



NOTICE OF PUBLIC MEETING

City Council Meeting Minutes for Thursday, April 11, 2024 at 7:00 pm at City Hall, 120 North Main Avenue, Alburnett, Iowa 52202.

The City Council of the City of Alburnett met in regular session, Thursday, April 11, 2024 at 7:00 pm at City Hall with Mayor Sarazin presiding. Sarazin called the meeting to order at 7:00 pm.

Following the Pledge of Allegiance, roll call was taken.

Joe Trumm, Dave Boesenberg, Grant Soukup, TJ West, and Chris Myers were present.

APPROVAL OF AGENDA: Mayor Sarazin called for a motion to approve the agenda with the amendment to add the April 1st special meetings to the consent agenda. Moved by Myers, second by West. All Ayes (5). Motion carried.

PUBLIC HEARING FOR VACATION OF PUBLIC ALLEYWAYS FOR METHODIST CHURCH: Mayor opened the public hearing at 7:01 pm. There were no comments from the public. Motion to close the public hearing. Moved by Boesenberg, second by Soukup. All Ayes (5). Motion carried. Public hearing closed at 7:02 pm.

SHERIFF'S REPORT: Sheriff not present. 14 calls for service. 43 hours met.

CITIZEN COMMENTS:

a. Agenda Items:

Dave addressed the council regarding vacation of Methodist Church alleyways.
Ken addressed the council regarding Methodist Church alleyways.

b. Non-Agenda Items:

None

MAYOR'S REPORT: Council, going forward, please wait until a second is called for, to make sure that motions are full thoughts. Regarding the digital sign, as a City, we are bound to hold up the Constitution. The sign can be considered a public forum since the City has control of it. To ensure that it serves the City, we needed a policy, which makes it a limited public forum. We worked with the attorney to ensure the policy is legally defensible, and that we are not restricting speech due to the First Amendment. Council made the decision to limit the sign's usage to non-profit organizations, which are regulated and reported. Additionally, I am grateful for the Council Members who surround me and do this job; we are all doing our best and trying to make decisions that protect this City.



COUNCIL COMMENTS:

Trumm – No comment

Boesenberg – Wanted to correct myself from last meeting - the alleyways won't up our tax value. Also wanted to ask council if we could use the skid loader out at Foundation when they have clean-up. Poles along the parking area need to be straightened up. Mayor confirmed City has 28E with the school and can do this.

Soukup – No comment

West – No comment

Myers – We need to make sure that we are providing access to organizations that give back, but we do have to put restrictions on the sign to make sure that it's used to highlight the goings-on in this community, so that we have opportunities to participate. We appreciate feedback and always appreciate support.

WRITTEN REPORTS:

- a. Fire Department: Chief Hoover not present. 13 calls. State inspection completed.
- b. City Administrator: Chris Shelby present.
 - i. Public Works – No additions to report.
 - ii. City Clerk – Looking into altering schedule for when information needs to be received by in order to have packets/agendas done in timely and efficient manner.
 - iii. Treasury – Recently sent off auditor's information.

CONSENT AGENDA:

- a. Minutes from March 14th Council Meeting, April 1st Special Meetings
- b. Claims



