



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes Thursday Nov. 10th, 2022 @ 7:00 PM City Hall - 103 E 1st St

The City Council of the City of Alburnett, Iowa met in regular session, Thursday, Sept 8th, 2022, at 7:00 pm at City Hall with Mayor Bethany Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken with the following council members present Joe Trumm, Chester Schantz, Chris Meyers, TJ West and Dave Boesenberg. All Council members present.

Approval of Agenda: Mayor Sarazin called for a motion to approve the agenda. Moved by Shantz second by Boesenberg. Motion Approved. All Ayes. (5) Motion Carried.

SHERIFF’S REPORT: No report. Officer not present. (Note: Report received after council meeting reflecting 43 hrs. met 25 calls for service)

MAYOR’S REPORT: Mayor Sarazin gave report. Thanked Fire Department.

Council comments: Nothing to report from Trumm, Schantz, or Meyers.

CITIZENS COMMENTS – Agenda related: No comments

None Non-Agenda related: No comments

WRITTEN REPORTS:

Fire Department – Chief Graham present. 13 calls made.

Public Works Department: Guy Trimble present. Nothing to add to report.

Clerks Report: Chris Shelby not present. Nothing to add.

Treasurer’s Report: Chris Shelby not present. Guy Trimble presented Treasurer’s report.

CONSENT AGENDA: Approved minutes from previous agenda, list of bills Claims Report.

Previous minutes from 10/13/22 in packet.

City of Alburnett Claims Report

CITY OF ALBURNETT

CLAIMS REPORT: 10/13/2022- 11/10/22

<i>VENDOR</i>	<i>REFERENCE</i>	<i>AMOUNT</i>
A1 RENTAL	VIBRA PLATE COMPACTOR	\$ 106.07
ABC	GARBAGE	\$ 65.78
ALLIANT ENGERY	UTILITIES	\$ 2,726.91
ARNOLD MOTOR SUPPLY	PARTS	\$ 55.97
CAREPRO HOME MEDICAL	O2 TANKS	\$ 44.00
CINTAS	FIRE DEPT - MEDICAL SUPPLIES	\$ 31.78
DAN SHERMAN CUSTOM CONCRETE	STREET REPAIR	\$ 908.00



GARY HOLSINGER	CITY HALL RENT	\$	785.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$	5,869.96
GWORCS	GYEARLY SUBSCRIPTION	\$	4,730.00
HAWKINS INC.	CLORINE CYLINDER	\$	60.00
HR GREEN	GIS MANAGEMENT STUDY	\$	4,808.75
IMWCA	INSTALLMENT 4	\$	1,184.00
IOWA RUAL WATER ASSOCIATION	MEMBERSHIP DUES 2023	\$	225.00
IPERS	IPERS	\$	1,785.59
KEYSTONE LABS, INC	WATER TESTING	\$	14.25
KOCH OFFICE GROUP	PRINTING SERVICES	\$	139.89
LINN CO-OP CO	CHEMICALS	\$	677.20
LINN CO SHERIFF'S OFFICE	POLICE PROTECTION FEE	\$	5,031.00
MENARDS	MAINT SUPPLIES	\$	345.26
QUALITY FLOW SYSTEMS	SERVICE CHECK	\$	250.00
RIGGS TOWING	TOWING FT	\$	300.00
SCHIMBERG CO	SHOP SUPPLIES	\$	48.58
STATE CHEMICAL	CHEMICALS FD	\$	394.99
STOREY KENWORTHY	PAPER SUPPLIES	\$	367.22
SUMMIT FIRE PROTECTION	ANNUAL INSPECTION	\$	356.50
T&W GRINDING	BRUSH PILE GRIND	\$	4,750.00
US CELLULAR	PHONE/INTERNET	\$	232.55
US COMMUNICATIONS	INTERNET	\$	108.44
VISA CLERK	OFFICE SUPPLIES/POSTAGE	\$	274.91
VISA PUBLIC WORKS	PW SUPPLIES	\$	1,361.44
WENDLING QUARRIES	ROCK/SALT	\$	77.57
WEX PANK	GAS	\$	939.73
WOODWARD COMMUNITY MEDIA	PROOF OF PUBLICATION	\$	112.38
Accounts Payable Total		\$	39,168.72
PAYROLL: OCT 22 WAGES			\$11,619.91
***** REPORT TOTAL *****			\$50,788.63

