



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, December 14th at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, December 14th at 7:00 pm with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Chester Schantz, TJ West, and Chris Myers were present.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. No changes. Moved by Schantz, second by Boesenberg. All Ayes (5). Motion carried.

SHERIFF'S REPORT: Sheriff was not present. 25 calls for service. 43 hours met.

MAYOR'S REPORT: Thanked Council Member Schantz for years of service to the city and presented him with commemorative key to the city ornament. Mayor moved on to address updates for items that had been on agenda previously. The sheep grazing agreement with Eric Sloan has not yet been finalized and is with the lawyer for review. Alleyway vacate request with Methodist Church was found to have a conflict of interest with current city attorney; a new legal team has taken over to review the request. Digital sign policy to be reviewed by legal team to possibly be ready by February. Grant Soukup welcomed.

COUNCIL COMMENTS:

Trumm – Come see the penguins!

Boesenberg – Thank you Schantz for your service.

Schantz – Thank you everyone for everything.

West – No comment

Myers – Thank you Schantz for your service.

CITIZEN COMMENTS:

a. Agenda Items:

None.

b. Non-Agenda Items:

John Krempasky addressed the council regarding property updates at 135 2nd Street.

WRITTEN REPORTS:



- a. Fire Department: Chief Hoover present. 8 calls. Chief addressed that he is the only one at Fire Department able to request purchase orders.
- b. City Administrator: Chris Shelby present.
 - i. Public Works – No additions to report.
 - ii. City Clerk – New staff members have been onboarded.
 - iii. Treasury – No additions to report.

CONSENT AGENDA:

- a. Minutes
- b. Claims

CITY OF ALBURNETT		
<i>CLAIMS REPORT: 11/14/23-12/14/23</i>		
<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 163.53
AIRGAS	REFILL OF O2 TANKS	\$ 188.55
ALLIANT ENERGY	UTILITIES	\$ 2,983.11
BLUE GRASS	GRASS SEED AND FERTILIZER	\$ 2,633.50
BRECKE	FIRE HYDRANT REPLACEMENT	\$ 12,085.00
CINTAS	ZOLL AED RENTAL/MINOR FD SUPPLIES	\$ 426.19
CITY OF CENTER POINT	LIFT STATION AND VAC OF WATER SHUTOFF	\$ 562.50
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 1,257.36
FOSTERS KRAUS	HEATER FIX	\$ 340.00
HAWKEYE COMMUNICATIONS	CAMERAS INSTALLED CITYHALL	\$ 8,663.73
HAWKEYE ELECTRIC	FUSE REPLACEMENT AND WIRE CHECK	\$ 971.40
HOLIDAY OUTDOOR DÉCOR	HOLIDAY PENGUINS	\$ 2,638.00
HR GREEN	LEAD SURVEY	\$ 838.79
IPERS	IPERS RETIREMENT	\$ 792.80
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
LINN COUNTY ENGINEER	BRIDGE INSPECTION	\$ 320.00
MICROBAC	WATER TESTING	\$ 15.50
POSTED PRINTING	HOLIDAY BANNERS	\$ 495.00
US CELLULAR	CELLPHONES/PAD	\$ 210.57
VISA CLERK	TRAINING/SHOP SUPPLIES/TECH/RENEWALS	\$ 2,153.06
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 613.61
WENDLING	SALT AND SAND	\$ 68.74
WET	WET	\$ 977.09
WEX BANK	FUEL CARD MONTHLY	\$ 247.27
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$ 170.60
WORK WELL SOLUTIONS	DRUG SCREENING	\$ 130.00
Total Paid on 10/13/23		
Accounts Payable Total		\$ 41,782.37
Total payroll paid		\$5,368.34
***** REPORT TOTAL *****		\$ 47,314.24
GENERAL		\$22,482.16
ROAD USE		\$8,913.73
FIRE/COMMUNITY GF		\$2,755.25
WATER		\$6,037.85
SEWER		\$1,569.41
STORM WATER		\$187.50
TIFF/LMI		\$0.00
*****FUNDS TOTAL*****		\$47,314.24

Motion to approve consent agenda. Moved by Myers, second by West. All Ayes (5). Motion carried.



NEW BUSINESS:

a. Set date for FY25 Budget Workshop

Motion to set the date for the FY25 Budget Workshop to Tuesday, January 9th at 6:00 pm. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.

b. Resolution 2023-26: Linn County Sheriff's Office FY25 Contract for Law Enforcement Services

Motion to adopt Resolution 2023-26 as written for the Linn County Sheriff's Office FY25 Contract with 10 hours per week at \$42 per hour. Moved by Boesenberg, second by Schantz. All Ayes (5). Motion carried.

c. Encroachment Permit Application – 131 Roosevelt Street

Motion to approve the Encroachment Permit. Moved by Trumm, second by West. All Ayes (5). Motion carried.

d. Discuss a recurring rental rate for the Community Room.

Council made recommendation for a recurring rental rate. The Rental Agreement will be updated and presented to Council for review.

e. Fire Department New Member Application

Motion to approve new fire department member application for Nick Hamilton. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.

f. ECICOG CDBG Generator Grant Related Discussion

i. Motion to adopt Resolution 2023-24. Moved by Trumm, second by West. All Ayes (5). Motion carried.



ii. Motion to adopt Resolution 2023-25. Moved by Trumm, second by Boesenberg. All Ayes (5). Motion carried.

iii. Motion to approve ECICOG Residential Anti-displacement and Relocation Assistance Plan. Moved by Schantz, second by Myers. All Ayes (5). Motion carried.

iv. Motion to approve ECICOG Procurement Policy. Moved by Boesenberg, second by Trumm. All Ayes (5). Motion carried.

v. Motion to approve ECICOG Code of Conduct. Moved by West, second by Myers. All Ayes (5). Motion carried.

OLD BUSINESS:

a. Park Update

Two designs submitted by the engineer are under review.

b. Discuss Howard Street and North 3rd Avenue Concrete

Project discussed and to be addressed at next year's budget meeting.

OATH OF OFFICE: Mayor Sarazin swore in Council Members David Boesenberg, Chris Myers, and Grant Soukup.

FINAL COMMENTS/DISCUSSION:

Mayor Sarazin – No comment

Trumm – Thank you Schantz, and looking forward to our new Council Member.

Boesenberg – Thank you Schantz, and looking forward to our new Council Member.

Schantz – Thank you everyone. Followed up with question regarding Roosevelt Street school construction. Mayor Sarazin responded that the project is still in the works.

West – Thank you Schantz.

Myers – Thank you Schantz.

Motion to adjourn. Moved by Myers, second by West. All Ayes (5). Motion carried. Meeting adjourned at 8:03 pm.