CITY OF ALBURNETT		
CLAIMS REPORT: 3/15/24-4/11/24		
VENDOR	REFERENCE	AMOUNT
ABC	CITY GARBAGE	\$ 163.53
ALLIANT ENERGY	UTILITIES	\$ 3,031.57
CINTAS	AED CONTRACT	\$ 404.46
D & K PRODUCTS	HERBICIDE	\$ 914.00
DAKOTA SUPPLY GROUP	TRUCK BLADES	\$ 450.00
DEPARTMENT OF TREASURY	PAYROLL: FED/FICA TAX/EFTPS	\$ 2,354.36
FELD FIRE	SAFETY SUPPLIES	\$ 306.00
GORDON FLESCH	PRINTING	\$ 128.43
HANDLEY DIRT WORK	SNOW REMOVAL	\$ 308.75
HAWKEYE ELECTRIC	SIGN WIRING	\$ 420.00
HAWKINS	CHEMICALS	\$ 20.00
HEIMAN	FD NAME BANDS	\$ 285.00
HOUSBY	SKID LOADER YEARLY MAINTENANCE	\$ 1,702.83
HR GREEN	GIS WATER	\$ 250.00
IOWA DEPT OF REV	QUARTERLY TAX WITHHELD	\$ 990.26
IPERS	IPERS RETIREMENT	\$ 1,628.42
IOWA PRISON INDUSTRIES	STREET SIGNS	\$ 338.00
JT&S CONSTRUCTION	SKID LOADER TRAILER REPAIR	\$ 300.00
KENE SHOOP	AFFIDAVIT OPERATOR	\$ 2,000.00
KIRKWOOD	FD TRAINING	\$ 9.00
LINN CO CLERK OF COURT	COURT FEES	\$ 370.00
MENARDS	SHOP SUPPLIES	\$ 588.49
MICROBAC	WATER TESTING	\$ 62.25
MIDWAY OUTDOOR EQUIPMENT	VEHICLE MAINTENANCE	\$ 104.83
MIDWEST ALARM SERVICES	FIRE ALARM INSPECTION	\$ 343.44
NCS	LICENSE AND IT SERVICE	\$ 437.50
PIRC-TOBIN	WM BREAK REPAIR	\$ 3,083.62
SIMMONS PERRINE MOYER BERGMAN	LAWYER FOR MUNICIPAL INFRACTIONS FEE	\$ 2,608.50
SVOBODA EQUIPMENT REPAIR	CITY APPARATUS VEHICLE REPAIR	\$ 637.44
THE GAZETTE	PUBLICATIONS	\$ 485.11
TJ WEST	FD TRAINING	\$ 229.61
UPS	YEARLY POSTAGE	\$ 1,800.00
US CELLULAR	CELLPHONES/PAD	\$ 297.02
USA COMMUNICATIONS	TELECOMMUNICATIONS/INTERNET	\$ 100.38
VISA	TRAINING/SHOP SUPPLIES/TECH/WTREATMENT	\$ 706.82
WELLMARK BC/BS OF IOWA	HEALTH INS	\$ 1,528.13
WENDLING	GRAVEL	\$ 423.54
WET	WET	\$ 943.20
WEX BANK	FUEL CARD MONTHLY	\$ 597.86
Total Paid on 04/11/2024		
Accounts Payable Total		\$ 31,352.35
Total Payroll Paid		\$10,620.72
***** REPORT TOTAL *****		\$ 41,973.07
GENERAL	\$15,290.97	
ROAD USE	\$4,828.94	
FIRE/COMMUNITY GF	\$2,220.65	
WATER	\$6,890.31	
SEWER	\$2,121.48	
STORM WATER	\$0.00	
TIFF/LMI	\$0.00	
*****FUNDS TOTAL*****		\$41,973.07

Motion to approve consent agenda. Moved by Soukup, second by Myers. All Ayes (5). Motion carried.

NEW BUSINESS:

a. SolidWaste - Joe Horaney

Joe gave yearly presentation of updates and additions at SolidWaste, including updated fees and available compost.

b. Ordinance 2024-2: Vacating alleys in Block 7



Motion to approve Ordinance 2024-2 with the value of the vacated alleys set at \$1.00. Moved by Myers, second by Boesenberg.

Motion to approve Ordinance 2024-2 with the value of vacated alleyways set at \$1.00 via roll call: Joe Trumm (Aye), Dave Boesenberg (Aye), Grant Soukup (Aye), TJ West (Aye), Chris Myers (Aye). All Ayes (5). Motion carried.

Motion to suspend the rule requiring that an ordinance be voted on for passage at two council meetings prior to the meeting at which it is to be passed with respect to Ordinance 2024-2. Moved by Boesenberg, second by Soukup.

Motion to suspend the rule requiring that an ordinance be voted on for passage at two council meetings prior to the meeting at which it is to be passed with respect to Ordinance 2024-2 via roll call: Joe Trumm (Aye), Dave Boesenberg (Aye), Grant Soukup (Aye), TJ West (Aye), Chris Myers (Aye). All Ayes (5). Motion carried.

Motion to approve the final reading, passage, and adoption with respect to Ordinance 2024-2. Moved by West, second by Boesenberg.

Motion to approve the final reading, passage, and adoption with respect to Ordinance 2024-2 via roll call: Joe Trumm (Aye), Dave Boesenberg (Aye), Grant Soukup (Aye), TJ West (Aye), Chris Myers (Aye). All Ayes (5). Motion carried.

Ordinance passes.

c. Resolution 2024-9: Authorizing the disposal of vacated alleys in Block 7

Motion to adopt Resolution 2024-9 with the valuation in Sections 2 and 3 to be set at \$1.00. Moved by Myers, second by Boesenberg.

