



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes Thursday Nov 16th 2023 @ 7:00 PM City Hall – 120 N. Main Ave.
Alburnett, IA 52202

The City Council of the City of Alburnett, Iowa met in regular session, Thursday, Nov 16th 2023, at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present.

Joe Trumm, Chester Schantz, TJ West and Chris Myers were present. Dave Boesenberg was not present.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda. No changes. Moved by Schantz, second by Trumm. All (4) Ayes. Motion carried.

SHERIFF'S REPORT: Sheriff not present. 16 calls for service. 43 hours met.

MAYOR'S REPORT: Sidewalk and snow removal notice has been published in the paper to serve as notice of ordinance requirements. Linn County Building Department, as part of our Building and Property Maintenance agreements, will be handling the abatement process for nuisances related to building and property maintenance including junk and junk vehicles. Interviews continue for the City Maintenance position and there is a recommendation on the agenda for the hiring of a Deputy Clerk. Issues persist with vehicles parking within the no parking zones on Roosevelt Street. Mayor and City Administrator are working on options to promote pedestrian safety and free traffic flow."

COUNCIL COMMENTS:

Trumm – nothing

Schantz – Congratulate all those who were elected to council

West – Thank you for covering while out

Myers – nothing

Boesenberg – not present

CITIZENS COMMENTS:

Agenda related:

None.

Non-Agenda related:

None.



WRITTEN REPORTS:

Fire Department – Chief not present. 13 calls.

City Administrator report – Chris Shelby present

Public Works – nothing to add

Clerks Report- nothing to add

Treasurer’s Report- nothing to add

CONSENT AGENDA:

Minutes

Giveys liquor license

Naylor Estates Tif payment

Claims

CITY OF ALBURNETT		
CLAIMS REPORT: 10/13/23-11/16/23		
VENDOR	REFERENCE	AMOUNT
ABC	CITY GARBAGE	\$ 163.53
ALLIANT ENGERY	UTILITIES	\$ 2,671.69
APPARATUS TESTING SERVICE	APPARATUS TESTING	\$ 638.00
BAUER BUILT	REPLACE TIRES ON TRACTOR	\$ 1,112.00
CHRIS SHELBY	MILIAGE REIMBURSEMENT	\$ 315.19
CINTAS	ZOLL AED RENTAL/MINOR FD SUPPLIES	\$ 422.35
CLERKBOOKS	CLASS FEE FOR BUDGET WORKSHOP	\$ 150.00
CONCRETE POLYFIX	CRACK FIX ON LAURIE DRIVE	\$ 925.00
DAN SHERMAN ENTERPRISES	MOWING OF LAGOON AREA/REMOVAL OF SHRUB	\$ 1,450.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 1,744.48
DINGES FIRE COPMANY	NEW FIRE HELMETS	\$ 1,146.17
FOSTERS	HEATER WORK AT FD	\$ 340.00
GORDON FLESCH COMPANY	MONTHLY PRINTING LEASE	\$ 127.13
GRAINGER	SHOP SUPPLIES	\$ 33.58
HAWKINS	CHLORINE CYLINDERS	\$ 50.00
HR GREEN	WATER SERVICE LINE LCRR INVENTORY/PARK	\$ 5,559.83
INLAND TRUCK PARTS AND SERVICE	FD REPAIR ON APARATUS/ECU	\$ 2,962.23
IOWA RUAL WATER ASSOCIATION	YEARLY CONTRACT FEES	\$ 305.00
IPERS	IPERS RETIREMENT	\$ 1,168.29
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
MGA	FINAL PAYMENT	\$ 1,456.18
MICROBAC/KEYSTONE	WATER TESTING	\$ 177.00
NAYLOR ESTATES	REBATE	\$ 24,766.77
OFFICE EXPRESS	OFFICE EXPRESS PRODUCTS	\$ 49.27
RELIANT FIRE APPARATUS	FIRE DEPARTMENT SUPPLIES	\$ 29.47
SOLID WASTE	GARBAGE FROMSHOP	\$ 100.35
STRATEGIC PRINT SOLUTIONS	PRINT SUPPLIES FOR FD	\$ 105.00
US CELLULAR	CELLPHONES/PAD	\$ 210.57
VISA CLERK	TRAINING/SHOP SUPPLIES/TECH/RENEWALS	\$ 1,854.00
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 613.61
WET	WET	\$ 1,024.01
WEX BANK	FUEL CARD MONTHLY	\$ 840.86
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$ 92.31
Total Paid on 10/13/23		
Accounts Payable Total		\$ 54,440.34
Total payroll paid		\$7,715.46
***** REPORT TOTAL *****		\$ 62,319.33
GENERAL		\$9,583.61
ROAD USE		\$2,269.42
FIRE/COMMUNITY GF		\$6,654.76
WATER		\$5,190.29
SEWER		\$1,455.09
STORM WATER		\$518.35
TIFF/LMI		\$28,932.35
*****FUNDS TOTAL*****		\$62,319.33



Motion to approve consent agenda. Moved by Myers, second by West. All (4) Ayes. Motion carried.

NEW BUSINESS:

a. Eric Sloan addressed Council regarding the sheep grazing agreement for the lagoon site and expressed interest in continuing to work with the City for vegetation control. Mayor Sarazin and Mr. Sloan will work together to update the terms of the lease agreement. Motion to table discussion of the sheep grazing agreement at the lagoon site until next month. Moved by Trumm, second by Schantz. All Ayes (4). Motion carried.

b. Discuss Plat Requests

i. Resolution 2023-20 - Plat #2789/2790/271/2792

Motion to approve Resolution 2023-20 plat request moved by West, second by Trumm. All Ayes. (4) Motion carried.

ii. Resolution 2023-21 – Plat Project #597223-10

Motion to approve Resolution 2023-21 plat request. Moved by Myers, second by Trumm. All Ayes. (4) Motion carried.

c. Discuss occurred regarding process to vacate an alley in accordance with Chapter 137 of City Code. Motion to discuss the process and options to vacate with the City Attorney. Moved by Myers, second by Trumm. All Ayes (4). Motion carried.

Motion to discuss options with the lawyer. Trumm. Moved by Myers, second by. All Ayes. (4) Motion carried.

d. Snow removal bid options.

Motion to accept the bid from Handley Dirt Works for plowing, snow blowing, and shoveling to be used as needed for back-up purposes. Moved by Trumm, second by Schantz. All Ayes (4). Motion carried

e. Resolution 2023-22 to hire Deputy Clerk

Motion to adopt resolution 2023-23 to hire Deputy Clerk moved by Tumm, second by West. All (4) Ayes. Motion carried.



Roll Call

Trumm Aye
Shantz Aye
West Aye
Myer Aye

Old Business:

a. Lagoon Tree Removal bids. DNR requests to remove tree from the Lagoons as it poses a hazard to the cell.

Motion to accept Dan Sherman's bid amount of \$3400.00 to remove Lagoon Tree. Moved by Myers, second by Schantz. All (4) Ayes. Motion carried.

FINAL COMMENTS/DISCUSSION:

Mayor Sarazin – nothing

Trumm – glad to see Meyers and Boesenberg decided to run again for council. Excited to meet elected new council member Grant Soukup.

Schantz – nothing

West - nothing

Myers – nothing

Boesenberg –

Motion to adjourn. Moved by Trumm, second by Myers. All (4) Ayes. Motion Carried. Meeting adjourned at 8:20 pm.
