



City Council Meeting
Thursday, September 12th, 2024 @ 7:00 PM
City Hall - 120 N. Main Ave.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Sheriff's Report
6. Citizen Comments:
 - a. Agenda Items (5-minute limit)
 - b. Non-Agenda Items (5-minute limit)
7. Mayor's Report
8. Council Comments
9. Written Reports:
 - a. Fire Department: Chief Ron Hoover
 - i. Non-Emergency Driving Policy
 - b. Public Works: Mack Kleitsch
 - c. City Clerk/Treasury: Vikki Kula
 - i. Review Debt Obligation Report
10. Approval of Consent Agenda:
 - a. Minutes from August 8th Council Meeting
 - b. Minutes from August 27th Special Council Meeting
 - c. Claims
(items listed may be approved by one motion, unless otherwise specified)
11. New Business:
 - a. Review Deductible Buy-Back Quote - Kris Matus, Neighbor Insurance
 - b. Resolution 2024-32: Adopting Job Description for City Administrator and Authorize Use in Recruitment
 - c. Resolution 2024-33: Establishing Purchase Authority for Certain Expenditures without Prior Council Approval
 - d. Resolution 2024-34: Establishing Restricted Reserve Funds and Approve FY25 Budgeted Transfers
 - e. Resolution 2024-35: Approving Fund Transfer to Close out Emergency Fund
 - f. Discuss Trick or Treat Date/Time
12. Old Business:
 - a. Final Reading of Ordinance 2024-3: Amending the City of Alburnett Zoning Map
 - b. Discussion and possible action regarding water drainage issue on Longworth Avenue
13. Final Comments
14. Confirm Date and Time of Next Meeting: October 10, 2024 at 7:00 PM - Regular Council Meeting
15. Adjournment

**Please note: all agenda items are potentially actionable by the City Council (Code of Iowa, Sec. 21.4) **

All attendees shall abide by the City of Alburnett [Code of Conduct for City Council Meetings](#).