17/23 to interview for part time Deputy Clerk and full time City Maintenance.

New City Hall – remodel is moving along. Ceiling tiles up, painting up, windows installed. Waiting for the next steps.

Park Committee – Plans discussed and awaiting final mockup of new city park plans. Discussed moving forward in August with grading of area.

Final Comments

Trumm – Likes direction City is headed and the progress made.

Dave – Nothing to add

Chester – Nothing to add

West – Nothing to add

Meyers – Likes how the city is moving forward on projects.

Motion to Adjourn

Moved by West second by Trumm. Motion Approved. All Ayes. (5) Motion Carried. All Ayes