

ALBURNETT CITY COUNCIL

MINUTES OF THE NOVEMBER 12TH, 2020 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, November 12th, 2020**, at 7:00 pm at City Hall with Mayor McClintock presiding. McClintock called the meeting to order at 7:00 pm. Following the Pledge of Allegiance, roll call was taken, and the following council members were present: Bethany Sarazin, Chester Schantz, Dave Boesenberg and Joe Trumm. Absent was council member Brian Mensen. Also present were Ryan Young (ACDC), Karen Kurt (ECICOG), Steve Graham (Fire Chief), Guy Trimble (Public Works Director), and Danielle Brecht (City Clerk).

Approval of Agenda: Mayor McClintock called for a motion to approve the agenda as submitted; **MOTION** by Sarazin (moved), seconded by Trumm. All voted AYE (4), motion carried.

****Sheriff's Report:** (Deputy arrived later during the meeting to deliver report.) Required hours of 43, actual hours of 110, 28 calls for service.

Mayor's Report: Mayor McClintock noted Veteran's Day. McClintock provided Letter of Resignation, effective December 31, 2020. Recommended council appoint position to avoid expense of special election. Discussed increase of COVID cases. Discussion followed.

Council Reports: Council members gave reports; discussion followed.

Citizen Comments - Agenda items: None

Citizen Comments - Non-Agenda items: None

Written Reports:

- **Fire Department:** Chief Graham gave report; discussion followed.
- **Public Works:** Guy Trimble gave report; discussion followed.
- **City Clerk:** Danielle Brecht gave report; discussion followed.

Consent Agenda: Minutes from 10/08/2020 council meeting, list of claims, Financials/Treasurer's Reports provided and discussed. **MOTION** to approve the consent agenda as submitted moved by Schantz; seconded by Boesenberg. All voted AYE (4), motion carried.

New Business:

- **Special Event Permit: ACDC (Alburnett Comm. Diamond Club)** - Ryan Young was present from the ACDC to discuss a special event permit for December 5th, 2020. Discussion followed. **MOTION** to approve Special Event Permit Application moved by Trumm; seconded by Schantz. All voted AYE (4), motion carried.
- **Alburnett Fire Dept – Equipment Request:** Mayor recognized Chief Graham who explained a request to purchase a swivel valve and two (2) fire hooks for a total cost of \$1,716.00; discussion followed. **MOTION** moved by Sarazin to approve purchase at total cost of \$1,716.00; seconded by Trumm. All voted AYE (4); Motion carried.
- **Generator Maintenance Quote:** Mayor recognized Public Works Director who explained review of contract for annual maintenance for city generators. Discussion followed. Tabled and to be added to December agenda.
- **Employee Health/Dental Insurance Renewal:** Discussion of insurance renewal rates at increase of 14%. Discussion of adding vision insurance for employees once additional information is gathered. **MOTION** to approve 2021 Wellmark Health and Dental insurance renewal for a monthly city expense of \$1,261.55 moved by Boesenberg; seconded by Trumm. All voted AYE (4); Motion carried.
- **Annual Financial Report (FY20):** Mayor recognized City Clerk who discussed and explained required Annual Financial Report, showing revenues and expenditures from FY20. **MOTION** to approve AFR as presented moved by Sarazin, seconded by Trumm. All voted AYE (4); Motion carried.

- **Annual Urban Renewal Report (FY20):** Mayor recognized City Clerk who discussed and explained required Annual Urban Renewal Report, showing revenues and expenditures received in FY20 relating to the designated Urban Renewal Area in the City of Alburnett. **MOTION** to approve Annual Urban Renewal Report as presented moved by Schantz, seconded by Sarazin. All voted AYE (4); Motion carried.
- **Annual TIF Certification:** Mayor recognized City Clerk who discussed and explained required annual TIF (Tax Increment Financing) report, stating that the City will not be requesting additional TIF funds for FY21 as there are unexpended funds in the TIF fund to be used for FY21 GO Bond payment and that no requests have been received for rebates. **MOTION** to approve TIF Certification moved by Sarazin, seconded by Trumm. All voted AYE (4); Motion carried.
- **Resolution # 11-2020-01; Resolution for Reduction of Interest Rate – Water Revenue Bond:** Mayor recognized City Clerk who discussed notice received of interest rate decrease for SRF Water Revenue Bond. Resolution required for administrative purposes to approve rate change. **MOTION** to approve Resolution # 11-2020-01: Resolution for Reduction of Interest Rate – Water Revenue Bond moved by Schantz; seconded by Trumm. Roll call vote was taken with all present/voting council members voting AYE (4). Motion carried, resolution passed.
- **Kluesner Proposal:** Mayor recognized Public Works Director who explained need to apply asphalt at entry way of new fire station project to meet concrete on Roosevelt Street, due to anticipation of future overlay. Quote received in the amount of \$4,225.00; actual invoice received in the amount of \$3,981.25. Discussion followed.
- **Bulldozer Rental:** Mayor recognized Public Works Director who explained need to rent bulldozer to level out dirt for multiple purposes at new fire station location. Discussion followed.

Old Business:

- **City of Alburnett, Capital Improvement Plan (CIP) - ECICOG:** Mayor recognized Karen Kurt from ECICOG who explained CIP pilot project with the City. Presentation and discussion followed. **Sheriff Deputy arrived during presentation and was recognized for Sheriff's Report**
- **Recodification:** Mayor recognized council member Sarazin who provided update of recodification of City Code of Ordinances – in progress. Discussion followed.
- **Fire Station Project – Update:** Mayor recognized Public Works Director who provided an update on new fire station construction project. Discussion followed.

Final Discussions: No final discussion items.

Motion to adjourn: Mayor McClintock sought **MOTION** to adjourn, moved by Trumm, seconded by Boesenberg. All voted aye (4), motion carried. **Meeting adjourned at 8:18 pm.**

Danielle Brecht, City Clerk

Charlie McClintock, Mayor