

ALBURNETT CITY COUNCIL

MINUTES OF THE APRIL 14TH, 2022 REGULAR CITY COUNCIL MEETING

The City Council of the City of Alburnett, Iowa met in regular session, **Thursday, April 14th, 2022**, at 7:00 pm at City Hall with Mayor Pro Tem Dave Boesenberg presiding. Boesenberg called the meeting to order at 7:00 pm. Following the Pledge of Allegiance, roll call was taken with the following council members present: Dave Boesenberg, Chris Myers, Chester Schantz, Joe Trumm, and TJ West. Also present were Steve Graham (Fire Chief), Guy Trimble (Public Works Director), and Danielle Brecht (City Clerk). Absent was Mayor Bethany Sarazin.

Approval of Agenda: Mayor Pro Tem Boesenberg asked if there were any changes to the agenda; City Clerk, Danielle Brecht, requested that item 11(h) from New Business – Fire Department Expense Request: RIT Equipment – be moved up prior to the consent agenda discussion for approval as the expense item to be discussed was included with the claims. **MOTION** by Schantz to approve agenda with requested change, seconded by Trumm. All council members voted AYE (5); **motion carried.**

Sheriff's Report: No deputy present to give report.

Mayor's Report – Boesenberg gave report, nothing the first Farmer's Market is coming up on Sunday, May 15th from 11:00 am to 2:00 pm at the ACDC ballfield.

Council Reports – No reports

Citizen Comments - Agenda items: none

Citizen Comments - Non-Agenda items: none

Written Reports:

- **Public Works** – Trimble gave report updates and discussion followed: street sweeper is in town tomorrow (4/15); working to obtain updated quote on the remodel of the fire station.
- **Fire Department** - Chief Graham gave report updates and discussion followed: thanked residents who attended fire grill and especially Mayor Sarazin for helping serve at the fire grill. Graham also thanked Trimble for pulling fire truck out of the mud with the tractor and mentioned community CPR class on 4/30 at new fire station.
- **City Clerk** – Brecht gave report updates and discussion followed: continuing work being done on nuisance concerns, attendance at event to discuss Linn County rental inspections and property maintenance program, water meter project pushed out until early to mid-May.

New Business: Fire Department Expense Request: RIT Equipment (agenda item 11(h): Mayor Pro Tem Boesenberg recognized Graham who discussed need for RIT bottles and quote from Sandry in the amount of \$1,491.00. Discussion followed. **MOTION** by Schantz to approve the purchase from Sandry Fire Supply in the amount of \$1,491.00 for RIT bottles; seconded by Myers. All council members voted AYE (5); **motion carried.**

Consent Agenda: Minutes from 03/4/2022 and 3/10/2022 council meetings, claims list (3/11/2022 – 04/14/2022) and additional received: Simmons Perrine invoice #385988 in the amount of \$92.50 for city legal counsel. March Financials/Treasurer's Report. **MOTION** by Schantz to approve consent agenda and additional claim as presented; seconded by West. All council members voted AYE (5); **motion carried.**

New Business:

- **Special Event Permit Application: Alburnett Car Show** – Discussion of Special Event Permit Application for Alburnett Car Show on June 18th was held, including application request to use old fire station for a craft show. **MOTION** by Myers to approve application; seconded by West. All council members voted AYE (5); **motion carried.**

- **Resolution #2022-03: Resolution to Transfer per FY22 Budget:** Discussion was held regarding resolution to transfer funds. **MOTION** by Schantz to approve Resolution #2022-03; seconded by Trumm. All council members voted AYE (5); **motion carried.**
- **Set Public Hearing: FY22 Budget Amendment:** Discussion was held regarding FY22 budget amendments and need for public hearing. **MOTION** by Myers to set public hearing for Thursday, May 12th (5/12/2022); seconded by Trumm. All council members voted AYE (5); **motion carried.**
- **Set Public Hearing: USA Communication Franchise Fee:** Discussion was held regarding need for a public hearing to update Ordinance relating to USA Communications Franchise Fee. **MOTION** by Trumm to set public hearing for Thursday, May 12th (5/12/2022) to discuss ordinance amendment relating to USA Communication Franchise Fee. All council members voted AYE (5); **motion carried.**
- **Liquor License Renewals (2) – Lefty’s Convenience Store and Fuller’s Pub & Grub:** Discussion was held regarding liquor license renewals for Lefty’s and Fuller’s. **MOTION** by Trumm to approve both Fuller’s Pub and Grub and Lefty’s Convenience Store liquor license renewals; seconded by Schantz. All council members voted AYE (5); **motion carried.**
- **Fire Department Expense Request:** Fire Truck Repair #134 – Discussion followed regarding request by fire department and public works to have truck #134 sent in for transmission maintenance and possible repair.

Old Business:

- **Lion’s Club Sign:** Discussion continued regarding the electronic sign project The Lion’s Club has asked the city to purchase the sign from MediaQuest for an amount of \$17,500.00 and have the Lion’s Club reimburse the city for the entire expense with the city owning the sign, as it will be located on city property; the Lion’s Club also requested the city pay half of the expense upfront and the second half once the project is complete. **MOTION** by Trumm to approve the city’s purchase of the electronic sign, which is to be reimbursed by the Lion’s Club; seconded by Myers. All council members voted AYE (5); **motion carried.**
- **Water Rate Increase:** Discussion continued regarding water rate increases with recommendation of rate increases presented. **MOTION** by West to hold a public hearing for the water rate increase ordinance on Thursday, May 12th (5/12/2022); seconded by Schantz. All council members voted AYE (5); **motion carried.**
- **Dump Truck Hoist:** Discussion continued regarding quote # 42399 for the hoist replacement on the city truck. **MOTION** by Schantz to approve the purchase of the hoist from Future Line in the amount of \$2,611.50; seconded by Myers. All council members voted AYE (5); **motion carried.**
- **CIP Discussion/Updates: Park Survey, City Hall Remodel Project:** Discussion continued regarding the city’s Capital Improvement Plan including updated project assignments, project successes and review of a survey for city park project.
- **Fire Station Project-Update:** Public Works Director Trimble discussed fire station project and a few minor updates needed by Huff.

Final Comments: Discussion, final comments were made.

Motion to adjourn: Mayor Pro Tem Boesenberg called for a motion to adjourn. **MOTION** by West, seconded by Trumm. All council members voted AYE (5); **motion carried.** **Meeting adjourned at 8:10 pm.**

Next regular Alburnett City Council meeting: 7:00 pm on Thursday, May 12th, 2022 - City Hall (103 E 1st Street).

Dave Boesenberg, Mayor Pro Tem

Attest:

Danielle Brecht, City Clerk