



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes Thursday October 12th @ 7:00 PM City Hall – 120 N. Main Ave.
Alburnett, IA 52202

The City Council of the City of Alburnett, Iowa met in regular session, Thursday, October 12, 2023, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Mayor Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present: Joe Trumm, Chester Schantz, Dave Boesenberg, and Chris Myers were present (4). TJ West was absent.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda as presented. Moved by Myers, second by Trumm. All Ayes (4). Motion carried.

SHERIFF'S REPORT: Sheriff not present. 43 hours with 15 calls for service.

MAYOR'S REPORT: Digital sign forum zoom meeting with local non-profits went well with good feedback. Park fine tuning on design before any additional updates.

COUNCIL COMMENTS:

Trumm – nothing
Schantz – nothing
West – Not present
Myers – nothing
Boesenberg – nothing

CITIZENS COMMENTS:

None

WRITTEN REPORTS:

Fire Department – Chief Hoover not present. 8 calls.

City Administrator report – Chris Shelby present. Oct. 18th – 19th City Hall will be closed.

Public Works – No additions

Clerks Report – New budget tools for next month.

Treasurer's Report – no additions.

CONSENT AGENDA:

Minutes from September 14th, 2023 Council Meeting

Claims



CITY OF ALBURNETT		
<i>CLAIMS REPORT: 9/15/23-10/12/23</i>		
<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 172.50
AG FS GAS	GAS REFIL PROPANE	\$ 185.30
ALLIANT ENGERY	UTILITIES	\$ 2,625.72
BANACOM	DECALS	\$ 40.00
CINTAS	ZOLL AED RENTAL/MINOR FD SUPPLIES	\$ 484.26
DAN SHERMAN	LAWNMOWING CONTRACT FOR WHOLE YEAR	\$ 11,500.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 2,017.12
GARMAN BUILT LLC	FINAL CITY HALL PAYMENT/ RETAINAGE	\$ 14,147.25
GORDON FLESCH COMPANY	MONTHLY PRINTING LEASE	\$ 128.63
GRAINGER	SHOP SUPPLIES FOR REPAIRS FD	\$ 1,042.67
HAWKEYE ELECTRIC	GENERATOR MAINTENANCE AND TESTING	\$ 841.50
HAWKINS	CHLORINE CYLINDER RENTAL	\$ 50.00
HR GREEN	GIS ONLINE DB LEAD SERVICE/PARK SURVEY	\$ 10,663.50
IOWA DEPARTMENT OF REV	Q3 WITHOLDINGS	\$ 801.15
IOWA ONE CALL	LOCATE FEES	\$ 18.90
IPERS	IPERS RETIREMENT	\$ 1,396.20
IPI	NO PARKING SIGNS	\$ 143.60
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
KEYSTONE/MICROBAC	WATER TEST	\$ 187.75
KIRKWOOD COLLEGE	CPR/AED TRAINING	\$ 1,265.00
LIBRARY	Q2 PAYMENT	\$ 2,625.00
LINN COUNTY RENTAL INSPECT	INSPECTION FEES	\$ 115.00
MSA SAFTEY	CHLORINE SENSOR FOR WELL 1	\$ 1,185.00
NEIGHBOR INSURANCE	YEARLY INSURANCE +WC	\$ 26,482.00
POSTED PRINTING	FALL BANNERS	\$ 495.00
SHERIFF'S	POLICE PROTECTION 2ND QT	\$ 5,160.00
SPMB	LAWYER FEES	\$ 455.50
SKY FORD CHRYSLER	TRUCK REPAIRS F-550	\$ 2,869.59
SUMMIT	FIRE EXTINGUISHER INSPECTIONS	\$ 556.00
T&W GRINDING	COMPOST PILE GRINDING	\$ 1,950.00
US CELLULAR	CELLPHONES/PAD	\$ 210.07
USA BLUEBOOK	CLORINE TESTERS	\$ 438.62
VISA CLERK	TRAINING/SHOP SUPPLIES/TECH/RENEWALS	\$ 2,725.48
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 932.16
WET	WET	\$ 1,034.60
WEX BANK	FUEL CARD MONTHLY	\$ 467.92
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$ 277.53
Total Paid on 10/13/23		
Accounts Payable Total		\$ 97,332.72
Total payroll paid		\$9,164.34
***** REPORT TOTAL *****		\$ 106,854.86
GENERAL	\$49,254.02	
ROAD USE	\$3,056.94	
FIRE/COMMUNITY GF	\$12,632.64	
WATER	\$22,231.72	
SEWER	\$7,801.70	
STORM WATER	\$1,000.00	
TIFF/LMI	\$1,713.50	
*****FUNDS TOTAL*****		\$106,854.86



