



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, March 14, 2024 at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, March 14, at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, and TJ West were present.

Chris Myers was not present.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda. No changes. Moved by Boesenberg, second by Trumm. All Ayes (4). Motion carried.

SHERIFF'S REPORT: Sheriff not present. 23 calls for service. 43 hours met.

MAYOR'S REPORT: Happy Pi Day!

COUNCIL COMMENTS:

Trumm – No comment

Boesenberg – No comment

Soukup – No comment

West – No comment

Myers – No comment

CITIZEN COMMENTS:

a. Agenda Items:

None

b. Non-Agenda Items:

None

WRITTEN REPORTS:

a. Fire Department: Chief Hoover present. 4 calls. Discussion occurred regarding the department's addition of CPAP to medical protocols.

b. City Administrator: Chris Shelby present.



- i. Public Works – Discussion occurred on several items within the report. No action was taken. Mayor Sarazin provided clarification regarding the No Parking signs for Roosevelt St. Sarazin will be meeting with school administration and will bring the request before Council for consideration prior to making any changes to parking regulations.
- ii. City Clerk – Water account numbers have been updated; still encourage signing up for ACH.
- iii. Treasury – SAMS is complete, ECOG Grant is entering funding stage, and a big thank you to Council for helping get the budget out on time.

CONSENT AGENDA:

- a. Minutes from February 8th Council Meeting
- b. Fuller’s Liquor License
- c. Claims

CITY OF ALBURNETT		
CLAIMS REPORT: 2/9/24-3/14/24		
VENDOR	REFERENCE	AMOUNT
ABC	CITY GARBAGE	\$ 163.53
ALLIANT ENERGY	UTILITIES	\$ 3,249.28
BRENDA LEACH	FD TRAINING	\$ 325.49
BURNS INC	SUPPLIES FOR VEHICLE REPAIR	\$ 530.83
CENTER POINT LIBRARY	LIBRARY CONTRACT Q1 + Q2	\$ 5,250.00
CINTAS	AED CONTRACT	\$ 816.57
CONNIE HELMS	CLERK SERVICES	\$ 332.50
DAKOTA SUPPLY GROUP	CURB BOXES AND EXTENSIONS	\$ 1,894.86
DAVE'S SERVICE	BOOM TRUCK RENTAL	\$ 300.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 2,357.40
DINGES FIRE COMPANY	ROCKER LUG/HOSE/BRAKE (GRANT RELATED)	\$ 2,450.00
ECICOG	GENERATOR GRANT PROCESSING FEE	\$ 2,250.00
ED M FELD CO	GATED VALVE (GRANT RELATED)	\$ 289.00
FUTURE LINE LLC	SNOW REMOVAL	\$ 831.89
GASSER HARDWARE AND FARM	CHAINSAW AND KIT (GRANT RELATED)	\$ 491.93
GIVEY'S	FD CEREMONY	\$ 743.65
GORDON FLESCH	PRINTING	\$ 127.13
GRAINGER	KEY FOB RETAINER	\$ 190.76
HAWKEYE COMMUNICATION	CAMERA REPLACEMENT	\$ 1,629.29
HAWKEYE ELECTRIC	PUMP FLOW SWITCH REPLACEMENT	\$ 298.50
HAWKINS	CHLORINE CYLINDER	\$ 1,107.00
HEIMAN	LETTER PANEL	\$ 423.98
HR GREEN	CONCEPT STUDY, GIS PROFESSIONAL SERVICES	\$ 3,055.17
IPERS	IPERS RETIREMENT	\$ 1,636.61
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
KIRKWOOD	FD TRAINING	\$ 135.00
LAERDAL	SUCTION MEDICAL DEVICE	\$ 1,468.17
MARION IRON COMPANY	SPEED SIGN RACKS	\$ 688.00
MENARDS	SHOP SUPPLIES	\$ 364.41
MICROBAC	WATER TESTING	\$ 42.50
NCS	IT NETWORK MAPPING	\$ 437.50
OVERHEAD DOOR	FD OVERHEAD DOOR PANEL REPLACEMENT	\$ 1,880.00
RACOM	COMM EQUIPMENT (GRANT RELATED)	\$ 5,965.00
STATE CHEMICAL	SHOP CHEMICALS	\$ 316.59
SUMMIT FIRE PROTECTION	EXTINGUISHER INSPECT CITY HALL	\$ 280.00
THE GAZETTE	PUBLICATIONS	\$ 8.69
TJ WEST	FD TRAINING	\$ 328.65
TRI-CITY ELECTRIC	REPROGRAMING OF LIFT STATION	\$ 302.32
US CELLULAR	CELLPHONES/PAD	\$ 212.22
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$ 106.34
VISA	TRAINING/SHOP SUPPLIES/TECH/WTREATMENT	\$ 1,154.88
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 1,528.13
WET	WET	\$ 972.47
WEX BANK	FUEL CARD MONTHLY	\$ 366.57