Motion to adopt Resolution 2024-9 with the valuation in Sections 2 and 3 to be set at \$1.00 via roll call: Joe Trumm (Aye), Dave Boesenberg (Aye), Grant Soukup (Aye), TJ West (Aye), Chris Myers (Aye). All Ayes (5). Motion carried.

d. BUDZZ Liquor License

Motion to approve the BUDZZ liquor license. Moved by Soukup, second by Trumm. All Ayes (5). Motion carried.

e. BUDZZ Cigarette License



Motion to approve the cigarette application and permit for BUDZZ with the change to the application to reflect an expiration of June 30, 2024 and updated fee to be paid of \$18.75, provided that we receive an application that reflects those changes and is re-signed and approved by the owner. Moved by Myers, second by Soukup. All Nay (5). Motion failed.

Motion to approve issuing the BUDZZ cigarette permit, provided we receive a new application with an expiration reflecting June 30, 2024 and the amount to be paid at \$18.75. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.

f. Set Public Hearing for FY24 Budget Amendment

Motion to set the Public Hearing for May 9, 2024 at 7:00 pm. Moved by Myers, second by West. All Ayes (5). Motion carried.

g. Special event permit request - Car Show

Motion to approve the special event permit for June 15, 2024 with a rain date of June 16, 2024. Moved by Soukup, second by Myers. All Ayes (5). Motion carried.

h. New Fire Department member applications

Motion to accept the two applications for the Fire Department. Moved by Boesenberg, second by Trumm. All Ayes (5). Motion carried.

i. Discuss skeleton bucket purchase

After discussion, motion to purchase the used Virnig SRV78 V50 Skeleton Rock Bucket from Star Equipment for \$1595.00, and if it is no longer available, to purchase a new Virnig SRV78 V50 Skeleton Rock Bucket at \$2207.00. Moved by Boesenberg, second by Soukup. All Ayes (5). Motion carried.

j. Discuss skid loader repair



After discussion, motion to approve the skid loader repair and rebuild of the rollers and roller seals for up to \$9,000.00 from Housby Equipment. Moved by Soukup, second by Myers. All Ayes (5). Motion carried.

k. Resolution 2024-8: Take-Home Vehicle Policy for Full-Time Employees

Discussion of numerous potential omissions and amendments to the Take-Home Vehicle Policy.

Motion to allow City Maintenance to take City truck home during lunch hours in lieu of the Take-Home Vehicle Policy until such policy is put in place. Moved by Myers, second by Trumm. All Ayes (5). Motion carried.

Motion to table Resolution 2024-8 to allow time to work on language until May 9, 2024 meeting. Moved by Myers, second by Boesenberg. All Ayes (5). Motion carried.

l. Discuss P&Z Committee

Motion to remove the following inactive and non-responsive Planning and Zoning Commission members who are currently not fulfilling their roles within the Planning and Zoning Commission, Greg Larimer and Josh Henriksen, who will be served with written notice containing reasons for removal. Moved by Boesenberg, second by West. All Ayes (5). Motion carried.

m. Linn County asphalt paving project

Motion to inform Linn County we will not be participating in the resurfacing within city limits. Moved by Trumm, second by Soukup. All Ayes (5). Motion carried.

n. Lighted crosswalk signs and placement

After discussion of crosswalk signs and placement near the school, motion to purchase two lighted crosswalk signs from TAPCO for a total of \$12,650.50 as well as approval to pursue quotes for a sidewalk approach at the corner of Roosevelt and Main. Moved by Myers, second by West. All Ayes (5). Motion carried.

o. Review Deputy Clerk description



Motion to amend the Deputy Clerk job description to a pay range of \$18.00-24.00 per hour. Moved by Trumm, second by Myers. All Ayes (5). Motion carried.

OLD BUSINESS:

a. City Park presentation

City Park updates provided, actively looking for engineer.

FINAL COMMENTS/DISCUSSION:

Mayor Sarazin – No comment

Trumm – No comment

Boesenberg –No comment

Soukup – No comment

West – No comment

Myers – No comment

The next City Council Meeting will be a special session held Monday, April 15, 2024 at 7:00 pm for the FY25 Proposed Property Tax Levy.

Motion to adjourn. Moved by Boesenberg, second by West. All Ayes (5). Motion carried. Meeting adjourned at 9:59 pm.