**all invoices and expense breakdowns are available for review upon request at City Hall (cityclerk@alburnettia.org or 319-842-2692)

APPROVAL OF CONSENT AGENDA:

Minutes – Amendment to change minutes to Oct. 10/13/22 on agenda. Correct in packet.

List of Bills

Claims

Moved by Meyers second by Shantz. Motion Approved. All Ayes. (5) Motion Carried.



New Business:

- a.) Giveys Yearly Renewal Liquor License including yearly Outdoor Liquor License approval.

Moved by Boesenberg second by Meyers Motion Approved. All Ayes. (5) Motion Carried.

- b.) Street Finance Report approval to submit

Moved by Shantz second by Trumm Motion Approved. All Ayes. (5) Motion Carried.

- c.) Annual Finance Report approval to submit

Moved by Meyers second by Trumm Motion Approved. All Ayes. (5) Motion Carried.

- d.) CDBG GRANT APPLICATION – Motion Public Hearing to proceed with a meeting with Planning and Zoning to discuss rezoning the indicated parcels. Approved public hearing on 12/8 for the grant application and housing assessment.

Moved by Boesenberg second by Meyers, Motion Approved. All Ayes. (5) Motion Carried.

- e.) Resolution #2022-8: Close out fund 311 COVID-19, 312 Derecho and 313 ARPA and transfer funds to new capital project fund for CIP fund 314

Moved by Shantz second by Trumm. Motion Approved. All Ayes. (5) Motion Carried.

- f.) Discuss Resolution #2022-7: Snow Removal Policy

Moved by Trumm second by West. Motion Approved. All Ayes. (5) Motion Carried.

- g.) Discuss Resolution #2022-9: Rules of Conduct for City Council

Meetings Moved by Trumm second by Boesenberg. Motion Approved. All Ayes. (5) Motion Carried.

- h.) Discuss fire truck replacement

- i.) Disposition of truck #135 – Approved listing for sale old fire truck or including in trade once new truck has been selected.

Meetings Moved by Schantz second by Meyers. Motion Approved. All Ayes. (5) Motion Carried.

- ii.) Set limit and parameters for purchase of new tanker – Discussed funding options. Waiting on recommendation from truck committee and meeting with Township Trustees to determine additional funding options. Tabled.

- i.) Discuss Scholarship Iowa Rural Water Association – Tabled to determine how this money gets distributed.



Old Business:

- a.) Ordinance #2022-2: First Reading of Amendment to Property Maintenance Code – Approved unanimously (by roll call). Did not waive additional readings.

Meetings Moved by Meyers second by Boesenberg. Motion Approved. All Ayes. (5) Motion Carried.

- b.) Ordinance #2022-3: First Reading of Housing Code - Approved unanimously (by roll call). Did not waive additional readings.

Meetings Moved by West second by Meyers. Motion Approved. All Ayes. (5) Motion Carried.

- c.) Linn County and City of Alburnett Agreement for Property Maintenance Inspections – Approved sending draft to Linn County for review.

Meetings Moved by Trumm second by West. Motion Approved. All Ayes. (5) Motion Carried.

- d.) Linn County and City of Alburnett Agreement for Rental Housing Inspections - Approved sending draft to Linn County for review.

Meetings Moved by Trumm second by Boesenberg. Motion Approved. All Ayes. (5) Motion Carried.

- e.) City Hall Renovation Project: Discuss design and budget proposal – Approved budget proposal.

Meetings Moved by Meyers second by Boesenberg. Motion Approved. All Ayes. (5) Motion Carried.

Final Comments/Discussion – Completed

Motion to Adjourn - Meetings Moved by Meyers second by West. Motion Approved. All Ayes. (5) Motion Carried.