Total Paid on 03/14/2024		
Accounts Payable Total		\$ 49,302.81
Total Payroll Paid		\$10,692.72
***** REPORT TOTAL *****		\$ 59,995.53
GENERAL	\$23,757.41	
ROAD USE	\$1,909.32	
FIRE/COMMUNITY GF	\$17,630.57	
WATER	\$4,661.42	
SEWER	\$1,344.09	
STORM WATER	\$0.00	
TIFF/LMI	\$0.00	
*****FUNDS TOTAL*****		\$59,995.53



Motion to approve consent agenda with correction to update Total Paid date on Claims to 03/14/2024. Moved by West, second by Soukup. All Ayes (4). Motion carried.

NEW BUSINESS:

a. Review quotes for apparatus repair

Motion to approve the eight (8) estimates with Svoboda Equipment Repair for a total of \$6,494.32. Moved by Trumm, second by West. All Ayes (4). Motion carried.

b. Discuss IT support

After discussion and amendment, motion to move to Network Computer Solutions of Eastern Iowa for anti-virus and system health monitoring for \$900.00/year, in replacement of our current WebCare contract, effective April 1st, 2024. Moved by Boesenberg, second by Soukup. All Ayes (4). Motion carried.

c. Review water softener quotes for Fire Station

Motion for the purchase and installation of a water softener from Enneking for a total of \$1,600.00. Moved by Trumm, second by Soukup. All Ayes (4). Motion carried.

d. Special Event Request - Car Show

Council affirmed support for Chief Ron Hoover to continue Car Show for another year. Chief will provide Special Event Permit application for the Car Show.

e. Resolution 2024-05: Shulista Plat Fourth Addition

Motion to adopt Resolution 2024-05. Moved by Soukup, second by Boesenberg. All Ayes (4). Motion carried.

OLD BUSINESS:



a. Methodist Church Alleyways

i. Recommendation from Planning and Zoning Commission

Written report from Planning and Zoning Commission shows unanimous decision in support of vacation of alleyways on Methodist Church property.

ii. Set Public Hearing to vacate Methodist Church Alleyways

Motion to set Public Hearing for Thursday, April 11, 2024 at 7:00 pm for vacation of alleyways on Methodist Church property. Moved by Boesenberg, second by Soukup. All Ayes (4). Motion carried.

iii. Discuss disposal fee

Disposal fee discussed by Council. A resolution containing the disposal fee amount will be presented at the Public Hearing to take place on Monday, April 1, 2024 at 7:00 pm.

b. Resolution 2024-06: Community Sign Policy update

Motion to adopt Resolution 2024-06 with the additional change of omitting the requirement for the organization's name. Moved by Trumm, second by West. All Ayes (4). Motion carried.

c. Park Project update

Currently working with City staff and vendors to develop a timeline, waiting on some additional quotes.

FINAL COMMENTS/DISCUSSION:

Mayor Sarazin – No comment

Trumm – Glad the budget is done. Thanks Chris!

Boesenberg – Thanks everyone for coming.

Soukup – No comment

West – No comment

The next City Council Meeting will be a special session held Monday, April 1, 2024 at 7:00 pm for the FY25 Proposed Property Tax Levy.

Motion to adjourn. Moved by Boesenberg, second by Trumm. All Ayes (4). Motion carried. Meeting adjourned at 8:49 pm.