Motion to approve consent agenda. Moved by Schantz, second by Boesenberg. All Ayes (4).
Motion carried.

NEW BUSINESS

a. Review quotes for fire truck repair

Motion to accept the quote from Inland Truck Parts Company to repair the fire truck for \$3,169.58 (minus taxes). Moved by Trumm, second by Schantz. All Ayes (4). Motion carried.

b. Fire Department new member application

Motion to approve new fire department member application Cameron Eubanks. Moved by Boesenberg, second by Myers. All Ayes (4). Motion carried.

c. Resolution 2023-17: Warning curve/15mph signs on Willow Street

Motion to adopt Resolution 2023-17 as written to place warning curve/15 mph signs on Willow Street. Moved by Myers, second by Trumm. All Ayes (4). Motion carried.

d. Resolution 2023-18: Community Rental Room Agreement and Rates

Motion to adopt Resolution 2023-18 as written for the community room rental agreement and rates. Moved by Boesenberg, second by Myers. All Ayes (4). Motion carried.

e. Resolution 2023-19: Spending Authority for City Administrator

Motion to adopt Resolution 2023-19 as written to approve spending authority for City Administrator. Moved by Trumm, second by Boesenberg.

Roll Call:

Trumm (Aye)

Boesenberg (Aye)

Schantz (Aye)

West (not present)

Myers (Aye)

Motion carried.

f. Review quotes for repairs on siding at City Maintenance Shop

Motion to accept bid for \$1,950.00 from Derrick Tatro to repair pole building siding. Moved by Boesenberg, second by Myers. All Ayes (4). Motion carried.

g. Review quotes for tree removal at City Lagoons.



Motion to table discussion until November meeting. Moved by Boesenberg, second by Trumm. All Ayes (4). Motion carried.

h. Review quotes for fire hydrant replacements

Motion to accept quote from Brecke to replace two hydrants for \$12,085.00. Moved by Trumm, second by Schantz. All Ayes (4). Motion carried.

i. Lagoon maintenance and sheep grazing agreement

Motion to cease sheep grazing agreement by the end of 2023. Moved by Schantz, second by Trumm. All Ayes (4). Motion carried.

j. Discuss hidden curb stops

Discussion occurred regarding remaining unlocated/hidden curb stops. Once all hidden curb stops are located, remediation options will be presented to Council. No action taken at this time.

k. Deputy Clerk Resignation

Motion to approve posting the part-time Deputy Clerk position using the current job description. Moved by Myers, second by Trumm. All Ayes (4). Motion carried.

l. City Maintenance Resignation and Job Description review

Motion to approve posting the City Maintenance position and adjusting the job description pay range to \$20.00-\$30.00 per hour. Moved by Boesenberg, second by Myers. All Ayes (4). Motion carried.

OLD BUSINESS

FINAL COMMENTS/DISCUSSION:

Trumm – Discussed CIP

Schantz – nothing

West – not present

Myers – nothing

Boesenberg – Budget recommendation to complete 150 feet concrete extensions at the intersection of Quaas Rd and Main Ave/Alburnett Rd.

Motion to Adjourn the meeting. Moved by Myers, second by Boesenberg. All Ayes (4). Motion carried. The meeting adjourned at 8:03 pm.
