



## NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, January 11, 2024 at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, January 11, at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West, and Chris Myers were present.

**APPROVAL OF AGENDA:** Mayor Sarazin called for a motion to approve the agenda. No changes. Moved by Myers, second by Boesenberg. All Ayes (5). Motion carried.

**SHERIFF'S REPORT:** Sheriff not present. 22 calls for service. 43 hours met.

**MAYOR'S REPORT:** Welcome Grant! Reminders: Dumping snow Ordinance 135.12 - unlawful to throw, push, place or blow snow into the street. Please push to the sides of own yard. Clearing of sidewalks Ordinance 136.03 - property owner is responsible for clearing snow. Sheep grazing agreement back from lawyer. Digital sign started but not yet completed and next steps to lawyer.

### COUNCIL COMMENTS:

Trumm – Welcome Grant. Very satisfied with snow removal.

Boesenberg – No comment

Soukup – No comment

West – No comment

Myers – No comment

### CITIZEN COMMENTS:

a. Agenda Items:

None

b. Non-Agenda Items:

None

### WRITTEN REPORTS:

a. Fire Department: Chief Hoover not present. 11 calls.



- b. City Administrator: Chris Shelby present.
  - i. Public Works – No additions
  - ii. City Clerk – No additions
  - iii. Treasury – No additions

CONSENT AGENDA:

- a. Minutes from December 14<sup>th</sup> Council Meeting
- b. Claims

<b>CITY OF ALBURNETT</b>		
<i>CLAIMS REPORT: 12/15/23-1/11/24</i>		
VENDOR	REFERENCE	AMOUNT
ABC	CITY GARBAGE	\$ 163.53 ✓
ALLIANT ENERGY	UTILITIES	\$ 3,177.65 ✓
ARNOLD MOTOR SUPPLY	FD STABLE GAS REQUESTED BY RH	\$ 117.45 ✓
COTTON GALLERY LTD	NEW SHIRTS FOR NEW STAFF	\$ 133.14 ✓
DAVE'S SERVICE	BOOM TRUCK RENTAL	\$ 450.00 ✓
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 2,644.70 ✓
GORDON FLESCH	PRINTER LEASE	\$ 127.13 ✓
HAWKINS	CHLORINE CYLINDER	\$ 50.00 ✓
IOWA ONE CALL	LOCATE	\$ 20.70 ✓
IPERS	IPERS RETIREMENT	\$ 1,832.54 ✓
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00 ✓
LINN COUNTY INSPECTIONS	INSPECTIONS AND ASSISTANCE	\$ 177.04 ✓
MENARDS	SHOP SUPPLIES, TOOLS, SHELF BOARDS	\$ 652.22 ✓
MICROBAC	WATER TESTING	\$ 35.50 ✓
ULINE	POST DRIVER	\$ 183.83 ✓
US CELLULAR	CELLPHONES/PAD	\$ 210.57 ✓
VISA CLERK	TRAINING/SHOP SUPPLIES/TECH/RENEWALS	\$ 1,699.15 ✓
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 758.96 ✓
WENDLING	SALT AND SAND	\$ 209.68 ✓
WET	WET	\$ 982.33 ✓
WEX BANK	FUEL CARD MONTHLY	\$ 179.98 ✓
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$ 143.58 ✓
ZIPPYS SALT BARN	SALT FOR ROADS	\$ 669.36 ✓
Total Paid on 10/13/23		
<b>Accounts Payable Total</b>		<b>\$ 16,455.51</b>
Total payroll paid		\$11,998.22
<b>***** REPORT TOTAL *****</b>		<b>\$ 28,617.26</b>
GENERAL	\$8,673.37	
ROAD USE	\$2,809.01	
FIRE/COMMUNITY GF	\$720.07	
WATER	\$2,957.88	
SEWER	\$1,458.71	
STORM WATER	\$0.00	
TIFF/LMI	\$0.00	
<b>*****FUNDS TOTAL*****</b>		<b>\$28,617.26</b>

*David J. Boesenberg*  
1-10-24

Motion to approve consent agenda. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.



NEW BUSINESS:

- a. Appointment of Mayor Pro Tem – Mayor Sarazin appointed Chris Myers as Mayor Pro Tem. Appointment accepted by Myers.
- b. Appointment of City Clerk – Recommendation to appoint Chris Shelby.

Motion to approve appointment of Chris Shelby as Deputy Clerk. Moved by Boesenberg, second by Trumm. All Ayes (5). Motion carried.

- c. Resolution 2024-01: Setting official publication as The Gazette

Motion to adopt Resolution 2024-01 setting official publications as The Gazette. Moved by Trumm, second by Soukup. All Ayes (5). Motion carried.

- d. Resolution 2024-02: Setting official depository as Farmers State Bank

Motion to adopt Resolution 2024-02 to set the official depository as Farmers State Bank. Moved by Boesenberg, second by Trumm. All Ayes (5). Motion carried.

Roll call: Trumm, Boesenberg, Soukup, West, Myers. All Ayes (5).

- e. Set date for Budget Workshop

Motion to set date for Thursday, January 18, 2024 at 6:00 pm. Moved by West, second by Soukup. All Ayes (5). Motion carried.

- f. Set FY25 Property Tax Levy Public Hearing for April 1, 2024

Motion to set date for Monday, April 1, 2024 at 7:00 pm. Moved by Trumm, second by West. All Ayes (5). Motion carried.



g. Set Floodplain Ordinance Public Hearing

Motion to set date for Thursday, February 8, 2024 at 7:00 pm. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.

h. Review bids for Fire Department Vehicle Maintenance

Motion to name James Svoboda of Svoboda Equipment Repair as preferred Fire Department maintenance technician. Moved by Soukup, second by Trumm. All Ayes (5). Motion carried.

OLD BUSINESS:

a. None

FINAL COMMENTS/DISCUSSION:

Mayor Sarazin – Hopefully will have park update shortly. Everybody stay safe with the upcoming cold temperatures.

Trumm – No comment

Boesenberg – No comment

Soukup – Excited for the new journey on council, thanks for the welcome.

West – Keep fire hydrants clear.

Myers – No comment

Motion to adjourn. Moved by West, second by Boesenberg. All Ayes (5). Motion carried.

Meeting adjourned at 7:26 pm.

---