



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes Thursday Feb 9th, 2023 @ 7:00 PM City Hall - 103 E 1st St

The City Council of the City of Alburnett, Iowa met in regular session, Thursday, Feb 9th, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present Joe Trumm, TJ West, Chester Schantz, Chris Myers, and Dave Boesenberg.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda.

Moved by West second by Boesenberg. Motion Approved. All Ayes. (5) Motion Carried.

Public hearing for the max levy: No comments from public. No comments submitted or written. Proof of publication was completed.

SHERIFF'S REPORT: 43 hours met. 25 Total calls. Deputy present.

Public hearing for City Hall Renovations: No comments from the public. No comments submitted or written. Proof of publication was complete. Mayor closed public hearing.

Brian Stark present: 5 builders came in. Garman Built is winning bidder at \$282,009.00 and is scheduled to complete the remodel four months once contract is signed. MGA Brian's recommendation is to award the project to Garman Built. Mayor closed public hearing.

Discussed the bids for City Hall Renovation. 5 builds. One came in to spec. Renovation of the old fire station to be new City Hall. We will no longer pay rent. No other comments.

Motion to approve Bid to approve bid from Garman Built for \$282,009.

Moved by Boesenberg second by Schantz. Motion Approved. All Ayes. (5) Motion Carried.

FIRE CHIEF REPORT: Acting Chief Present. Full report provided. 12 calls.

MAYOR'S REPORT: Mayor Sarazin gave report. Sidewalks are to be cleared 24 hours after snow has ceased to fall.

COUNCIL COMMENTS:

Trumm- Nothing to report.

Boesenberg – Nothing to report.

Schantz – Nothing to report.

Myers – Nothing to report

West – Nothing to report

CITIZENS COMMENTS – Agenda related: No comments



Agenda related items:

- None Non-Agenda related: No comments

WRITTEN REPORTS:

Fire Department – Acting Chief Hoover present. No additions to report. Guy looked into getting a tablet talking to U.S. Cellular bill. \$15 per tablet. Add to tech for fire department.

Public Works Department: Guy Trimble present. Snow removal went well today. May need additional salt and sand.

Clerks Report: Chris Shelby present. Finished more classes today and yesterday.

Treasurer’s Report: Chris Shelby present nothing to add.

CONSENT AGENDA:

Previous minutes from 1/12/23 in packet.

List of Bills

Claims

CITY OF ALBURNETT

CLAIMS REPORT: 1/13/2023- 2/9/23

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	GARBAGE	\$ 65.78
ALLIANT ENGERY	UTILITIES	\$ 3,733.30
BROWN SUPPLY	CLORINATOR PARTS	\$ 710.00
CINTAS	FD SUPPLIES	\$ 17.67
CONNIE HELMS	CLERK SERVICES	\$ 360.00
DAVES SERVICE	BOOM TRUCK RENTAL	\$ 300.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 4,002.70
FERGUSON WATERWORKS	METER CHANGE	\$ 497.34
GARY HOLSINGER	CITY HALL RENT	\$ 785.00
HAWKEYE COMMUNICATION	CAMERA REPLACEMENT	\$ 237.50
HAWKINS INC.	CLORINE	\$ 60.00
IMWCA	WORKMANS COMP (PAID OUT)	\$ -
IPERS	PAYROLL: IPERS	\$ 2,527.71
KOCH	PRINTER	\$ 173.86
LINN COUNTY SHERIFF	POLICE PROTECTION	\$ 5,031.00
MENARDS	MAINT SUPPLIES	\$ 45.18
OFFICE EXPRESS	OFFICE SUPPLIES/CITY HALL	\$ 134.71



OVERHEAD DOOR	3BUTTON REMOTE	\$ 100.00
PAYROLL	PAYROLL	\$ 13,215.10
SKY FORD CHRYLSER	TRUCK REPAIRS	\$ 930.92
SOLID WASTE	GARBAGE	\$ 20.84
SPMB	LAWYER FEES	\$ 351.50
US CELLULAR	MAINTENANCE CELL PHONE	\$ 244.01
USA COMMUNICATIONS	PHONE/INTERNET	\$ 94.78
VISA - CC	CLERK EXPENSES/POSTAGE	\$ 438.67
VISA - PW	PW EXPENSES	\$ 807.74
WEBCARE NET	DESKTOP MANAGEMENT	\$ 1,200.00
WELLMARK BC/BS OF IOWA	HEALTH INS (CURRENT CR 724.46)	\$ -
WET	WET (CURRENT CR 1034.62)	\$ -
WEX BANK	FUEL CARD MONTHLY	\$ 916.32
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$ 311.60

Accounts Payable Total		\$ 37,313.23
PAYROLL: 11/1/2022 (Nov Wages)	\$13,215.10	
***** REPORT TOTAL *****		\$ 37,313.23

Moved by Schantz second by Meyers Motion Approved. All Ayes. (5) Motion Carried.

New Business:

- a. Resolution 2023-1 Levy tax- Amended FY23 – FY24. Amend FY22 to FY23. Date 9th day of February. Whereas: Public hearing was Feb 9th of 2023

Moved by Trumm second by Boesenberg . Motion Approved. All Ayes. (5) Motion Carried.

Roll Call:

- Trumm AYE
- Boesenberg AYE
- Schantz AYE
- West AYE
- Myers AYE

- b. Annual Urban Renewal Report – motion to accept report for 2023-24

Moved by Boesenberg second by West. Motion Approved. All Ayes. (5) Motion Carried.

- c. **Set a public hearing for FY24 Budget and Certification of City Taxes. Set March 9th at 7pm at City Hall.**

Moved by Myers second by Trumm. Motion Approved. All Ayes. (5) Motion Carried.



- d. Resolution #2023-2 Rental Inspection and Property Maintenance Fees

Moved by Trumm second by West . Motion Approved. All Ayes no Nays. (5) Motion Carried.

- e. Fire Truck purchase: Cost to buy the truck is worth it. \$6250 cost from Hiawatha. Chief spoke of why truck is needed. Motion to approve fire truck.

Moved by Meyers second by Trumm . Motion Approved. All Ayes. (5) Motion Carried. All Ayes

- f. Motion to sell old truck 135 on gov deals 1500 minimum purchase price.

Moved by Trumm second by Shantz. Motion Approved. All Ayes. (5) Motion Carried. All Ayes

- g. Discuss increasing Clerks Card limit to 2500. Motion to approve.

Moved by Trumm second by West. Motion Approved. All Ayes. (5) Motion Carried. All Ayes

- h. Codification set public hearing. Proposal to set public meetings to April. 13th at 7pm at City Hall.

Moved by Schantz second by Trumm. Motion Approved. All Ayes. (5) Motion Carried. All Ayes

Old Business

- a. Approval to lease ZOL3 AED's from CINTAS for the Fire Department.

Moved by Trumm second by Boesenberg. Motion Approved. All Ayes. (5) Motion Carried. All Ayes

- b. City Personnel Committee update. Not had a chance to meet yet. Still gathering information.

Final Comments/Discussion – Mayor thanking Connie from Walker for all her help.

Motion to Adjourn -

Moved by Trumm second by West. Motion Approved. All Ayes. (5) Motion Carried. All Ayes