



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes Thursday September 14th 2023 @ 7:00 PM City Hall – 120 N. Main Ave. Alburnett, IA 52202

The City Council of the City of Alburnett, Iowa met in regular session, Thursday, September 14th, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Mayor Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present:

Joe Trumm, Chester Schantz, Dave Boesenberg, and Chris Myers were present (4). TJ West was not present.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda. No changes. Moved by Boesenberg. Second by Myers. All Ayes. (4) Motion carried.

SHERIFF'S REPORT: Sheriff not present. 21 calls for service. 43 hours met. Sheriff's report was not available at the time of council meeting.

MAYOR'S REPORT:

Mayor addressed the following: Upcoming City election, Digital Sign Policy forum, Willow Street speed caution signs, Golf Cart Ordinance violations, and nuisance violations.

COUNCIL REPORTS:

Trumm – None

Schantz – City Hall crew has done well in getting things in place

West – Not present

Myers – Asked about progress on machine shop entering in town. Nuisance letters have been sent. Owner is providing updates.

Boesenberg – Shoulders need to be mowed. We are under mowing contract until October 15th.

CITIZEN COMMENTS:

Agenda related:

None.

Non-Agenda related:

None.

WRITTEN REPORTS:

Fire Department – Chief Hoover not present. 9 calls. Trucks needing repair in progress. Spare AED donation is in progress.



City Administrator report – Chris Shelby not present.

Public Works – Flushing fire hydrants was completed.

Clerks Report- Conference coming up 20-22nd. Keys for the old city hall were returned August 22nd and we were moved out before August 31st.

Treasurer’s Report- no additions to report.

CONSENT AGENDA:

Minutes from August 10, 2023 Council Meeting

Claims

CITY OF ALBURNETT		
<i>CLAIMS REPORT: 8/11/2023- 9/14/23</i>		
<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
ABC	CITY GARBAGE	\$ 147.75
AG FS GAS	GAS REFIL PROPANE	\$ 181.67
ALLIANT ENGERY	UTILITIES	\$ 3,017.96
CINTAS	ZOLL AED RENTAL/MINOR FD SUPPLIES	\$ 563.49
CLERKBOOKS	ANNUAL RENEWAL SOFTWARE	\$ 200.00
DAKOTA SUPPLY GROUP	PW FILTERS	\$ 166.72
DAN SHERMAN	GRADE WORK ON NEW PARK	\$ 29,000.00
DAVE'S SERVICE	BOOM TRUCK RENTAL	\$ 250.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 2,048.22
GORDON FLESCH COMPANY	MONTHLY PRINTING LEASE	\$ 127.13
HAWKINS	CHLORINE CYLINDER RENTAL	\$ 50.00
HR GREEN	ARCGIS ONLINE DATABASE LEAD SERVICE	\$ 2,500.00
IPERS	IPERS BENEFIT	\$ 1,425.05
JEANIE NEIGHBOR	FLOWERS FOR BEUTIFICATION	\$ 260.00
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
KEYSTONE/MICROBAC	WATER TEST	\$99.75
MAKA BLIND	BLINDS FOR OFFICE	\$ 1,284.00
MENARDS	SHOP SUPPLIES/NEW CITY HALL CABINETS	\$ 2,747.11
MGA	FINAL PAYMENT	\$ 2,149.86
P&K MIDWEST	PARTS FOR JOHN DEER/BLADES FOR BATWING	\$ 394.14
SANDRY SUPPLY	FIRE DEPARTMENT SUPPLIES	\$ 1,328.25
SIMMONS PERRINE MOYER BERG	LAWYER FEES	\$ 841.50
ULINE	BIKE RACK/PARKING STOPS	\$ 1,695.84
US CELLULAR	PHONES/TABLET	\$ 210.07
USA BLUEBOOK	SODIUM CLORINE TABS	\$ 233.85
VISA - CC	OFFICE/POSTAGE/GARBAGE/TELECOM/TRAINING	\$ 1,873.45
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 932.16
WET	WET	\$ 1,059.26
WEX BANK	FUEL CARD MONTHLY	\$ 212.45
WOODWARD COMMUNITY MEDIA	PUBLICATIONS	\$ 117.96
Total Paid on 9/15/23		
Accounts Payable Total		\$ 56,788.22
Total payroll paid		\$9,347.78
***** REPORT TOTAL *****		\$ 66,465.42
GENERAL		\$15,470.17
ROAD USE		\$1,827.90
FIRE/COMMUNITY GF		\$2,700.96
WATER		\$6,417.64
SEWER		\$1,463.46
STORM WATER		\$237.51
TIFF/LMI		\$29,000.00
*****FUNDS TOTAL*****		\$66,465.42



Motion to approve consent agenda. Moved by Schantz. Second by Trumm. All Ayes. (4) Motion carried.

NEW BUSINESS:

a. Discuss Trick or Treat Date

Motion to set City Trick or Treat date to October 31st from 5pm to 7 pm. Moved by Myers. Second by Trumm. All Ayes. (4) Motion carried.

b. Consideration of Street Finance Report

Motion to approve the Street Finance Report. Moved by Boesenberg. Second by Schantz. All Ayes. (4) Motion carried.

c. Consideration of the Annual Finance Report

Motion to approve the Annual Finance Report. Moved by Schantz. Second by Trumm. All Ayes. (4) Motion carried.

d. Repeater quotes

Discussed quotes received to put in a repeater at City Hall to increase radio range within City vehicles. Motion to approve the quote from Raycom for \$5774.10 for a repeater. Moved by Schantz. Second by Trumm. All Ayes. (4) Motion carried.

OLD BUSINESS:

a. Park update

Park is graded and seeded. HR Green Engineering is working on developing design plans.

FINAL COMMENTS/DISCUSSION:

Trumm – Nothing to add

Schantz – No intention of filing for election and won't accept write in this year.

West – Not present

Myers – If you need to file for elections please file.

Boesenberg – Nothing to add

Motion to adjourn the meeting at 7:29 pm. Moved by Boesenberg. Second by Myers. All Ayes. (4) Motion carried.



The City of Alburnett is accepting bids on the following construction projects:

- 1.) Replacement of siding/repair work on City Maintenance shop located at 307 Howard Street, Alburnett, IA 52202.
- 2.) Tree removal at City Lagoons. Needing one tree removed.
- 3.) Hydrant replacement. New hydrants the City owns would need to replace old hydrants and some concrete work would need to be completed.
- 4.) Concrete work on Laurie Dr. where manhole is currently.

For details contact Dalton Tatro, City Maintenance, at (319)-842-2692 or (319)-350-5907 or email requests to publicworks@alburnettia.org.

All bids must be submitted before 4 pm Oct 8th, 2023. Bids will be reviewed at the Oct 14th, 2023, 7 pm council meeting.