

ALBURNETT CITY COUNCIL

MINUTES OF THE JULY 8TH, 2021 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, July 8th 2021**, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present: Joe Trumm, Dave Boesenberg, Chester Schantz, Brian Mensen, and TJ West. Also present were Ed Douling, Luke Maloney (Linn County Planning & Development), Steve Graham (Fire Chief), Guy Trimble (Public Works Director), and Danielle Brecht (City Clerk).

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda; **MOTION** by Boesenberg (moved), seconded by Schantz. All council members present voted AYE (5), motion carried.

Sheriff's Report: Linn County Deputy was present to give report; 13 calls for service, required hours met.

Mayor's Report: Mayor Sarazin delivered report. Topics discussed were the new library contract for services with Center Point Public library, the Alburnett Car Show success and future no-parking designations, reminders about firework and golf cart regulations within the City of Alburnett. Discussion followed.

Council Reports: Councilor Mensen gave report; topics discussed were detour impact from car show on crack-sealing and continued issues with non-compost items and non-resident usage of city compost pile; discussion followed. No other reports were given.

Citizen Comments - Agenda items: none

Citizen Comments - Non-Agenda items: none

Written Reports:

- **Fire Department:** Chief Graham gave report. Topics discussed were request to follow-up on new fire station punch list items, request for city to purchase blinds for training/community room area of new fire station. Discussion followed.
- **Public Works:** Public Works Director Guy Trimble gave report. Topics discussed were chlorine booster pump replacement, snow blade for dump truck. Request to discuss quotes for 10-foot snow blade as current blade pivoting joints are very loose; discussion followed; **MOTION** by Schantz to purchase 10-foot snowplow v-blade from Auto Tech for \$7,595.46; seconded by Trumm. All council members present voted AYE (5), motion carried.
- **City Clerk:** City Clerk Danielle Brecht gave report. Topics discussed were nuisance assessments, library service updated on website; discussion followed.

Consent Agenda: Minutes from 06/10/2021 council meeting, list of claims, Financials/Treasurer's Reports, bills added to claims: UMB Bank for \$250.00 – GO Bond paying agent fee; additional claim to UMB Bank for \$250.00 for GO Bond paying agent fee; UMB Bank for \$241,271.00 for GO Bond refinance. **MOTION** by West to approve the consent agenda with additional bills; seconded by Schantz. All council members present voted AYE (5), motion carried.

New Business:

- **410 S Main Ave: Discuss property, especially regarding water and sewer connections.** Ed Douling was present and discussed recent purchase of 410 S Main Ave, potential plans for property development and request relating to water and sewer connection. Discussion followed.
- **Zoning Ordinance: Discussion relating to fence requirements.** Brian Mensen (council member) was present to discuss current zoning ordinance, especially relating to fences requirements for pools. Mayor Sarazin recognized

councilor Mensen. Also present was Luke Maloney from Linn County Planning & Development to discuss county permits relating to pools and fence regulations relating to pools for county residents. Discussion followed.

- **Kluesner Asphalt: Discuss additional expense relating to asphalt used for Roosevelt overlay.** Mayor Sarazin recognized Public Works Director Guy Trimble who discussed additional asphalt used by Kluesner during Roosevelt overlay, not requested by city. Discussion followed. **MOTION** by Boesenberg (moved) to approve payment to Kluesner Construction in the amount of \$6,500.00 for the additional asphalt used; seconded by Trumm. All council members present voted AYE (5), motion carried.

Old Business:

- **Nuisance Abatement:**
 - **235 N Main Ave:** Discussion was held regarding abandoned property. **MOTION** by Mensen (moved) to notify property owner that improvements are to be made to property so that it is livable per building code standards with all utilities functioning and that the property must be occupied no later than August 31, 2021 or the city will take further action to petition for title of the property; seconded by West. All council members present voted AYE (5), motion carried.
 - **212 Roosevelt Street:** Discussion was held regarding dangerous building. **MOTION** by Mensen (moved) to notify property owner that improvements are to be made to property to bring it up to current building code standards or the property is to be demolished no later than September 30, 2021; seconded by Trumm. All council members present voted AYE (5), motion carried.
 - **2634 Old Quaas Road:** Discussion was held regarding abandoned property. **MOTION** by Trumm (moved) to notify property owner that property is to be repaired up to current building code standard or demolished within the next 6 months or the city shall take further action to have the abandoned dwelling demolished and assess costs to the property owner; seconded by Mensen. Council members voting AYE: Trumm, Boesenberg, Schantz, Mensen (4). ABSTAIN: West (1); motion carried.
- **Community Room – Rental Policy: Discuss policy for renting space at new fire station (405 Roosevelt St):** Discussion was held relating to proposed rental policy for community room area of new fire station. **MOTION** by Trumm (moved) to move forward with current rental policy as proposed, following legal review by attorney; seconded by Schantz. All voted aye (5); motion carried.
- **Old Fire Station – Discuss city use of old fire station (120 N Main Ave):** Discussion was held regarding future use of old fire station; **MOTION** by Boesenberg (moved) to allow Mayor Sarazin to re-engage with the Alburnett Community School regarding temporary rental of space during next school year; seconded by West. All voted aye (5); motion carried.

