

ALBURNETT CITY COUNCIL

MINUTES OF THE OCTOBER 10th, 2019 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, October 10th, 2019**, at 7:00 pm in City Hall with Mayor Pro Tem Sarazin presiding. Sarazin called the meeting to order. Following the Pledge of Allegiance, roll call was taken with the following council members present: Joe Trumm, Chester Schantz, Bethany Sarazin, Brian Mensen. Absent were Mayor McClintock and Council Member Josh Henriksen. Also present were Steve Graham (Fire Chief), Luke Maloney from the Linn County Department of Planning & Development, Guy Trimble (Public Works Director) and Danielle Brecht (City Clerk).

Sheriff's Report: Deputy Lemens was present to give report. There were 43 required hours, 104.7 actual hours, and 28 calls for service. No questions/comments from council.

Approval of Agenda: No changes. **MOTION** to approve the agenda was moved by Schantz, seconded by Trumm. All voted aye (4), nays (0); motion carried.

Mayor's Report: Mayor absent; no report.

Council Reports: Trumm-no report; Schantz – no report; Sarazin – thanked Mayor for presentation on new Fire Station in September; thanked members of the fire department who attended. Mensen – agreed with Sarazin's report.

Citizen Comments - Agenda items: None

Citizen Comments - Non-Agenda items: None

Written Reports:

- **Fire Department:** Discussed maintenance of fire department trucks, equipment. Councilor Sarazin to create a request form for the website to allow for tracking of service requests and better communication.
- **Public Works:** Fire truck #135 was taken to Thompson Truck & Trailer for maintenance. Was advised it will need a new master cylinder.
- **City Clerk:** Discussed current progress with negotiations regarding Metro Library Network contract.

Consent Agenda: Minutes from 9/12 council meeting, list of claims, Financials/Treasurer's Reports, Budget Report. Bills added for IGD Environmental Services for \$321.40, S&S Enterprises for \$1,350.00, Handley Dirt Work for \$892.50, Keystone Labs for \$12.50, Feld Fire for \$40,756.00, Linn County Secondary Roads for \$12, 422.10, and Sandry Fire Supply for \$1,050.50. **MOTION** to approve consent agenda including bills added moved by Trumm, seconded by Mensen. All voted aye (4), nays (0). Motion carried.

New Business:

- **Fire Dept: Request for Contracted Repair of Fire Trucks:** Discussion of utilizing local contractor for repair of fire trucks at a rate of \$65.00/hour by a licensed contractor. Council member Sarazin to create request form for website to see if this helps facilitate maintenance requests.
- **Building Inspections – discuss contract option with Linn County:** Discussion regarding option of contracting building permits and inspections with Linn County. Luke Maloney, Building Division Manager for Linn County Department of Planning and Development discussed how county could assist city with this contracted service. Council requested clerk to send 28-E draft from county to city attorney for review. Council would like to hold open house and invite local contractors and residents to get feedback on transition opportunity.
- **Overlay of North Street / Burnett Station Road:** Discussion of quote from Linn County Secondary Roads for overlay of North Street/Burnett Station Road. Council requested Public Works Director to get quote for only railroad tracks to city limits.

- **'No Parking' Sign – North Street:** Discussion regarding request to put in additional sign on North Street. **MOTION** to place a 'No Parking This Side of Street' on north side of North Street moved by Schantz, seconded by Trumm. All voted aye (4), nays (0). Motion carried.
- **Elected Officials: Longevity Pay Increase:** Discussion of pay scale to allow increase for mayor/council pay for each term. Item tabled for future council meeting discussion.
- **Part-time Public Works Employment Opportunity:** Discussion of hiring to replace part-time employee who recently left for full-time employment elsewhere. Public Works Director expressed that he's doing okay for now but looking to full position soon. Application to be updated and job to be posted.
- **Trick-or-Treating: Discussion of timing for hours. MOTION** by Mensen to set trick-or-treating hours on Thursday, October 31st from 5:00 pm to 7:00 pm; seconded by Trumm. All voted aye (4), nays (0). Motion carried.

Old Business:

- **Ordinance Chapter 46 – Animals:** Continued discussion of revision to ordinance relating to animals within the city. Council to review new language option.
- **Nuisance Properties:** Discussion and update of recent nuisance abatement of 239 N Main Ave. City to continue process of property assessment and follow-up with property owners.
- **Sidewalk Assessments / Contracts:** Continued discussion on outstanding balances for sidewalk assessments. **MOTION** to pursue new agreements for sidewalk contracts to allow remaining balance to be paid across remaining term and should a payment be missed, the entire balance be turned over to taxes, moved by Trumm; seconded by Mensen. All voted aye (4), nays (0). Motion carried.
- **Fire Station Project:** Discussion of project status. Update regarding meeting with MGA on increased fee being requested by architectural firm.

Motion to adjourn: MOTION to adjourn moved by Mensen, seconded by Trumm. All voted aye, nays (0); motion carried. Meeting adjourned at 8:58 pm.

Danielle Brecht, City Clerk

Bethany Sarazin, Mayor Pro Tem