Final Comments: Discussion followed.

Motion to adjourn: Mayor Sarazin called for a motion adjourn. **MOTION** by Mensen (moved), seconded by West. All council members present voted aye (5), motion carried. **Meeting adjourned at 8:52 pm.**

The next regular meeting is scheduled for Thursday, August 12th, 2021 at 7:00 PM at Alburnett City Hall.

Bills Approved: 06/11/2021 – 07/08/2021:

ABC Disposal – Monthly Dumpster @ Fire Station: \$54.00
Alliant Energy – Monthly City Utilities: \$2,623.47
Avisis – Monthly Vision Insurance: \$21.08
Center Point Library – FY22 Quarterly Library Service Contract – Q1: \$2,000.00
ECICOG - CIP Planning Services: \$100.00
Department of Treasury – Monthly Payroll FED/FICA Tax: \$2,214.44
Gary Holsinger – Monthly City Hall Rent - July: \$765.00
Handley Dirt Work - Rock at Water Main Break: \$328.98
Heiman Fire Equip – Ball Intake Valve: \$2,907.00
Housby Heavy Equip – Skid Loader Repair: \$298.29
IA Dept of Natural Resources (DNR) - Annual Public Water Supply Fee: \$76.69
IA Dept of Revenue – June Sales Tax: \$32.00
IA Dept of Revenue – June Water Excise Tax: \$787.00
Iowa League of Cities - FY22 Annual Membership Dues: \$708.00
IPERS – Monthly Payroll Pension: \$1,406.30
Jeannie Neighbor - Flowers for City Flowerpots: \$295.00
Keystone Labs – Monthly Water, Wastewater Testing: \$12.80
Koch Office Group – Quarterly Printing Contract Fees: \$125.22
Leaf – Monthly Printer/Copier Lease: \$22.50
Linn Co Sheriff – FY22 Quarterly Police Protection Fee – Q1: \$4,902.00
Linn Co-Op - Lawn Fertilizer & Application: \$795.50
M & K Dust Control – Dust Control @ City Shop: \$2,214.25
Midway Outdoor Equip - Scag Mower Repair: \$197.79
Neighbor Insurance – Annual Fire Dept Ins Renewal: \$8,902.00
Office Express - Copy paper, paper towels: \$105.55
Simmons Perrine - Legal Counsel for City: \$1,419.00
Speer Financial - Refinance 2011 GO Bonds: \$4,250.00
TownCloud – Monthly Agenda Software: \$50.00
Treasurer, State of Iowa – Monthly Payroll Taxes: \$340.00
US Cellular – Monthly Cell/Lift Station Service: \$222.86
USA Communications – Monthly Phone/internet: \$215.16
Visa (public works) - Chlorine booster pump, shop supplies: \$1,376.04
Visa (city hall) - File folders: \$43.61
Wellmark BC/BS – Monthly Health Insurance: \$1,518.48
WEX Bank – Monthly City, Fire Dept Fuel: \$799.19
Woodward Community Media – Monthly Publications: \$123.46
Payroll (7/1/2021 – June Wages): \$7,209.65
TOTAL CLAIMS: \$49,462.31 (approved with consent agenda on 7/8/2021)

Revenues & Expenses: June 2021

| FUND | | REVENUES | EXPENSES |
|---------------------------------|-----|----------------------|----------------------|
| General | 001 | \$ 13,203.37 | \$ 172,433.53 |
| Road Use | 110 | \$ 8,749.04 | \$ 23,877.07 |
| Employee Benefits | 112 | \$ 134.04 | \$ 2,342.04 |
| Emergency Fund | 119 | \$ 51.23 | \$ 11,149.00 |
| Local Opt Sales Tax | 121 | \$ 7,999.78 | \$ 84,452.28 |
| TIF | 125 | \$ - | \$ 36,313.00 |
| Debt Service | 200 | \$ 388,500.25 | \$ 500.00 |
| Capital Project - Fire Station | 302 | \$ 100,000.00 | \$ (9,177.91) |
| Capital Project - Equip Reserve | 310 | \$ - | \$ 20,000.00 |
| Capital Project - COVID-19 | 311 | \$ (9,184.55) | \$ - |
| Capital Project - Derecho | 312 | \$ 14,746.55 | \$ (7,475.00) |
| Water | 600 | \$ 15,280.05 | \$ 67,667.49 |
| Sewer | 610 | \$ 7,240.64 | \$ 4,810.67 |
| Storm Water | 740 | \$ 696.64 | \$ 6.00 |
| TOTAL: | | \$ 547,417.04 | \$ 406,898.17 |

Bethany Sarazin, Mayor

Attest:

Danielle Brecht, City Clerk